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IMPORTANT Information from Government Printing Works

Dear Valued Customers,

Government Printing Works has implemented rules for completing and submitting the electronic Adobe Forms when you, the customer, submits your notice request.

Please take note of these guidelines when completing your form.

GPW Business Rules

1. No hand written notices will be accepted for processing, this includes Adobe forms which have been completed by hand.
2. Notices can only be submitted in Adobe electronic form format to the email submission address submit.egazette@gpw.gov.za. This means that any notice submissions not on an Adobe electronic form that are submitted to this mailbox will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
3. Notices brought into GPW by "walk-in" customers on electronic media can only be submitted in Adobe electronic form format. This means that any notice submissions not on an Adobe electronic form that are submitted by the customer on electronic media will be **rejected**. National or Provincial gazette notices, where the Z95 or Z95Prov must be an Adobe form but the notice content (body) will be an attachment.
4. All customers who walk in to GPW that wish to submit a notice that is not on an electronic Adobe form will be routed to the Contact Centre where the customer will be taken through the completion of the form by a GPW representative. Where a customer walks into GPW with a stack of hard copy notices delivered by a messenger on behalf of a newspaper the messenger must be referred back to the sender as the submission does not adhere to the submission rules.
5. All notice submissions that do not comply with point 2 will be charged full price for the notice submission.
6. The current cut-off of all Gazette's remains unchanged for all channels. (Refer to the GPW website for submission deadlines – www.gpwnonline.co.za)
7. Incorrectly completed forms and notices submitted in the wrong format will be rejected to the customer to be corrected and resubmitted. Assistance will be available through the Contact Centre should help be required when completing the forms. (012-748 6200 or email info.egazette@gpw.gov.za)
8. All re-submissions by customers will be subject to the above cut-off times.
9. All submissions and re-submissions that miss the cut-off will be rejected to the customer to be submitted with a new publication date.
10. Information on forms will be taken as the primary source of the notice to be published. Any instructions that are on the email body or covering letter that contradicts the notice form content will be ignored.

You are therefore advised that effective from **Monday, 18 May 2015** should you not comply with our new rules of engagement, all notice requests will be rejected by our new system.

Furthermore, the fax number **012- 748 6030** will also be **discontinued** from this date and customers will only be able to submit notice requests through the email address submit.egazette@gpw.gov.za.





DO use the new Adobe Forms for your notice request. These new forms can be found on our website: www.gpwonline.co.za under the Gazette Services page.

DO attach documents separately in your email to GPW. (In other words, your email should have an Adobe Form plus proof of payment – 2 separate attachments – where notice content is applicable, it should also be a 3rd separate attachment)

DO specify your requested publication date.

DO send us the electronic Adobe form. (There is no need to print and scan it).

DON'T submit request as a single PDF containing all other documents, i.e. form, proof of payment & notice content, it will be **FAILED** by our new system.

DON'T print and scan the electronic Adobe form.

DON'T send queries or RFQ's to the submit.egazette mailbox.

DON'T send bad quality documents to GPW. (Check that documents are clear and can be read)



Form Completion Rules

No.	Rule Description	Explanation/example
1.	All forms must be completed in the chosen language.	GPW does not take responsibility for translation of notice content.
2.	All forms must be completed in sentence case, i.e. No fields should be completed in all uppercase.	e.g. "The company is called XYZ Production Works"
3.	No single line text fields should end with any punctuation, unless the last word is an abbreviation.	e.g. "Pty Ltd.", e.g. Do not end an address field, company name, etc. with a period (.) comma (,) etc.
4.	Multi line fields should not have additional hard returns at the end of lines or the field itself.	This causes unwanted line breaks in the final output, e.g. <ul style="list-style-type: none"> Do not type as: 43 Bloubokrand Street Putsonderwater 1923 Text should be entered as: 43 Bloubokrand Street, Putsonderwater, 1923
5.	Grid fields (Used for dates, ID Numbers, Telephone No., etc.)	<ul style="list-style-type: none"> Date fields are verified against format CCYY-MM-DD Time fields are verified against format HH:MM Telephone/Fax Numbers are not verified and allow for any of the following formats limited to 13 characters: including brackets, hyphens, and spaces <ul style="list-style-type: none"> o 0123679089 o (012) 3679089 o (012)367-9089
6.	Copy/Paste from other documents/text editors into the text blocks on forms.	<ul style="list-style-type: none"> Avoid using this option as it carries the original formatting, i.e. font type, size, line spacing, etc. Do not include company letterheads, logos, headers, footers, etc. in text block fields.



