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**S.I. 85 of 2024**  
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*(Act 13 of 2023)*

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**S.I. 85 of 2024****ELECRICITY ACT***(Act 13 of 2023)***Electricity (Consumer Service) Regulations, 2024**

In exercise of the powers conferred by section 47 of the Electricity Act, 2023, the Minister responsible for energy makes the following Regulations —

**Part I - Preliminary****Citation**

1. These Regulations may be cited as the Electricity (Consumer Service) Regulations, 2024.

**Application**

2.(1) These Regulations are applicable to a distribution and supply licensee and to every consumer except in cases where a special supply agreement is entered into between the distribution and supply licensee and the consumer in accordance with sub-regulation (2).

(2) A distribution and supply licensee shall have the right to subscribe a special supply agreement with any consumer provided that such special supply agreement is requested by the consumer and meets the industry standard.

**Interpretation**

3. In these Regulations, unless the context otherwise requires —

“Commission” means the Utilities Regulatory Commission established by section 3 of the Utilities Regulatory Commission Act, 2023;

“distribution and supply licensee” means a person granted a licence for the distribution and supply of electricity under the Electricity Act;

“Distribution grid” means the portion of any part of the grid which is used or intended to be used to supply electricity to a service line;

“domestic consumer” means the supply of electricity to a dwelling house but does not include a dwelling rented out to tourists on short-term basis up to 30 consecutive days;

“Electrical Manager” means the officer in charge of the electricity division of the distribution and supply licensee and includes his or her duly authorised representative;

“force majeure” means any event or condition not existing as of the date a service licence is granted, not reasonably foreseeable as of such date and not reasonably within the control of a licensee that prevents the performance;

“high voltage” refers to cable and equipment that operates at 33kV or higher;

“installation” refers to any particular plant, apparatus or works designed for the supply or use, or both, of electricity under one ownership where management is prescribed, including prime movers, with all necessary plant and buildings, electric supply lines and consuming apparatus, if any;

“low voltage” means cable and equipment that operates at less than 11kV;

“Grid” means any electric overhead or underground line used, or intended to be used, for general supply of electricity;

“medium voltage” means cable and equipment that operates between 11kW and 33kW;

“meter” means the energy meters and other supplementary and associated devices necessary to measure the electricity used by the consumer or the electricity injected into the electricity grid by a consumer who is auto-generating electricity;

“point of common coupling” means the point where the distribution and supply licensee’s wires or equipment are connected with those of the consumer;

“service line” means a supply line by which energy is or is intended to be supplied from a distribution grid to a consumer’s installation; and

“special supply agreement” means an agreement for the supply of electricity which provides terms and conditions which are different with those provided for under these Regulations.

## **Part II - Requirements for Service**

### **Application for service and conditions**

**4.(1)** An applicant may submit an application to the distribution and supply licensee in writing for the following services —

- (a) supply of electricity to an existing installation;
- (b) supply of electricity to a new installation;
- (c) permission to extend an existing installation;
- (d) permission to alter or rewire an existing installation;
- (e) permission for reconnection to an existing installation;
- (f) alteration of service position;
- (g) relocation of meter;
- (h) relocation of the distribution and supply licensee’s installation;
- (i) temporary supply of electricity;
- (j) reduce or increase of the electricity supply capacity; and
- (k) disconnection of the electricity supply.

(2) An application under sub-regulation (1) shall —

- (a) be submitted in the prescribed form, following the guidelines established by the distribution and supply licensee; and
- (b) comply with any other guidelines, if any prescribed by the Commission.

(3) The distribution and supply licensee shall make the application form available at its offices and in electronic form available on its website.

(4) An application form shall be signed by the consumer or the consumer's legal representative and shall be accompanied by —

- (a) information necessary to identify the consumer and the premises at which the service is required —
  - (i) where the consumer is the owner of the premises, proof of the consumer's ownership of the premises at which the electricity supply service is required;
  - (ii) where a consumer applies for an electricity supply service at premises held on a lease or where the consumer is the tenant, the owner's written permission and proof of ownership; or
  - (iii) when the consumer is neither the owner nor the legal tenant of a premise, such consumer shall provide a proof that consumer has legal occupancy of the premises.
- (b) information about the electrical load details for applications requiring more than 60 kVA;
- (c) the approval issued by the Planning Authority when the application is for the supply of electricity to a new installation; and
- (d) any other information which may reasonably be requested by the

distribution and supply licensee to allow the distribution and supply licensee to determine the nature of the service required.

(5) No electrical work of any kind for which an application has been made pursuant to this regulation shall commence until the Electricity Manager of the distribution and supply licensee has delivered —

- (a) a written official notification of approval to the consumer; and
- (b) a written official notification to proceed to the consumer's electrical contractor.

(6) The application for service is complete when —

- (a) the application of the intended consumer complies with the requirements of this regulation;
- (b) the connection fee due pursuant to regulation 6 has been paid;
- (c) the deposit required pursuant to regulation 7 has been paid;
- (d) the consumer's contributions that may be required pursuant to regulation 8 have been paid;
- (e) there is no indebtedness to the licensee;
- (f) there is no unsafe installation;
- (g) the costs for modification of the distribution and supply licensee's electrical installation pursuant to sub-regulation (7), if applicable, have been paid;
- (h) the distribution and supply licensee has completed the site survey pursuant to regulation 5, if applicable; and
- (i) the installations of the intended consumer comply with the standards in force established by BS (British Standards for electrical installations) 7671.

(7) Where the applicant applies for the modification of the distribution and supply licensee's electrical installation, such applicant shall pay the corresponding costs to the distribution and supply licensee.

(8) If the application has been determined to not be complete, the distribution and supply licensee shall reject the application for service and shall provide an explanation to the applicant in writing.

Provided that the applicant may reapply for service once the deficiencies have been corrected.

(9) When an application has been determined to be complete as per the requirements in sub-regulation (6), the distribution and supply licensee shall complete a site survey pursuant to regulation 5.

(10) Where an application for an electricity supply service does not require an extension of a line that exceeds 50 meters, the distribution and supply licensee shall provide the electricity supply service —

- (a) within twenty-one days of receiving the application for service, when the interconnection of the new consumer requires —
  - (i) minimal modification of the distribution and supply licensee's infrastructure;
  - (ii) no reinforcement of the lines and infrastructure of the distribution and supply licensee is required;
  - (iii) no easement needs to be obtained; and
  - (iv) a space to install the meter of the distribution and supply licensee is provided if required;
- (b) within forty-eight days of receiving the application for relocation of infrastructure, when the interconnection of the new consumer requires —

- (i) minimal modification of the distribution and supply licensee infrastructure and
  - (ii) no reinforcement of the lines and infrastructure of the distribution and supply licensee is required; and
  - (iii) no easement needs to be obtained.
- (c) within ninety days of receiving the application for service when —
  - (i) a reinforcement of the lines and infrastructure of the distribution and supply licensee is required; or
  - (ii) an easement needs to be obtained.

(11) In case of applications for temporary service, when an application for an electricity supply service does not require an extension of a line that exceeds 50 meters, the distribution and supply licensee shall, following the survey, provide the electricity supply service —

- (a) within twenty-one days of receiving the application for service that complies with the requirements of sub-regulation (6) when the application is for a short-term temporary service;
- (b) within sixty days of receiving the application for service that complies with the requirements of sub-regulation (6) when the application is for a long-term temporary service;

(12) When the application requires the establishment of an easement and such easement cannot be agreed with the owner of the land, the terms specified in sub-regulation (8) shall not be applicable.

### **Inspection of consumer's installation by distribution and supply licensee**

5.(1) As soon as practicable and within 10 days from the date of submission of a duly completed application in accordance with regulation 4 (4), the

distribution and supply licensee shall cause the premises and installation to be surveyed and shall inform the applicant in writing of the result of the survey, giving particulars of any alterations, if any required to render the installation fit and safe to receive the supply.

