

# Government Gazette Staatskoerant

REPUBLIC OF SOUTH AFRICA  
REPUBLIEK VAN SUID-AFRIKA

Vol. 483

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No. 28032

## **M A N U A L**

*IN ACCORDANCE WITH*

**THE PROMOTION OF ACCESS TO  
INFORMATION ACT (NO. 2 OF 2000)**

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**Promotion of Access to Information Act - No.2 of 2000**  
**Section 51 Manual**

**Name:** Christopher Paul Asquith  
**Main Business:** Architecture

**Information to be requested from:**  
**first name:** Paul  
**surname:** Asquith  
**telephone:** 044 381 0238

**Business Entity:** Sole Trader  
**Name:** Christopher Paul Asquith  
**Current Status:** not trading (from March 2005)  
**Employees:** none  
**Annual Turnover:** R50,331 (tax year 2004-5)  
**Trade Names:** 1. Paul Asquith: Architect  
2. Planmakers

**Tax Number:** 0246/058/62/2 P  
**Postal Address:** 410 Kabeljou Avenue  
Brenton on Lake, Knysna  
**Postal Code:** 6571  
**Physical Address:** 410 Kabeljou Avenue  
Brenton on Lake, Knysna  
**Telephone:** 044 381 0238  
**Cell Number:** 083 616 0416

**Applicable Acts:** Income Tax Act - No.95 of 1967  
Architectural Profession Act  
- No.44 of 2000

**Information Available:**  
**Secretarial Records:** Correspondence with Clients  
Correspondence with Contractors  
**Intellectual Property:** Designs  
Drawings  
**Insurance:** Professional Indemnity Policy  
**Taxation:** Income Tax Returns  
**Finance:** Banking Details & Bank Accounts  
Payment Certificate Records  
**Legal:** Contracts  
**Regulatory:** SACAP Registration (No. 3316)

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