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GOVERNMENT NOTICE

DEPARTMENT OF HEALTH

No. R. 874

23 October 2012

DENTAL TECHNICIANS ACT, (ACT NO.19 OF 1979)

REGULATIONS RELATING TO THE RESTRICTED REGISTRATION OF INFORMALLY TRAINED PERSONS AS DENTAL TECHNICIANS

The Minister of Health has in terms of section 50(1)(qA) read with section 23A of the Dental Technicians Act, 1979 (Act No 19 of 1979), and on the recommendation of the South African Dental Technicians Council made Regulations in the Schedule.

SCHEDULE

Definitions

1. In these Regulations any word or expression to which a meaning has been assigned in the Act shall bear such meaning and, unless the context otherwise indicates –

“Council” means the South African Dental Technicians Council referred to in section 2 of the Act;

“employer” means the owner of a laboratory who employs an informally trained person;

“informally trained person” means a person who has been employed in a dental laboratory for a period of not less than five (5) consecutive years, prior to the date of publication of these regulations, under the supervision of a dentist or dental technician, who trained such informally trained person in some activities of a dental technician;

“jurisprudence examination” means an informally trained person doing an oral or written examination in Jurisprudence;

“laboratory” means a dental laboratory registered in terms of section 30 of the Act;

“practical examination” means an examination in the practical skills of dental technology;

“restricted registration” means registration by the Council of an informally trained person, (in terms of section 23A of the Act) [who has passed examination in the practical skills of dental technology and jurisprudence, which enables such a person to only work as a dental technician employee in the laboratory]; and

“the Act” means the Dental Technicians Act, 1979 (Act 19 of 1979) as amended.

Procedure for application

1. An informally trained person who is a South African citizen or holder of a permanent resident permit may apply, in the manner prescribed in these regulations and the Act, and in the form of Annexure “A” to these regulations, accompanied by a registration fee of R75.00 to the Council for registration to enrol, at the time determined in terms of regulation 9 of these regulations, in a practical examination of an approved institution appointed by the Council for this purposes.
2. An informally trained person shall, in support of his or her application in terms of regulation 2, submit a written application in terms of Section 23A (1) of the Act and the following information to the Council—
 - 2.1 An affidavit by such informally trained person stating that he/she has for a period of not less than five (5) consecutive years been employed in a dental laboratory and been trained under the supervision of a dentist or dental technician in some activities of a dental technician;
 - 2.2 An affidavit from such informally trained person’s employer confirming that the informally trained person has for a period of not less than five (5) consecutive years, prior to the date of publication of these regulations, been trained under his or her supervision or that of another dentist or dental technician, in the activities of a dental technician; and
 - 2.3 A detailed written description by the dentist or dental technician under whose supervision an informally trained person was trained, of the skills

such informally trained person acquired during the course of his or her five (5) years consecutive training period.

3. The Council may, after receiving the application referred to in Regulation 2 request from the informally trained person concerned, or any other person such information it deems necessary to enable it to consider the application.
4. The Council shall appoint a Selection Committee to consider every application referred to in Regulation 2.
5. The Selection Committee shall consist of —
 - 5.1 the Registrar of the Council;
 - 5.2 Three (3) registered dental technicians, one from an approved training institution, the other practising in the profession of dental technician contractor and the third practising in the profession of a dental technician as an employee; and
 - 5.3 a dentist who is a Council member.
6. The Selection Committee shall—
 - 6.1 examine the application submitted in terms of Regulation 2;
 - 6.2 conduct a personal interview with each informally trained person concerned and any other person who can substantiate the averments contained in his or her application; and
 - 6.3 submit its recommendation to the Council as to which informally trained person should undergo the practical and jurisprudence examination.
7. The Council shall after making a decision, and taking into consideration the recommendation of the selection committee, inform each informally trained person concerned in writing whether his or her application was successful to undergo the practical and jurisprudence examination.

Practical and Jurisprudence examination

8. Should the informally trained person be admitted to the practical and jurisprudence examination, the informally trained person shall at a time

determined by the Council, enrol in a practical and jurisprudence examination at an approved institution referred to in Regulation 2.

9. An informally trained person shall be examined—
 - 9.1 on practical skills of dental technology ; and
 - 9.2 once the practical examination contemplated in sub-regulation 9.1 has been successfully completed, on theoretical knowledge of jurisprudence.
10. An informally trained person shall be afforded a supplementary examination within two months from the date in which he/she failed the practical or the theoretical examinations referred to in Regulation 9.
11. An informally trained person shall be permitted only once to undergo a practical or the theoretical examination referred to in Regulation 9 and a supplementary examination referred to in Regulation 10.
12. On successful completion of the practical and theoretical examination in Regulations 10 or 11, an informally trained person shall not be entitled to make claims that he/she has obtained an academic qualification required for registration as a dental technician.
13. In addition to the above practical and theoretical examination, an informally trained person may be required to attend a bridging course, which curriculum shall be determined by the selection committee as part of its recommendation to the Council.