(2) The distribution and supply licensee shall be entitled to survey or inspect the consumer's installation prior to —

- (a) providing service and from time to time thereafter; and
- (b) reconnecting a consumer pursuant to these regulations.

### **Connection fee**

6.(1) An applicant for an electricity supply service shall pay to the distribution and supply licensee a non-refundable connection fee specified in Annex 1.

(2) The connection fee specified in Annex1 may be revised by the Commission from time to time.

### **Deposit**

7.(1) An applicant for the supply of electricity shall, before such supply is connected, deposit with the distribution and supply licensee such sum as security as the distribution and supply licensee may require, not exceeding the estimated average amount of the charges payable for two months' consumption of the supply applied for, as estimated by the distribution and supply licensee.

(2) Any deposit paid under subregulation (1) shall be maintained free of interest throughout the period of supply and shall not be applied towards payment of any fees, charges or arrears incurred in respect of such supply unless such supply has been or is about to be disconnected.

### **Contributions**

8.(1) Subject to subregulations (2), (3) and (4), the distribution and supply licensee shall not require from a consumer or an intended consumer any money as

contribution towards the cost of construction and erection of service lines to any property.

(2) The distribution and supply licensee may require a consumer or an intended consumer to pay a contribution determined by the distribution and supply licensee in relation to the erection and construction of service lines where that premises of such consumer is located in excess of 50 meters from the nearest point of connection

(3) The distribution and supply licensee may require a consumer to pay a contribution equivalent to the costs of modification of an existing electrical installation when such modification is required by the consumer.

(4) The distribution and supply licensee may require from a consumer who applies for a temporary supply service —

- (a) a contribution determined by the distribution and supply licensee and approved by the Commission, provided that the consumer applied for a short-term temporary service and that the connection point do not exceed 50 meters in length from the closest point of connection of the distribution and supply licensee;
- (b) a contribution determined by the distribution and supply licensee and approved by the Commission which is equivalent to the cost of the extension required to supply electricity service, where the consumer applied for a short-term temporary service and that the connection point exceeds 50 meters in length from the closest point of connection of the distribution and supply licensee; or
- (c) a contribution determined by the distribution and supply licensee which is equivalent to the cost of the extension required to supply electricity service, where the application is for a long-term temporary service.

(5) The distribution or transmission infrastructure shall be the property of the distribution and supply licensee, despite the payment made under subregulation (2) by the consumer or an intended consumer, and the responsibility

for their proper operation, maintenance, repair and safe condition shall be with the distribution and supply licensee.

(6) Where a consumer paid the contribution due pursuant to sub-regulation (2), the new transmission or distribution lines —

- (a) may be used by the distribution and supply licensee for supplying other consumers or intended consumers provided that the use by other consumer or consumers shall not prejudicially affect the supply of electricity to consumer that paid the contribution; and
- (b) the distribution and supply licensee shall reimburse part of the contribution made by the consumer which is equivalent to the proportion of the line capacity used by other consumer or consumers.

### **Refusal of service**

9.(1) The distribution and supply licensee may refuse to provide an electricity supply service to a consumer who makes an application under these Regulations —

- (a) for failure to settle in full all present or previous accounts;
- (b) if there is an unsettled account of another consumer at the same premises and such other consumer continues to occupy the premises; or
- (c) if any installation, works or apparatus serving the consumer's premises —
  - (i) is not in good working order and condition; or
  - (ii) is unsafe, or does not comply with the applicable standards and regulations.

### **Part III - Licensee's Rights and Obligations**

#### **Right to install electrical lines and meters**

**10.(1)** The distribution and supply licensee have the right to install and maintain in the premises of the consumer, in a place to be agreed with the consumer provided that it is technically feasible, the electrical lines, meters and other equipment necessary for the supply of electricity to such consumer.

(2) The distribution and supply licensee shall maintain electrical lines, meters and other equipment necessary for the supply of electricity to such consumer.

(3) All equipment installed by the distribution and supply licensee in accordance with sub-regulation (1) —

- (a) shall comply with any applicable regulations and with the distribution and supply licensee's requirements; and
- (b) shall remain the property of the distribution and supply licensee.

#### **Point of common coupling**

**11.(1)** The distribution and supply licensee shall deliver electricity to a point of common coupling where the meter is located.

(2) The infrastructure related to the point of common coupling shall comply with the applicable regulations and with the distribution and supply licensee's requirements.

(3) The consumer shall be responsible for all wiring and any other installation, works or apparatus located in its premises and beyond the point of common coupling which are necessary for the use of the electricity supply service by such consumer.

(4) The meter shall be located in an accessible location and as close as possible to any available service or utility corridor of the distribution and supply licensee.

(5) The consumer shall ensure that the distribution and supply licensee has access to the meter to read and maintain it.

### **Relocation of electric line and meter**

**12.(1)** The distribution and supply licensee may, at its cost, relocate an electric line or a meter to the exterior of a property.

(2) In cases where the relocation of an electric line or a meter is requested by the consumer, such consumer shall bear the cost of the relocation.

(3) In cases where the property is fenced or the meter is in any way externally inaccessible or improperly accessible by the distribution and supply licensee, the distribution and supply licensee has the right to relocate the meter to a place agreed with the consumer that allows the distribution and supply licensee to have access to such meter and the cost of such relocation shall be borne by the consumer.

(4) Where the distribution and supply licensee and the consumer fail to reach an agreement as to the location of a meter under sub-regulation (2), the distribution and supply licensee or the consumer may refer the matter to the Commission.

### **Change of consumer**

**13.(1)** Where a change of occupancy of premises supplied by the distribution and supply licensee occurs, the outgoing consumer shall give notice to the distribution and supply licensee not less than five working days prior to the date of change.

(2) Where notice is given under sub-regulation (1), the outgoing consumer —

- (a) shall be held responsible for all service used on such premises until the date of change of occupancy; and
- (b) shall be reimbursed the deposit when any remaining bill or debt has been settled.

(3) The new occupier of the premises shall within ten working days inform the distribution and supply licensee prior to taking up the new occupancy of the premises.

(4) The electricity supply to the incoming occupier of premises may be suspended if any prior account of the outgoing occupier is not settled.

(5) If no notice is received under sub-regulation (1) or if the account is not settled the registered consumer remains liable for the payment due to the distribution and supply licensee.

(6) If the consumer dies, the person or persons that continue to live in the same premises and who may justify the occupancy, shall —

- (a) submit to the distribution and supply licensee the death certificate and request the change of occupancy within 7 days; and
- (b) pay any unsettled debt.

### **Discontinuance of service by the consumer**

**14.(1)** Where a consumer intends to discontinue an electricity supply service, such consumer shall notify the distribution and supply licensee at least five working days prior to the requested disconnection date and shall pay the disconnection fee.

(2) A consumer whose electricity supply service has been disconnected under subregulaion (1) shall be responsible for the electricity charges until the disconnection date.

(3) The consumer that request the disconnection under sub-regulation (1) shall inform the distribution and supply licensee a billing address for issuance of the final billing statement and deposit refund.

### **Temporary service**

**15.(1)** Any person requiring a temporary service, or a certificated contractor

on behalf of such person, may apply in writing to the distribution and supply licensee for the temporary service.

(2) In this regulation “temporary service” means electricity supply service required for —

- (a) short-term, such as the one required for exhibitions, displays and other similar events; or
- (b) long-term, such as the one required for long-term activities such as construction work.

(3) The distribution and supply licensee may, before supplying a temporary service, require —

- (a) the consumer to bear the cost of installing or removing the necessary installations when such contributions are allowed by these regulations; and
- (b) the deposit due pursuant to regulation 7.