No.	Rule Description	Explanation/example
7.	Rich text fields (fields that allow for text formatting)	<ul style="list-style-type: none"> • Font type should remain as Arial • Font size should remain unchanged at 9pt • Line spacing should remain at the default of 1.0 • The following formatting is allowed: <ul style="list-style-type: none"> ○ Bold ○ Italic ○ Underline ○ Superscript ○ Subscript • Do not use tabs and bullets, or repeated spaces in lieu of tabs and indents • Text justification is allowed: <ul style="list-style-type: none"> ○ Left ○ Right ○ Center ○ Full • Do not use additional hard or soft returns at the end of line/paragraphs. The paragraph breaks are automatically applied by the output software <ul style="list-style-type: none"> ○ Allow the text to wrap automatically to the next line only use single hard return to indicate the next paragraph ○ Numbered lists are allowed, but no special formatting is applied. It maintains the standard paragraph styling of the gazette, i.e. first line is indented.
	<p>e.g.</p> <ol style="list-style-type: none"> 1. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river. 2. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river. The quick brown fox jumps over the lazy river. 	



You can find the **new electronic Adobe Forms** on the website www.gpwonline.co.za under the Gazette Services page.

For any **queries or quotations**, please contact the **eGazette Contact Centre** on 012-748 6200 or email info.egazette@gpw.gov.za

Disclaimer

Government Printing Works does not accept responsibility for notice requests submitted through the discontinued channels as well as for the quality and accuracy of information, or incorrectly captured information and will not amend information supplied.

GPW will not be held responsible for notices not published due to non-compliance and/or late submission.



DISCLAIMER:

Government Printing Works reserves the right to apply the 25% discount to all Legal and Liquor notices that comply with the business rules for notice submissions for publication in gazettes.

National, Provincial, Road Carrier Permits and Tender notices will pay the price as published in the Government Gazettes.

For any information, please contact the eGazette Contact Centre on 012-748 6200 or email info.egazette@gpw.gov.za

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GOVERNMENT NOTICE
GOEWERMENTSKENNISGEWING

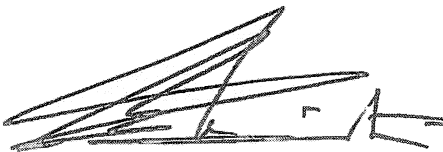
DEPARTMENT OF RURAL DEVELOPMENT AND LAND REFORM
DEPARTEMENT VAN LANDELIKE ONTWIKKELING EN GRONDHERVORMING

No. R. 547

30 June 2015

**DEEDS REGISTRIES ACT, 1937 (ACT NO. 47 OF 1937): AMENDMENT OF
REGULATIONS**

In terms of section 9(9) of the Deeds Registries Act, 1937 (Act No. 47 of 1937), I, Gugile Ernst Nkwinti, Minister of Rural Development and Land Reform, hereby approves the regulations contained in the Schedule as made by the Deeds Registries Regulations Board under section 10 of the said Act. The regulations will come into operation one month from the date of publication hereof in the *Gazette*.



NKWINTI, G E (MP)

MINISTER OF RURAL DEVELOPMENT AND LAND REFORM

SCHEDULE

Definitions

1. In this Schedule "the Regulations" mean the Regulations promulgated by Government Notice No. R. 474 of 29 March 1963, as amended.