Restricted registration as a dental technician

14. An informally trained person who passes both examinations referred to in Regulation 9, shall be entitled to apply in writing within ninety (90) days after passing the last of the examinations referred to in regulation 9, to the Council for restricted registration as a dental technician.
15. An informally trained person's application referred to in Regulation 14 shall be in the manner prescribed in the Act and in the form of Annexure B to these Regulations, accompanied by a registration fee of R65.00.

16. A dental technician with restricted registration shall not be regarded as a dental technician contractor and may not be an owner of a laboratory.

Moratorium

17. No person shall be prosecuted or disciplined based on information provided to the Council in terms of these Regulations to the effect that he/she—

17.1 performed work as a dental technician whilst unregistered;

17.2 provided training to an unregistered person to enable such person to attain the skills of a dental technician; or

17.3 employed a person described in regulation 3.

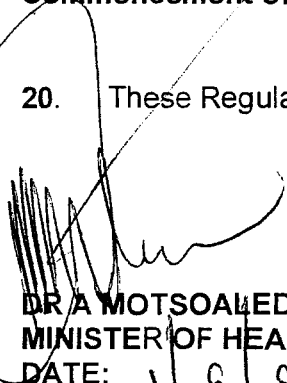
18. The moratorium shall only apply to applications received by the Council within ninety (90) days from the date of publication in the *Gazette* of these Regulations.

General

19. No application for restricted registration as a dental technician will be considered after the period of 90 days from the date of publication in the *Gazette* of these Regulations has expired, and as such no informally trained person or any other person shall have the right to apply for restricted registration as a dental technician in terms of these regulations after the said expiry date.

Commencement of Regulations

20. These Regulations come into operation on the date of publication.


DR A MOTSOAEDI
MINISTER OF HEALTH
DATE: 1/9/2012



**THE SOUTH AFRICAN DENTAL TECHNICIANS COUNCIL
APPLICATION FOR REGISTRATION AS A DENTAL TECHNICIAN
ASSISTANT**

(Section 23A of Act 19 of 1979)

Annexure A

The Registrar
South African Dental Technicians Council
P O Box 995
PRETORIA
0001

PART A – To be completed by the applicant

Full name and surname

Identity number

Citizenship

Residential address

Postal address

Tel. Nr. Cell. Nr.

E-mail

Employed at (name of laboratory)

Laboratory address

PART B – Declaration by the applicant

I declare that:

- (1) I have never in any country been convicted of any offence against the law, and to the best of my knowledge and belief no proceedings involving or likely to involve a charge of any such nature are pending against me in any country at the present time.
- (2) The information provided above to be the truth and accurate.
- (3) I acknowledge that the Council may take disciplinary action against me for any false information presented in support of my application.

Date:..... Signature

Sworn to me at this day
of 20.....

.....
Signature of the Justice of Peace or Commissioner of Oaths

*If the applicant is unable to make the declaration in paragraph 1, the council, in order to consider the application, will require full particulars of the reasons for his inability to do so.



THE SOUTH AFRICAN DENTAL TECHNICIANS COUNCIL

APPLICATION FOR REGISTRATION AS A DENTAL TECHNICIAN ASSISTANT

(Section 23A of Act 19 of 1979)

To be completed by the owner/manager of the laboratory

Full name and surname

Position within the laboratory

Owner of the laboratory

Laboratory name

Laboratory address

Tel. Nr. E-mail Cell No

Nature of work/functions by the applicant at/in the laboratory
.....
.....
.....
.....

Date of employment

Date of termination of work (if applicable)

I, the undersigned*

hereby make oath and declare:

I personally know
who has applied for registration as a dental technician assistant with the South African Dental Technicians Council and to the best of my knowledge and belief the statement made in his/her declaration are true. I consider him/her to be a fit and proper person to be registered in the restricted category/register.

.....
Signature of Owner / Manager

Sworn to/affirmed before me at this day
of 20.....

.....
Signature of the Justice of Peace or Commissioner of Oaths

* This signatory must be the Owner / Manager of the Dental Laboratory

ANNEXURE B**APPLYING for RECOGNITION to be REGISTERED with the SOUTH AFRICAN DENTAL TECHNICIANS COUNCIL (SADTC) as a DENTAL TECHNICIAN ASSISTANT****Discipline Selection**

Dental Technology disciplines to be selected from

Complete denture work

and/or

Partial dentures including Cobalt-Chrome

and/or

Orthodontics

and/or

Crown and bridge work

Please note: Your practical examination and subsequent registration will be limited to the selection of one or more of the above.

The process for applying for RPL

If you want to apply for Recognition, you have to:

- Apply to the SADTC by downloading the application form from the website www.sadtc.org.za

OR

Hand it in at the Council's office 954 Arcadia Street; Arcadia; PRETORIA

OR

Post it by registered post to PO Box 995; PRETORIA; 0001

- Select the dental technology discipline/s from the list above.

The important part of the application is to collect evidence to prove the competence that you would like to be considered.

At the time of handing in the portfolio, you may be are required to pay the RPL fee.

In this section we explain how to collect and present evidence to the Council.

The portfolio will be evaluated by a Selection Committee specially appointed by the SADTC for this purpose. The Council however will make the final decision on the matter.