(4) An application for a temporary service shall be accompanied by the prescribed fee, and shall state —

- (a) the name and address of the applicant;
- (b) short particulars of the proposed installation, including the number of lighting points and ordinary power points to be used;
- (c) the position of the proposed junction of the temporary installation with the grid or other existing permanent supply line;
- (d) particulars of the existing or temporary supply to be used;
- (e) the date or dates fixed for the function for which the installation is desired and the dates on which it is proposed to install and dismantle the apparatus;

- (f) the name of the certificated contractor who installs the apparatus, if permitted; and
- (g) particulars of the certificated wiremen or other persons who will be in attendance while the installation is in use.

(5) An application for temporary supply service shall be delivered at least seven working days before the proposed date of installation to the Chief Electrical Inspector who may call for any further particulars he or she may require and arrange an inspection of the site.

(6) Subject to compliance with subregulation (5), the Chief Electrical Inspector shall in writing, either —

- (a) approve the application subject to such modifications as he or she thinks necessary to obviate danger, and to include such special conditions as he or she prescribes, or
- (b) refuse the application, stating the reasons for the refusal.

(7) A temporary permit under this regulation may be endorsed on the application or in such other form as is convenient.

(8) Any person concerned in the installation or operation of any apparatus in breach of this regulation is liable to a fine not exceeding SCR2,500.

(9) The applicant for a temporary supply service shall install a residual current device.

### **Identification of distribution and supply licensee's employee**

**16.(1)** The distribution and supply licensee shall issue an identification card to all its employees, inspectors or contractors who are authorised to enter a consumer's premises for the purpose of reading meters, making repairs or investigating defects or any other legitimate business of the distribution and supply licensee.

(2) An identification card issued under sub-regulation (1) shall bear the

employee's photograph and the seal of the distribution and supply licensee, visible on the employee and shall be shown by the employee upon request to a consumer.

(3) A consumer has a right to verify the identity of an employee with the distribution and supply licensee.

**Powers of distribution and supply licensee to fix or erect electric lines, etc.**

**17.(1)** The distribution and supply licensee shall erect or fix new electric lines in, on, under or over public roads or public lands to supply new consumers provided that it is technically feasible.

(2) Where the supply of electricity to a new consumer requires the erection of a new line over or under a private land where the premises of such consumer does not have access to public roads or public lands, the following shall be applicable —

- (a) the line shall be constructed over the boundaries of private roads or private land or lands;
- (b) if for any technical reason the line cannot be constructed over the boundaries of the land or lands, it shall be located as close as possible to the boundaries of such land or lands;

(3) If a relocation of an existing line is done pursuant to regulation 44, the relocation shall be done in compliance with sub-regulations (1) and (2).

(4) Subject to the conditions established in these regulations, an employee of the distribution and supply licensee, with such assistance as and is necessary, may, at any reasonable time, enter upon any land or premises for the purpose of exercising the rights of the distribution and supply licensee and may occupy such land to carry out thereon any prescribed operation.

(5) In this regulation "prescribed operation" means —

- (i) erecting posts and other apparatus necessary for the purpose of installing a system of distribution of electricity and taking such

other action as may be necessary to render the system so installed safe and efficient;

- (ii) laying, placing or carrying electrical lines for the distribution of electricity and carrying out repairs and doing all things necessary for the maintenance of the electrical lines, posts and other apparatus; and
- (iii) putting or fixing upon or against the wall or palisades of any house, building or enclosure, any lamp irons, lamp post, insulating material, brackets, stays, rosettes or other apparatus and putting or affixing to lamp irons, lamp posts and brackets such lamps as may be necessary.

(6) The distribution and supply licensee shall, before initiating the construction of any electric line or apparatus, comply with any obligation established by any other applicable legislation and respective regulations.

(7) The distribution and supply licensee shall, before exercising any power under sub-regulation (4), —

- (a) give the occupier or owner of any land on, under or over which any prescribed operation is intended to be carried out, 14 days' notice in writing setting out the nature and extent of the operation intended to be carried out unless such operation is carried out with the consent of the owner or occupier or, due to the urgency of the circumstances necessitating such operation, it is not practicable to give such notice; and
- (b) where a prescribed operation referred to in sub-regulation (5) (i) (ii) or (iii) is intended to be carried out, obtain the approval of the Commission.

(8) A notice under sub-regulation (7) may be given to the occupier or owner by sending it by email or post to his or her last known address or, if his or her address cannot be ascertained, by affixing it to a conspicuous part of the land or premises on, under or over which the operation is intended to be carried out.

(9) Any person exercising any power under sub-regulation (4) shall, if required to do so, produce his or her identification card to the owner or occupier of the land or premises.

(10) A failure to give notice under sub-regulation (7) shall not affect the power conferred by subregulation (1).

**Distribution and supply licensee may enter lands where conditions are dangerous or interrupting**

**18.**(1) Where any condition exists which is dangerous, interrupting or threatens to interrupt the supply of electricity, the distribution and supply licensee may enter upon any public or private land without the consent of the owner or occupier of the land and take whatever action is necessary to establish safe conditions or to ensure the continuity of the supply of electricity.

(2) Where a distribution and supply licensee acts pursuant to sub-regulation (1), the distribution and supply licensee shall, within three working days, inform the Commission in writing of the action taken and serve the owner or occupier of the land a written notice or by posting up conspicuously the notice on the land in question.

(3) Where on any land there is an unauthorised generator connected to the distribution and supply licensee's authorised electrical network system, the distribution and supply licensee may —

- (a) enter upon such land to disconnect the generator; or
- (b) isolate from the grid the connection of such consumer who is generating electricity.

**Power of entry for inspecting, testing or maintaining electric lines, meters etc.**

**19.**(1) The distribution and supply licensee may enter upon any land or premises to which electricity is or has been supplied by the distribution and supply licensee for the purpose of —

- (a) inspecting, testing, maintaining, replacing or modifying the electric lines, meters, accumulators, fittings and other works or apparatus belonging to the distribution and supply licensee;
- (b) inspecting, maintaining, replacing or modifying the electric lines, meters, accumulators, fittings and other works or apparatus where the building is constructed or to be constructed too close to underground or overhead lines; and
- (c) for the purpose of ascertaining the quantity of electricity consumed or supplied in or to such premises or, where a supply of electricity is no longer required.

(2) Where the supply of electricity is no longer required, the distribution and supply licensee is entitled to —

- (a) cut off the supply of electricity from any such land or premises; and
- (b) enter in the land for the purpose of removing any electric lines, meters, accumulators, fittings, other works or apparatus belonging to the distribution and supply licensee.

(3) The distribution and supply licensee shall repair all damage caused by any such entry, inspection, maintenance or removal except where a person unlawfully places or erects anything which impedes or hinders the lawful entry, inspection, maintenance or removal by the distribution and supply licensee.

**Prohibition on erecting building or structure in position or manner interfering with the supply of electricity**

**20.(1)** A person shall not erect any building or structure within 1m of low voltage, or 2m of medium voltage and High Voltage underground cables, and shall not construct or erect any structure over underground cables belonging to the distribution and supply licensee.

(2) A person shall not erect any buildings or structure within 3m of low voltage and medium voltage overhead lines, or within 5m of High Voltage lines,

and shall not construct directly beneath the overhead lines belonging to the distribution and supply licensee.

(3) A person shall not affix any equipment or lines onto distribution and supply licensee's poles without the distribution and supply licensee's written approval.

### **Distribution and supply licensee may run line etc. on roads without charges**

**21.**(1) Subject to the written permission of the officer of the Ministry responsible for land transport as provided in section 4 of the Road Act (Cap 205), and to the compliance to any applicable Act, the distribution and supply licensee may —

- (a) erect, place or replace electric lines along or under or over any public road without payment of any way-leave, fee or other charge; or
- (b) remove or repair any such electric line and for the purpose of erecting, placing, replacing, removing or repairing the same, to break and excavate any such road.