Amendment of regulation 28

2. Regulation 28 of the Regulations is hereby amended by the substitution in subregulation (1) for paragraph (a) of the following paragraph:

"(a) The name of the registration division or administrative district and the province in which such land is situated, or, in the case of land situated in a township, the registration division concerned or the administrative district (as the case may be), the name of such township and the province; and".

Amendment of Regulation 39

3. Regulation 39 of the Regulations is hereby amended –

(a) by the substitution for the words following paragraph (j) of subregulation (1) of the following words:

"shall be given in the prescribed form each upon a separate sheet or sheets of paper by the holder of the bond, or, where applicable, by the holder and the mortgagor or the person about to be substituted as mortgagor or by his or their duly authorised agent, and shall be signed and duly witnessed: Provided that where the consent of a co-mortgagor is also required for the registration, such consent may be appended to the consent of the holder of the bond or given separately. Every such authority shall identify the bond, the legal holder of the bond, and any other consenting party."; and

- (b) by the deletion of subregulation (2).

Amendment of regulation 44A

4. Regulation 44A of the Regulations is hereby amended-

- (a) by the substitution of subparagraph (d)(ii)(aa) of the following subparagraph:

“(aa) the necessary authority has been obtained for the signing of such document in a representative capacity on behalf of a natural person, company, close corporation, church, association, society, trust or other body of persons or an institution whether created by statute or otherwise;” and

- (b) by the insertion after subparagraph (d)(ii)(cc) of the following subparagraph:

“(dd) the person, entity, body of persons, whether created by statute or otherwise, is contractually capable of concluding the transaction disclosed in the deed or document lodged for registration; and”.

Amendment of regulation 45

5. Regulation 45 of the Regulations is hereby amended-

- (a) by the deletion of subregulation (2); and
(b) by the deletion of subregulation (2A).

Amendment of regulation 52

6. Regulation 52 of the Regulations is hereby amended by the substitution for subregulation (1) of the following subregulation:

"(1) Where, in the partition of land, an undivided share in such land is registered in the name of a deceased person, or of his or her estate, or of his or her surviving spouse, the Registrar shall, if such share has been bequeathed, require not only the consent of the Master in terms of section 53 of the Administration of Estates Act, 1913 (Act 24 of 1913), or section 94 of the Administration of Estates Act, 1965 (Act 66 of 1965), as the case may be, on behalf of heirs or legatees who may be minors, but also the consent of the major heirs or legatees, if there are such, unless it can be proved to his or her satisfaction by documentary evidence that the partition was agreed upon during the lifetime of the testator."

Amendment of regulation 68

7. Regulation 68 of the Regulations is hereby amended by the substitution in subregulation (11B) for paragraph (a) of the following paragraph:

"(a) The registered holder of a mortgage or notarial bond, or his or her duly authorised agent, who desires to procure cancellation of such bond which has been lost, destroyed, or became incomplete or unserviceable and of which the registry duplicates has also been lost, destroyed, or became incomplete or unserviceable, must at own expense publish (in the prescribed form) notice of intention to apply for the cancellation of the registration of such bond, in two consecutive ordinary issues of the Gazette."

Amendment of regulation 73

8. Regulation 73 of the Regulations is hereby amended by the substitution for subregulation (2) of the following subregulation:

"(2) A diagram shall be annexed to each copy of the relevant deed in respect of leases and subleases of land and cessions thereof affecting only a portion of land held under such deed, and to notarial releases of any part of the property leased and also to deeds creating or defining servitudes and real

rights whether created or defined by the parties thereto or by order of the Court or a Water Court: Provided that a servitude feature of uniform width, or a servitude feature at a specified distance from and parallel to a surveyed line shown on a registered diagram, in either instance extending along the entire length of such surveyed line other than a servitude for road widening purposes, may be registered by description without a supporting diagram: Provided further that any other servitude may, at the discretion of the Surveyor-General, be registered if he or she is satisfied that such servitude can be plotted on the diagram of the land affected: Provided further that a diagram need not be annexed to each copy of a deed creating or defining a servitude if such servitude is represented on a general plan filed in a Deeds Registry: Provided further that nothing in this subregulation shall exclude the registration of a servitude in general terms.”.