If more information is required, you will be notified in writing regarding the next step to be taken.

This entire process is time consuming on your side as well as on the administrative side, so *please* apply in good time. The closing date for applications will be determined by the Council and will **never be repeated**.

Developing a portfolio of evidence

When applying for Recognition, you have to convince the Council that the knowledge, skills and attributes you have gained during your working life meet the Council's requirements.

A portfolio of evidence is a purposeful collection of work, exhibiting the person's work, efforts and achievements. The work included in a portfolio of evidence should reveal a range of skills, knowledge and attributes, reflecting the progress you have made in your working life, resulting in achievements and highlights that can be authenticated.

Present evidence for Recognition purposes

When applying for Recognition, you as the applicant have to motivate or explain why you think you are a suitable candidate. Put it together in a logical, clear and informative manner. Remember, your portfolio goes to the special Selection Committee, where no one knows you! The Council and this Selection Committee will treat all information submitted with the highest confidentiality.

Provide the Council with a clearly marked file or ring binder that holds your submission. Put your name, contact details on the cover sheet. Include an executive summary of less than a page, introducing yourself and explaining why you want to be considered. Explain briefly how the Recognition process could advance your career. Attach the authenticity declaration here. A table of contents will make it easier for the reader to go through the portfolio. The table of contents should include a list of all the pieces of evidence you include in part 2 of the portfolio.

The portfolio consists of two parts: Part 1 is the motivation for the Recognition application and part 2 is the supporting evidence

Part 1: Motivate for a Recognition application

In Part 1 you motivate why you should be considered for Recognition. Include the following:

- ☞ *Reasons* for seeking recognition of informal work experience in other words the motivation to apply for Recognition.

- ☞ *Competencies* gained throughout your working life. A competency is a combination of what you know and can do. This can be in the form of a detailed CV, listing your competencies not only the duties you perform or have performed. You can also reflect on problems that you have solved and decisions you had to make that had major impact on your job or career. Explain your professional approach to your work, including your ethical standards. This section should be linked to part 2 of the Portfolio.
- ☞ *Formal and in-formal education received*; attach certified copies of qualifications and certificates of competence received relevant to the application. (Don't include copies of certificates of attendance unless you can show that the attendance made a difference to your competence.)
- ☞ Point out *relevance* of your competencies to your Recognition application. Reflect critically on what you have achieved in your life and link it to the Recognition you are applying for.
- ☞ *Summary* reflecting on your experiences and what you learned from them. Link this to the application.

Part 2: Present evidence and explain your competence.

This will be the bulk of the Portfolio. Put a collection of your work together that reflects your competencies. Evidence is proof that you can do what you say you can do and know what you say you know. Evidence will vary and may include the following:

- ☞ *Documents* generated in the course of work, photographs or video showing the work that you do.
- ☞ *Job description*: Your job description or profile with verification such as an assessment or evaluation done of your work by the dental laboratory owner/s work colleagues or dentists, to confirm that you have done the work on your job description.
- ☞ *Assessment* of work done by dental laboratory owner/s and/or dentist/s or performance management reports
- ☞ *Products*: Any thing you made yourself that is in line with your application
 - Examples of the dental appliances you made without intervention by any other person. These examples must be aligned to the dental discipline/s you are applying recognition for.
 - Photos of dental appliances you make on a routine basis.
- ☞ *Testimonials*: Ask people you have worked with to confirm your competencies as well as the contribution you have made to the dental laboratory owner and/or dental practice/s. The testimonial should reflect the work you have done, your

competencies not your personality. This could be from your dental laboratory owner/s, dentist/s, or work related colleagues.

When selecting evidence keep the following principles in mind:

- ☞ The evidence should be *relevant*, it should be linked to what you want recognition for. (Dentures, partial dentures(Cobalt-Chrome), orthodontics, Crown and bridge work)
- ☞ *Authenticity*: The evidence should be your own work or the authenticated work of reputable others who have evaluated your work. You have to sign off the portfolio indicating that this is your work using the statement in Appendix 1.
- ☞ *Currency* needs to be kept in mind. The more recent the work has been done the better.
- ☞ *Validity* means that the evidence should be relevant to the claims you make

Appendix 1: Authenticity Declaration

Include a declaration of Authenticity in your portfolio of Evidence. The Council has to be confident that your work which you submit as part of your portfolio is indeed yours. Please include a statement such as the following:

Authenticity Declaration
I,, am applying for Recognition as a Dental Technician Assistant with the SADTC.
I understand that my application is for Recognition with the SADTC and if granted does not automatically qualify me for future studies at any University of Technology (UoT).
I understand that if I wish to further my formal studies I will have to apply to one of the UoTs for Recognition of Prior Learning which is NOT the same as the Recognition I am applying for with the SADTC. Such decision rests with the UoT I choose to apply to.
I herewith declare and confirm that the work attributed to me in this Portfolio of Evidence is my own work and was performed by me. If I had assistance from anyone, this is indicated on the document or evidence itself.
Name: _____
Signature: _____
Date: _____

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