(2) The distribution and supply licensee shall be responsible for any damage caused by its actions pursuant to this regulation and shall repair such damage.

(3) Whenever the distribution and supply licensee break up or excavates any road, it shall with all convenient speed complete the work for the purpose for which the road was broken up or excavated.

(4) The distribution and supply licensee shall, until the road has been made good, warn persons using the road of the danger constituted by the breaking up or excavation.

### **Payment of compensation for damage to property**

**22.**(1) The distribution and supply licensee shall, in the performance of any

of the functions under these Regulations, cause as little inconvenience and damage to other persons and properties as is reasonably practicable.

(2) The distribution and supply licensee is liable to pay compensation to any person who suffers damage to his or her property as a consequence of the performance of the functions under these Regulations.

### **Easements**

**23.** The distribution and supply licensee shall have the right to constitute easements in accordance with the requirements established in section 63 of the Act.

### **Resale of service for profit prohibited**

**24.(1)** An electricity supply service provided by the distribution and supply licensee is for the consumer's own use and shall not be resold, except in the cases where such resale was agreed with the distribution and supply licensee.

(2) Where individual metering of an electricity supply service is not required and a master metering is used instead, sub-metering may be used by the consumer solely for the purpose of allocating the cost of the electricity supply service billed to the consumer's account by the distribution and supply licensee.

(3) In this regulation, an electricity supply service is “sub-metered” when separate meters are used to allocate among lessees or other entities the monthly bill rendered by the distribution and supply licensee to the consumer for the electricity supply service.

(4) The distribution and supply licensee shall not intervene in cases of disputes related to the supply of electricity between the persons sub-metered and the consumer.

### **Supply to adjacent properties through one meter**

**25.(1)** A consumer shall not place or extend electric lines to furnish electricity supply service for an adjacent premise through one meter even though such adjacent premises are owned by the same consumer, unless written consent is obtained from the distribution and supply licensee.

(2) The distribution and supply licensee may disconnect a consumer that breaches the obligation established in sub-regulation (1).

### **Compliance with standards**

**26.** The distribution and supply licensee shall not connect a consumer to an electricity supply service unless the consumer's installation has a certificate of approval issued by the Chief Electrical Inspector or the Electrical Manager.

### **Discontinuance with notice**

**27.(1)** The distribution and supply licensee may discontinue the supply of electricity to a consumer if —

- (a) the installation, apparatus or works in or serving the consumer's premises does not comply with applicable standards and regulations in force;
- (b) it is determined that the information provided in the application for electricity supply service was incorrect; or
- (c) the consumer does not pay the bill within the term specified.

(2) The distribution and supply licensee shall, before discontinuing a consumer's electricity supply —

- (a) due to the reasons described in sub-regulation (1) (a) and (b), give the consumer a notice to remedy the contravention within 7 days; and
- (b) due to the reasons described in sub-regulation (1) (c), give the consumer a notice in accordance with regulation 47.

(3) The distribution and supply licensee shall resume the supply of electricity when the conditions that justified the discontinuance are resolved and the reconnection fee are paid by the consumer.

(4) Subject to subregulation (3), the distribution and supply licensee shall bare the cost of reconnecting the consumer when disconnection cannot be justified.

(5) A consumer may file a complaint in accordance with regulation 30 to dispute the existence of a condition or activity that allows the distribution and supply licensee to discontinue the supply of electricity under this regulation.

(6) If it appears to an electrical inspector that any part of the installation or any apparatus which is or may be connected to it is in any way defective, he or she may cause to be served upon the consumer a notice to remedy the defect within a reasonable time specified in the notice and, if necessary, to disconnect any apparatus or part of the installation or to take any other precautionary measures specified in the notice until the defects have been remedied to the satisfaction of the electrical inspector.

### **Discontinuance without notice for dangerous or unauthorised use**

**28.(1)** In the cases stated in regulation 27(5) and (6), if the inspector has reason to believe that immediate action is necessary to obviate danger he or she may enter the premises of any kind where an installation is situated with the assistance of the Police and —

- (a) disconnect the source of the installation or any part of it, or any apparatus, and take any other measure that he or she considers necessary; or
- (b) in the case of a generator's installation he or she may order the generator to be stopped.

(2) The distribution and supply licensee may also discontinue an electricity supply service without notice when there has been meter tampering, or any unauthorised re-metering, resale, extension or other disposition of the electricity supply service or use of the electricity supply service without intention to pay for the service.

(3) The electricity service may remain discontinued until the dangerous

condition or improper or unauthorised use is remedied and full payment is made for the electricity supply service.

(4) The electricity supply service used during an unauthorised period shall be calculated on classifications and tariffs approved, together with reimbursement for the expenses incurred.

(5) Where on any land there is an unauthorised generator connected to the distribution and supply licensee's authorised electrical network system, the distribution and supply licensee may disconnect the generator.

### **Tariffs**

**29.(1)** The distribution and supply licensee shall —

- (a) apply the categories of consumers approved by the Commission;  
and
- (b) charge for the electricity supply service the rates approved by the Commission for each category of consumers.

(2) Where the distribution and supply licensee apply higher rates and issues bills for higher amounts to which it corresponds inaccurately, the distribution and supply licensee shall reimburse the consumer the extra amounts received, and such reimbursement shall be calculated at the rate in force on the date of the communication of the abnormality and will cover the period between the date of payment made and that of its effective return.

### **Consumer service and Consumer complaints**

**30.(1)** The distribution and supply licensee shall establish a customer service mechanism to resolve the complaints that the consumers may submit in relation with the provision or quality of the supply service.

(2) The consumer service mechanism of the distribution and supply licensee shall ensure that consumers may contact or submit a complaint personally, by telephone, through the distribution and supply licensee's website or by any other means authorised by the Commission.

(3) The distribution and supply licensee shall allow free telephone call services for receiving claims due to lack of supply and emergencies, during the twenty-four hours of the day, every day of the year.

(4) The distribution and supply licensee shall —

- (a) assign a number to each complaint received by any means which identifies each complaint, and shall inform immediately such number to the consumer; and
- (b) resolve the complaints of consumers no later than 14 days after the filing of the complaint.

(5) If the consumer does not receive a response from the distribution and supply licensee within the term specified in sub-regulation (4) (b), or if the consumer is not satisfied with the response of the distribution and supply licensee, the consumer may submit a complaint to the Commission and the Commission shall resolve the complaint within 30 days of the reception of the complaint.

(6) If the distribution and supply licensee or the consumer is dissatisfied with the resolution made pursuant to sub-regulation (5), he or she may appeal the decision before the Fair Trading Tribunal established under section 14 of the Fair Trading Act (2022).

(7) The Commission may, at any stage of the proceedings, adopt interim measures necessary for the effective management and resolution of a complaint. These measures may include preserving evidence, suspending actions that may prejudice the investigation, or providing temporary relief without affecting the final outcome of the complaint.

### **Consumer information**

**31.(1)** The bills sent by the distribution and supply licensee to its consumers shall indicate —

- (a) tariff category of the consumer and values of the corresponding charges;

- (b) units consumed and included in the bill;
- (c) places or methods of payment;
- (d) due date of the subsequent bill; and
- (e) details of applicable charges, taxes and fees.

(2) The distribution and supply licensee shall provide consumers, on its website and at its offices, general information related to the electricity supply service including —

- (a) the requirements and conditions for the application and maintenance of an electricity supply service;
- (b) the “guidelines for service connection enquiry processing” in force as well as any amendment or replacement of those guidelines that the distribution and supply licensee may approve from time to time;
- (c) the rights of consumers to contact the licensee and to submit complaints related to the supply service;
- (d) the opening hours to the public, telephone numbers, addresses, emails and any other mechanism by which consumers can submit complaints to the distribution and supply licensee; and
- (e) the requirements and methods by which they may submit a complaint to the Commission.
- (f) any other communication which they may find relevant for consumers.