Amendment of regulation 74

9. Regulation 74 in the Afrikaans text of the Regulations is hereby amended by the substitution of the word “*komplikasieplanne*” therein for the word ‘*kompilasieplanne*’.

Short title

10. These regulations shall be known as the Deeds Registries Amendment Regulations, 2015.

REGISTRASIE VAN AKTES WET, 1937 (WET NO. 47 VAN 1937): WYSIGING VAN REGULASIES

Kragtens artikel 9(9) van die Registrasie van Aktes Wet, 1937 (Wet No. 47 van 1937), keur ek, Gugile Ernst Nkwinti, Minister van Landelike Ontwikkeling en Grondhervorming, hiermee die regulasies soos in die Bylae vervat, uitgevaardig deur die Registrasieregulasieraad kragtens artikel 10 van bedoelde Wet, goed. Die regulasies tree in werking een maand vanaf die datum van publikasie hiervan in die *Staatskoerant*.

**NKWINTI, G E (MP)****MINISTER VAN LANDELIKE ONTWIKKELING EN GRONDHERVORMING**

BYLAE

Woordomskrywing

1. In hierdie Bylae beteken "die Regulasies" die regulasies uitgevaardig by Goewermentskennisgewing No. R. 474 van 29 Maart 1963, soos gewysig.

Wysiging van Regulasie 28

2. Regulasie 28 van die Regulasies word hierby gewysig deur in subregulasie (1) paragraaf (a) deur die volgende paragraaf te vervang:

"(a) Die naam van die registrasie-afdeling of administratiewe distrik en die provinsie waarin sodanige grond geleë is, of, in die geval van grond wat in 'n dorp geleë is, die betrokke registrasie-afdeling of die administratiewe distrik (na gelang van die geval), die naam van sodanige dorp en die provinsie; en".

Wysiging van Regulasie 39

3. Regulasie 39 van die Regulasies word hierby gewysig-

(a) deur in subregulasie (1) die woorde wat volg op paragraaf (i) deur die volgende woorde te vervang:

"moet in die voorgeskrewe vorm elkeen op 'n afsonderlike vel of velle papier gegee word deur die houer van die verband, of waar van toepassing, deur die houer en die verbandgewer of die persoon wat as verbandgewer vervang gaan word, of deur sy of hulle behoorlik gemagtigde agent, en moet behoorlik geteken en geattesteer word: Met dien verstande dat waar die toestemming van 'n mede-verbandgewer ook vir registrasie vereis word, sodanige toestemming die toestemming van die verbandhouer kan volg of apart gegee kan

word. Elke sodanige magtiging moet die verband, die wettige houër van die verband en enige ander toestemmende party identifiseer.”; en

(b) deur subregulasie (2) te skrap.

Wysiging van Regulasie 44A

4. Regulasie 44A van die Regulasies word hierby gewysig-

(a) deur subparagraaf (d)(ii)(aa) deur die volgende subparagraaf te vervang:

“(aa) die nodige magtiging verkry is vir die ondertekening van sodanige dokument in ’n verteenwoordigende hoedanigheid ten behoeve van ’n natuurlike persoon, maatskappy, beslote korporasie, kerk, vereniging, genootskap, trust of ander liggaam van persone of ’n instelling hetsy geskep kragtens wet of andersins;” en

(b) deur ná subparagraaf (d)(ii)(cc) die volgende subparagraaf in te voeg:

“(dd) die persoon, entiteit, liggaam van persone, hetsy geskep kragtens wet of andersins, kontraktueel bevoeg is om die transaksie wat geopenbaar is in die akte of dokument wat ingedien is vir registrasie, te sluit; en”.

Wysiging van Regulasie 45

5. Regulasie 45 van die Regulasies word hierby gewysig-

(a) deur subregulasie (2) te skrap; en

(b) deur subregulasie (2A) te skrap.