### **Technical quality of service standards**

**32.** The distribution and supply licensee shall maintain high quality of service and shall comply with the minimum technical quality of service standards established by regulations.

**Licensee's liability for failure to supply electricity**

**33.(1)** If the distribution and supply licensee fails to provide to a consumer or intended consumer the electricity supply service within the term specified in regulation 4, it shall be liable to pay to that consumer or intended consumer a penalty of SCR500 per day for the days that the consumer was not provided with the service.

(2) The penalty established in sub-regulation (1) shall not be applicable if the distribution and supply licensee —

- (a) has a legal or technical impediment to supply a service applied for to a consumer or intended consumer; or
- (b) the premises of such consumer is located in excess of 50 meters from the nearest point of connection.

(3) A request for connection of electricity supply service that do not involve a standard installation because the distribution and supply licensee does not supply the electricity supply service in the requested geographical area are excluded from the application of this regulation.

(4) If the distribution and supply licensee suspends the supply service or disconnects a consumer in situations not authorised by these regulations, the distribution and supply licensee shall be liable to pay such consumer a fixed penalty sum of SCR1,000.

**Liability of licensee**

**34.** The distribution and supply licensee shall keep all electric lines, apparatus and installations that it places and maintains on the premises of a consumer, either belonging to itself or under its control in a safe condition and protected as necessary to obviate danger.

**Licensee's liability for damages**

**35.(1)** The distribution and supply licensee shall not be liable for any loss or damage to an authorised auto-producer or to a consumer or to any part of a private

installation resulting from anything done or intended to be done in pursuance of the Act or these regulations or any agreement thereunder, unless the loss or damage is due to the wilful default of the distribution and supply licensee or their agents or employees.

(2) The Government or the distribution and supply licensee shall not be held responsible for the cessation or deficiency of the supply of electricity and shall not be liable for any loss or damage direct or consequential due to or arising from such cessation or deficiency resulting from any cause within the consumer's premises or from strike, lock-out, force majeure, legislative action or embargo.

(3) Where damages are caused to the appliance and equipment of a consumer by deficiencies in the technical quality of the supply service attributable to the distribution and supply licensee, the distribution and supply licensee shall be liable for the repair or replacement of the damaged appliances within a reasonable manner.

(4) The repair of the damage due pursuant to sub-regulation (3) does not exempt the distribution and supply licensee from the application of the sanctions established in the regulations, ruling the technical quality of service standards due by such licensee.

### **Safety precautions**

**36.** The distribution and supply licensee shall comply with all recognised safety practices and rules, and applicable regulations relating to health, security and safety, and shall take all reasonable precautions to avoid danger to the public or to any employee during and in connection with the installation, replacement, extension, operation and maintenance of any of their lines, apparatus and installations.

## **Part IV - Consumer's Installation**

### **Consumer's installation**

**37.(1)** A consumer's installation consists of all wires, switches, appliances and equipment of every kind and nature used in connection with or forming part of an installation for using an electricity supply service for any purpose (except

meters and associated equipment) located on the consumer's side of the point of common coupling, whether such installation is owned by the consumer or used by the consumer under lease or otherwise.

(2) The consumer shall maintain his or her own facilities in good condition, and shall keep the premises where the meters or measuring equipment are installed clean, dry, signposted and free of obstacles.

(3) Where the consumer notices that the facilities of the distribution and supply licensee, including the meter, is flawed or faulty, such consumer shall —

- (a) notify the distribution and supply licensee as soon as possible; and
- (b) not manipulate, repair, remove or modify those installations.

(4) The consumer shall not alter his or her electrical installations without obtaining the prior approval of the distribution and supply licensee.

### **Protection**

**38.** A consumer is responsible for the protection of all equipment connected to the electricity supply service after the point of common coupling.

### **Multi-family dwellings**

**39.(1)** Where there consists of multi-family dwellings, each occupant shall have access to the means of disconnection of their own electricity supply and to every other residual current device protecting the conductors supplying that occupancy.

(2) Where there consists of multiple dwelling housing units, the distribution and supply licensee shall —

- (a) place its equipment and meters in a specific meter room that shall be provided to it; and
- (b) be ensured exclusive access to such meter room.

## **Change of consumer's installation**

**40.(1)** Any change or rewiring in the consumer's installation which may materially affect the operation of any portion of the distribution and supply licensee's network, shall not be made without prior written consent of the distribution and supply licensee and without complying with the applicable standards.

(2) A consumer who makes any change in the consumer's installation which does not comply with sub-regulation (1) —

- (a) is liable for any damage caused to the distribution and supply licensee or to any other consumer equipment or electricity supply service;
- (b) shall pay the distribution and supply licensee all the costs incurred for any repairs to the networks or other consumers' installations; and
- (c) may be subject to discontinuance of electricity supply service.

## **Electric auto-generators and other sources of powers**

**41.(1)** A consumer shall, before interconnecting any auto-generation installation or any other source of electric power located prior to the point of common coupling, apply for and obtain a new interconnection agreement with the distribution and supply licensee.

(2) A consumer who violates sub-regulation (1) is liable to pay the costs, losses and damages arising out of any such improper and unauthorised connection to the distribution and supply licensee's facilities.

## **Part V- Distribution and Supply Licensee's Installations**

### **Protection of distribution and supply licensee's installations**

**42.** A consumer shall protect the distribution and supply licensee's property on the consumer's premises and shall not knowingly or intentionally

allow any person other than the distribution and supply licensee's inspectors or persons authorised by applicable legislation, to have access to the distribution and supply licensee's wiring, meters, installations and apparatus.

### **Damage to distribution and supply licensee's property**

**43.** In the event of any loss or damage to property of the distribution and supply licensee caused by the consumer, the consumer shall be liable to pay the cost of repairing such damage.

### **Relocation of distribution and supply licensee's facilities**

**44.(1)** When there is a construction in the premises of the consumer or change in the consumer's operation which, in the opinion of the distribution and supply licensee and for safety reasons makes the relocation of the distribution and supply licensee's facilities necessary, or if such relocation is required by the consumer, the distribution and supply licensee shall —

- (a) upon an application being made by the consumer in the form approved by the Commission; and
- (b) within 60 days, move the lines or installations of which relocation has been decided or requested.

(2) The term specified in sub-regulation (1) (b) shall not be applicable if there are legal and technical impediments.

(3) If the relocation or modification in the premises of a consumer is decided by the distribution and supply licensee, the corresponding costs shall be borne by such licensee, except in the case stated in sub-regulation (4).

(4) If the relocation or modification in the premises of a consumer is decided by the distribution and supply licensee for safety reasons and because the owner of a premises placed a construction in unsafe proximity to infrastructure, the cost of such relocation or modification of such infrastructure shall be borne by the consumer.

(5) If the relocation or modifications in the premises of a consumer is

required by a consumer, the costs of the modification or relocation shall be borne by the consumer.

### **Tree trimming**

**45.(1)** The distribution and supply licensee may trim, and if necessary, fell trees on premises of a consumer that are likely to threaten the electrical supply to any consumer.

(2) If a consumer intends to trim or fell trees that are too close to power lines, he or she shall —

- (a) inform and obtain approval from the distribution and supply licensee;
- (b) ensure that the person who trims the tree is trained for the purpose; and
- (c) the work is done under the supervision of a representative of the distribution and supply licensee.

## **Part VI - Billing**

### **Meter reading**

**46.(1)** A Consumer's meter shall be read by the staff of the distribution and supply licensee as practicable at intervals of one month.

(2) The period of charge is between the previous reading and the subsequent reading and is ordinarily treated as one whole month but where, on change of consumer or for other cause, the interval is abnormal, monthly charges are deemed to accrue from day to day.

(3) The distribution and supply licensee shall ensure that accurate meter readings are obtained and a consumer shall ensure that the distribution and supply licensee has reasonable access to the meter.

(4) If the distribution and supply licensee finds it impossible to have access to the meter, an estimated reading will be entered and an "estimated" bill will be rendered.

(5) Any discrepancy between the estimate made pursuant to sub-regulation (4) and the actual consumption of electricity shall be corrected when the next actual reading is taken.

### **Regular bills and cutting off for arrears**

**47.(1)** The bills for electricity supply service shall be sent by the distribution and supply licensee to consumers as soon as practicable after each reading.

(2) The distribution and supply licensee shall hand deliver, post or email or by any other means as agreed with the consumer, a bill to the consumer at the service address or some other mutually agreed upon address or email address.

(3) The bill —

- (a) shall establish a term for payment that shall not be less than fourteen 14 days from the date mentioned in the bill; and
- (b) becomes payable from the date mentioned in the bill and until the deadline mentioned therein.

(4) If the bill is not paid on or before the deadline, it shall be deemed to be in arrears.

(5) Where a bill has been in arrears for seven 7 days, the distribution and supply licensee may give the consumer a notice of demand and warning, in the prescribed form, and if the bill remains unpaid for a further period of seven 7 days, the distribution and supply licensee may discontinue service to the consumer.

(6) If after a discontinuance of the electricity supply, the debt remains unpaid, the distribution and supply licensee may sue the consumer to recover the amounts due for the electricity service.

(7) Where a consumer's bill is in arrears, a sum equal to the accrued day to day monthly charge as indicated by the meter readings shall, in addition to the debt for the arrears, be due and payable by the consumer.

(8) The distribution and supply licensee shall restore the disconnected service on payment of all arrears, the reconnection fee and of such deposit as the distribution and supply licensee may require pursuant to these regulations.

(9) The Commission may from time to time modify the reconnection fee established in Annex 1.

### **Meter and bill for each point of common coupling**

**48.(1)** The distribution and supply licensee shall —

- (a) establish one point of common coupling for each consumer; and
- (b) calculate the bill for service measured by a single meter for each point of common coupling.

(2) Two or more delivery points shall be considered as separate services and bills shall be separately calculated for each point of common coupling.

### **Non-receipt of bill**

**49.(1)** The non-receipt of a bill by the consumer shall not be a reason for non-payment of the bill.

(2) If the consumer does not receive a bill, they may request it from the distribution and supply licensee.

### **Payment options**

**50.** A consumer may pay his or her bills through any of the payment options offered by the distribution and supply licensee.

### **Non-payment of the bill**

**51.(1)** Where a consumer defaults on a payment due to the distribution and supply licensee for the electricity supplied, the distribution and supply licensee may, subject to subregulation (2), suspend the supply of electricity to such consumer until the payment defaulted and the reconnection fee due under these regulations are paid.

(2) The distribution and supply licensee shall, before suspending the supply of electricity, notify the consumer in advance in writing, by email or by other acceptable form, its intention to discontinue the electricity supply service due to absence of non-payment of the bill.

### **Use of deposit**

**52.(1)** The distribution and supply licensee may make use of the deposit requested pursuant to regulation 7, for the payment of all or part of an unpaid bill.

(2) If the deposit is used pursuant to sub-regulation (1) by the distribution and supply licensee, the consumer shall replace the deposit to the same extent as previously required by the distribution and supply licensee.

(3) If a consumer fails to comply with a notice served on him or her by the distribution and supply licensee or to replace the deposit as required under this regulation, or such deposit otherwise becomes invalid or insufficient, the distribution and supply licensee may discontinue the supply of electricity to the consumer until the deposit due is paid by such consumer.

### **New occupier not responsible**

**53.** If an occupier of any premises leaves the premises without paying any amount due to the distribution and supply licensee for the electricity supply service, the distribution and supply licensee is not entitled to require from the next occupant of the premises the payment of the amount due.

### **Reconnection of service**

**54.(1)** Where the distribution and supply licensee suspend the supply of electricity to a consumer after due notice under regulation 47, the distribution and supply licensee shall reconnect the supply of electricity to the consumer within 24 hours after the payment of the unpaid bill and the reconnection fee.

(2) Where the day for such reconnection of the service falls on a Sunday or a public holiday, such reconnection shall be done on the subsequent working day thereafter.

(3) Where the distribution and supply licensee suspend the supply of electricity to a consumer in accordance with regulation 28 (1), the distribution and supply licensee shall reconnect the supply of electricity to the consumer within 48 hours from the date on which —

- (a) the reasons that justified the disconnection of the service has been addressed; and
- (b) the consumer paid the reconnection fee established in Annex 1.

## **Part VII - Meters**

### **Metering generally**

**55.(1)** The supply of electricity to a consumer by the distribution and supply licensee shall be recorded by a meter supplied and maintained by the distribution and supply licensee.

(2) Where electricity is supplied through a meter in accordance with sub-regulation (1), the meter record shall be evidence of the quantity or time related to the supply unless there is evidence to the contrary.

(3) The distribution and supply licensee shall fix or incorporate between the service line and each consumer's installation a meter or meters and a service fuse calibrated to obviate danger to the consumer's premises or installation and shall seal these with a device designed to deny access thereto by any person, other than an inspector or a wireman employed by the distribution and supply licensee.

(4) Every meter shall remain the property of the distribution and supply licensee whether fixed to the premises of the consumer or not.

(5) No one except the authorised employees of the distribution and supply licensee shall disconnect or unseal the distribution and supply licensee's meters, indicators or main fuses or in any way interfere with the service line or lines or meter connections.

(6) No obstruction shall be placed in the vicinity of any meter which shall be a hindrance to the distribution and supply licensee's meter reader, and the existence of such an obstruction shall constitute a breach of these regulations.

(7) The consumer shall keep safe all meters and all other electrical apparatus belonging to the distribution and supply licensee which are installed on the consumer's premises.

(8) Where any damage is caused to meters or other electrical apparatus stated in subregulation (7) by fire, water, accident or by any other agency for which the distribution and supply licensee or its employees are not responsible, the consumer if directly or indirectly involved, shall pay to the distribution and supply licensee the cost of any such damage.

(9) The distribution and supply licensee may measure the supply of electricity to self-catering tourism businesses with multiple short term apartment's rentals (up to 30 consecutive days) using one meter.

(10) The distribution and supply licensee has the right to replace multiple meters with only one meter and vice versa when such replacement is based on the activity or activities of the consumer.

### **Location of meters and service equipment**

**56.(1)** The distribution and supply licensee shall fix the meter on the premises of a consumer on the exterior of any building or structure or other exterior location.

(2) A meter previously installed on the date of commencement of these Regulations may be relocated by the distribution and supply licensee in accordance with sub-regulation (1).

(3) A consumer shall assign to the distribution and supply licensee a place in which to install the meter service entrance equipment that is acceptable to the distribution and supply licensee.

(4) The meter circuit breaker shall be located in a suitable location of easy access and as close as possible to the point where the service conductors enter the building, so that the visits of the inspectors or agents of the distribution and supply licensee cause the minimum inconvenience to all the parties.

(5) A meter and other service entrance equipment may not be located in

any place that the distribution and supply licensee consider hazardous and the location shall comply with requirements established in these regulations

### **Metering expense**

**57.(1)** The distribution and supply licensee shall, at its own expense, maintain all meters in proper order through inspections and testing at such intervals as deemed reasonable by the distribution and supply licensee or as requested by any consumer.