Wysiging van Regulasie 52

6. Regulasie 52 van die Regulasies word hierby gewysig deur subregulasie (1) deur die volgende subregulasie te vervang:

“(1) Waar, by die verdeling van grond, ’n onverdeelde aandeel in sodanige grond geregistreer is op naam van ’n oorlede persoon, of van sy of haar boedel, of van sy of haar langsliewende eggenote of eggenoot, moet die Registrateur, as sodanige aandeel bemaak is, nie alleen die toestemming van die Meester, ooreenkomstig artikel 53 van die Boedelwet, 1913 (Wet 24 van 1913) of artikel 94 van die Boedelwet, 1965 (Wet 66 van 1965), na gelang die geval, ten behoeve van die erfgename of legetarisse wat minderjarig mag wees, vereis nie, maar ook die toestemmings van die meerderjarige erfgename of legetarisse, as daar is, tensy deur dokumentêre bewys tot sy of haar tevredenheid aangetoon kan word dat, gedurende die lewe van die erflater, oor die verdeling ooreengekom is.”.

Wysiging van Regulasie 68

7. Regulasie 68 van die Regulasies word hierby gewysig deur in subregulasie (11B) paragraaf (a) deur die volgende paragraaf te vervang:

“(a) Die geregistreerde houër van ’n verband of notariële verband, of sy of haar behoorlik gemagtigde agent, wie begeer om rojering te verkry van sodanige verband wat verlore, vernietig, onvolledig of ondiensbaar geraak het, en waarvan die registrasieduplikaat ook verlore, vernietig, onvolledig of ondiensbaar geraak het, moet op eie koste (in die voorgeskrewe vorm) ’n kennisgewing van voorneme om aansoek te doen vir die kansellasië van die registrasie van sodanige verband, publiseer in twee agtereenvolgende gewone uitgawes van die Staatskoerant.”.

Wysiging van Regulasie 73

8. Regulasie 73 van die Regulasies word hierby gewysig deur subregulasie (2) deur die volgende subregulasie te vervang:

“(2) ’n Kaart moet geheg word aan elke kopie van die betrokke akte wat betrekking het op huurkontrakte en onderhuurkontrakte van grond en sessies waar slegs ’n gedeelte van grond gehou onder sodanige akte geraak word, en aan notariële bevrydings van enige gedeelte van die verhuurde eiendom en ook aan aktes wat serwitute en saaklike regte in die lewe roep of omskryf, hetsy in die lewe geroep of omskryf deur die kontrakterende partye daartoe of op las van die Hof of ’n Waterhof: Met dien verstande dat ’n serwituutfiguur van eenvormige wydte, of ’n serwituutfiguur op ’n gespesifiseerde afstand van en ewewydig aan ’n opgemete lyn wat op ’n geregistreerde kaart verskyn en wat in iedere geval langs die volle lengte van so ’n opgemete lyn uitgesonderd ’n serwituut vir doeleindes van padverbreiding, loop, deur beskrywing sonder ’n bygaande kaart geregistreer kan word: Met dien verstande voorts dat enige ander serwituut, na goeddunke van die Landmeter-generaal, geregistreer kan word as hy of sy oortuig is dat sodanige serwituut op die kaart van die betrokke grond geteken kan word: Met dien verstande voorts dat dit onnodig is om ’n kaart aan elke kopie van ’n akte wat ’n serwituut skep of omskryf, te heg, as sodanige serwituut op ’n algemene plan gebêre in ’n registrasiekantoor, aangegee word: Met dien verstande voorts dat niks in hierdie subregulasie die registrasie van ’n serwituut in algemene bewoording uitsluit nie.”.

Wysiging van Regulasie 74

9. Regulasie 74 van die Afrikaanse teks van die Regulasies word hierby gewysig deur die woord “komplikasieplanne” daarin te vervang met die woord “kompilasieplanne”.

Kort titel

10. Hierdie regulasies heet die Aktesregistrasie Wysigingsregulasies, 2015.

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