(2) The expenses related to the removal, testing, inspection or replacement of a meter shall, unless otherwise provided in these Regulations, be borne by the distribution and supply licensee.

### **Certification of meters**

**58.(1)** A meter shall be duly certified in accordance with applicable regulations.

(2) If an alteration is made in a certified meter, the meter will cease to be a certified meter unless it is again certified under this regulation.

### **Setting and removing meters**

**59.(1)** Any person other than a duly authorised agent of the distribution and supply licensee shall not connect, set or remove or make any action or changes which will affect the accuracy of a meter.

(2) Each consumer of the distribution and supply licensee shall be separately metered.

(3) In cases where two or more meter installations are made in one building, such as an office building or multiple dwelling units, the meters shall be grouped in one location so as to be readily accessible.

### **Tampering**

**60.(1)** The distribution and supply licensee shall be the owner of all the

meters and metering equipment directly connected to the electricity network in the area designated to it in the terms of the licence.

(2) Where a consumer tampers with the meter, the meter's seals or locks or any other distribution and supply licensee's property or makes unauthorised connections to the meter, the consumer may be subject to interruption of electricity supply service pursuant to regulation 28 and shall reimburse the distribution and supply licensee for the expenses incurred, including repairs.

(3) A person who unlawfully tampers with any installation of the supply of electricity so as to cause or to be likely to cause danger to any person or property commits an offence and is liable on conviction to a fine of SCR 10,000 or to imprisonment for a term not exceeding 2 years or both.

(4) A person who dishonestly abstracts, consumes or uses any electrical energy or dishonestly tampers with any meter or electrical with any part of an installation related to a meter so as to prevent the meter from recording correctly the true amount of electrical energy supplied commits an offence and is liable on conviction to a fine up to SCR 20,000 or imprisonment for a term not exceeding 6 months or both.

(5) Where a meter on a consumer's premises has been sealed by the distribution and supply licensee and the seal is broken, it shall be presumed until the contrary is proved, that an offence against this regulation has been committed.

### **Meter tests**

**61.(1)** The distribution and supply licensee shall maintain the accuracy of its meters, and shall test as necessary to ensure their correct operation.

(2) When a consumer considers that his or her meter is malfunctioning, such consumer may request the distribution and supply licensee to test the meter.

(3) The consumer shall pay the fee associated to the test of the meter specified in Annex 1 except when the meter is found as registering erroneously pursuant to regulation 62.

**Faulty meter**

**62.(1)** If a meter, when tested by the distribution and supply licensee, is found as registering erroneously in comparison to a standard meter —

- (a) the meter shall be deemed to have mis-registered from the date indicated by the consumer who requested the test, which cannot exceed 6 months before the date of the test, unless there is substantial evidence that it had begun to register erroneously on a later date; and
- (b) the test result will be conclusive evidence of the accuracy of the meter.

(2) If the result of a test under sub-regulation (1) shows that the meter is registering more than 4% above or below the registration on the standard meter, the distribution and supply licensee shall replace the meter.

(3) When a meter does not register the consumption of electricity by a consumer within the margin of error allowed by sub-regulation (2), the distribution and supply licensee shall calculate the average monthly amount charged to that consumer during the period mentioned in sub-regulation (1)(a), and shall charge or credit the difference to the consumer, as the case may be.

**Metering at high voltage**

**63.(1)** The electricity supply service at high voltage will be the subject of special negotiations and agreement between a consumer and the distribution and supply licensee.

**Part VIII - Obligations of Consumers****Owners to facilitate inspection**

**64.(1)** The owner or occupier of any premises in which an installation is situated and the owner and the person in charge of every installation shall at all reasonable times permit and facilitate the inspection and testing of the installations and the performance by an electrical inspector of their duties under these regulations.

(2) A person who obstructs or threatens an electrical inspector in the exercise of his or her powers or the performance of his or her duties under these regulations commits an offence and is liable on conviction to a fine not exceeding SCR10,000 or imprisonment for a term not exceeding one year.

### **Extensions**

**65.(1)** A consumer shall not, without the permission of the Chief Electrical Inspector previously given in writing, increase the number of lighting points, power points or machines in his or her installation or replace any consuming apparatus with other apparatus of greater capacity which would have an effect on the electricity grid.

(2) A consumer who violates subregulation (1) is liable to a fine not exceeding SCR5,000.

(3) A contractor who alters an electrical installation in breach of this regulation commits an offence and is liable on conviction to a fine not exceeding SCR 20,000 and the court may order the cancellation of his certificate of proficiency.

### **Obviation of interference and danger**

**66.(1)** A consumer shall not allow —

- (a) any lamp or other apparatus to be used in such a manner as to cause any avoidable interference with the efficient supply of energy to other consumer;
- (b) any lamp or other apparatus to be used in such a manner as to cause any kind of danger; or
- (c) any disused wiring to remain in any installation.

### **Occupier to give notice of accident**

**67.(1)** If any person sustains a serious shock, burn or other injury as the result of the discharge of energy from an installation, the occupier of the premises where

such accident occurred and the person in charge of installation shall forthwith give notice of the facts to the police and to the Chief Electrical Inspector.

(2) An occupier or person who fails to give notice required by subregulation (1) liable to a fine not exceeding SCR5,000.

## **Part IX - Miscellaneous**

### **Service of process**

**68.** Any notice or other process under the Electricity Act or these regulations relating to an installation may be served on the person having, at the time of service, apparent control or management of the installation or if no such person can be found without delay, on the occupier of the premises or, in the case of a prosumer's installation, by post or otherwise on the holder of the permit.

### **Repeal of Regulations**

**69.(1)** Regulations 3, 4 and 5 of Public Utilities Corporation (Miscellaneous) Regulations are hereby repealed.

(2) Regulations 47, 48, 49 and 57 of the Electricity Regulations are hereby repealed.

## **SCHEDULE I**

*(Regulation 6, 61, 47)*

**Surcharge:** For each period of 30 days or part thereof after an amount is due, a surcharge of 2 per cent shall be levied on a compounding basis on an unpaid amount.

- 1) Attendance to installation when called out and found that the supply is in order up to meter but the fault is in the consumer's installation:  
Actual cost subject to a minimum charge of 200.00
- 2) Extra meter reading at consumer's request 150.00
- 3) **Testing of installation –**
  - (a) Connection, extensions, alterations or checks –
    - (i) 1 phase 200.00
    - (ii) 3 phase 420.00
  - (b) Payable by the Licensed Electrical Contractor for every additional test after failure of an initial test –
    - (i) 1 phase 250.00
    - (ii) 3 phase 420.00
  - (c) Penalty Payable upon disconnection due to any illegal or unauthorised connection. 2000.00  

In the event of a repetition of the offence, the charges will be doubled.
- 4) Testing of a meter refundable if inaccuracy of a meter is found to exceed 4 per cent –
  - (a) Site test confirming the accuracy of the meter 150.00
  - (b) Bench test confirming the accuracy of the meter 150.00
- a. Service contribution for initial mains supply –**
  - (a) First 50m of overhead service line Free

(b) Exceeding 50m	Cost to be approved by the Commission
(c) Underground service line	Cost to be approved by the Commission
(d) Building of contractor’s temporary supply when distribution capacity is available actual cost is subject to a minimum of 265.00.	265.00

1) Reconnection Fee

(a) When premises is occupied by a new tenant or occupier	
(i) 1 phase	200.00
(ii) 3 phase	420.00
(b) After disconnection for non-payment	
(i) 1 phase	150.00
(ii) 3 phase	420.00
(c) Disconnection and reconnection for a consumer who requests this during temporary absence	200.00

SCHEDULE 2

Forms

(Regulation 4)

Application for a Supply of Electricity

Account number

--	--	--	--	--	--	--	--	--

Meter number  
*COMPLETE IN BLOCK CAPITALS PLEASE*

--	--	--	--	--	--	--	--	--

FOR OFFICE USE ONLY
Tick where appropriate
NEW CONNECTION
RECONNECTION
CHANGE OF NAME
CHANGE OF OCCUPANT
TEMPORARY SUPPLY
ADDITIONAL LOAD
REWIRING
CHANGE METER POSITION
DIVERSION

1. Meter address

DEPOSIT  
R .....

CONNECTION FEE  
R .....

CONTRIBUTION  
R .....

Receipt No: .....  
Date: .....

S.C.E

C.S.O  
No:.....

C.O.O

2. ....  
of Premises to .....  
be supplied .....

Parcel number

3. Name of Applicant (For a Corporation, Company or  
Partnership give full title and see  
Note 1. Overleaf re Status)

Surname .....  
Mr  
Forenames Mrs. ....  
Miss  
Other  
N.I.N

4. Invoice Address .....  
.....P.O. Box .....

Phone Number

5. Name of Builder  
Or developer if .....  
new property

6. Type of Premises (Domestic, Government, Commercial)  
.....

7. Name & Address of Owner  
.....  
.....

7a. Applicant was last/is a consumer .....

7b. Previous Account No: 

--	--	--	--	--	--	--	--	--	--

8. Name of previous occupant if known .....

9. Date supply required or date of occupation where already connected  
.....

10. I/We apply for a supply/additional supply up to a capacity of .....  
Amps in accordance with the Corporation’s published tariffs

11. I/We agree to conform to the Electricity Regulations and accept the terms  
and conditions specified overleaf on the understanding that the  
Corporation will provide me/us with a metered supply of electricity

Signature of applicant .....  
Witness: (other than S.E.C.L. employee)  
Status .....

Sign .....

Name .....

Date .....

Address .....

.....

Status.....

**MADE this 21<sup>st</sup> day of October, 2024.**

**FLAVIEN JOUBERT**  
**MINISTER FOR AGRICULTURE,**  
**CLIMATE CHANGE AND ENVIRONMENT**

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**S.I. 86 of 2024**

**ELECTRICITY ACT, 2023**

*(Act 13 of 2023)*

**Electricity (Licensing) Regulations, 2024.**

**Arrangement of Regulations**

**Regulations**

**PART I - PRELIMINARY**

1. Citation
2. Interpretation

**PART II - APPLICATION FOR LICENCE AND AUTHORISATION**

3. Type of licences
4. Application for licence
5. Term of licences and authorisations
6. Exclusivity rights
7. Pre-licence requirements
8. Scope of licence
9. Generation authorisation
10. Processing of applications
11. Accuracy of information and confidentiality
12. Licence obligations
13. Suspension or revocation of licences

**PART III - EVALUATION AND DETERMINATION OF APPLICATION**

14. Evaluation criteria and procedure
15. Grounds for refusal
16. Application for modification or extension of the term of a licence or an authorisation

**PART IV - MISCELANEOUS**

17. Licence and authorisation fees
18. Repeal

**S.I. 86 of 2024****ELECTRICITY ACT, 2023***(Act 13 of 2023)***Electricity (Licensing) Regulations, 2024.**

In exercise of the powers conferred by section 47(1)(f) read with section 20 of the Electricity Act, 2023, the Minister responsible for Energy makes the following Regulations —

**PART I - PRELIMINARY****Citation**

1. These Regulations may be cited as the Electricity (Licensing) Regulations, 2024.

**Interpretation**

2. (1) In these Regulations —

“Act” means the Electricity Act, 2023 (*Act 13 of 2023*);

“applicant” means a person who submits an application for the grant of a licence, authorisation or for the modification or extension of an existing licence;

“authorisation” means an authorisation granted under section 21 of the Act;

“autogenerator” means a person who generates electricity on their own premises, whether residential or commercial and the terms “auto-generate” and “auto-generation” shall be construed accordingly;

“cogeneration” means the combined production of heat and electricity;

“cogenerator” means the person carrying out co-generation;

“Commission” means the Commission established under section 3 of the Utilities Regulatory Commission Act, 2023 (*Act 12 of 2023*);

“distribution” means conveyance of electricity at voltage level below 33 KV and “distribute” shall be construed accordingly;

“distributed generation” means the electricity fed into the electricity grid at a voltage level below 33 KV from a generator connected to the distribution grid;

“environmental impact assessment study” means the study required under section 15 of the Environment Protection Act (*Act 18 of 2016*);

“generation” means the production of electricity and the terms “generate” and “generator” shall be construed accordingly;

“licence” means a licence issued under section 20 of the Act;

“net billing” means a distributed generation regime that allows a person to sell all the electricity produced by him or her at a regulated rate and to purchase the electricity that such person consumes at another regulated rate as prescribed;

“net metering” means a distributed generation regime that allows a person to sell the excess of electricity at a regulated rate as may be prescribed;

“non-exclusive licence” means a licence which grants the licensee the right to perform an activity within the electricity sector and does not preclude any other person from acquiring such licence;

“power purchase agreement” means an agreement between a generation licensee and a distribution and supply licensee for sale of the electricity produced by the generation licensee during the term and under the prices and other conditions established in such power purchase agreement.

## **PART II - APPLICATION FOR LICENCES AND AUTHORISATIONS**

### **Type of licences**

**3.(1)** The following electricity related activity shall be licensable —

- (a) electricity generation;
- (b) electricity transmission;
- (c) electricity distribution; and
- (d) electricity supply.

(2) A person who intends to perform more than one electricity related activity shall apply for each applicable licence.

(3) A person who at the commencement of these regulations is already carrying out electricity related activity shall, within 12 months, submit an application for the licence or licences corresponding to the activities performed.

### **Application for licence**

**4.(1)** The application for licence shall be made in the forms as provided under the first schedule.

(2) An applications for a licence or an authorisations shall be —

- (a) addressed to the Commission;
- (b) signed and dated by the applicant; and
- (c) accompanied by the applicable application non-refundable fee.

(3) The Commission shall notify the applicant of the receipt of the application stating the date of the receipt.

(4) For the purpose of subregulation (3) the date of receipt of application shall be the date upon which a complete application was received by the Commission.

### **Term of licences and authorisations**

5.(1) Transmission, distribution and supply licences shall be granted for a period specified in the licence which shall not exceed 50 years.

(2) Generation licences shall be granted for a period specified in the licence which shall not exceed 30 years.

(3) The term of the licence may be extended thereafter for a period of (5) years.

(4) Authorisations shall be granted for a period specified in the authorisation which shall not exceed 20 years, and may be extended for periods of 5 years.

### **Exclusivity rights**

6.(1) All generation licences shall be non-exclusive licences.

(2) Distribution and supply licensees —

- (a) may have exclusivity rights to carry out distribution within the area specified in their licences; and
- (b) may have exclusivity rights to supply customers located in their distribution area in accordance with the terms of the licence provided that a deregulation of the supply activity has not been determined pursuant to section 7 of the Act.

(3) Distribution and Supply licences granted to other persons may be non-exclusive or exclusive licences within the area and for the period specified in the licence, provided that —

- (a) a deregulation of the supply activity has not been decided pursuant to section 7 of the Electricity Act; and

- (b) the procurement requirements for the issuance of such licence established in regulation 7 have been complied with.

### **Pre-licence requirements**

7.(1) No generation licence shall be granted to an independent power producer unless —

- (a) the tender for the procurement of new generation has been launched and concluded in accordance with the Act and applicable regulations, and the power purchase agreement and any other contract establishing the conditions for the production and sale of the electricity produced by the generator have been signed by the applicant;
- (b) a feed-in-tariff, a net metering, net billing or any other distributed generation scheme has been adopted in accordance with the requirements of section 8 of the Act; or
- (c) a power purchase agreement has been agreed and signed pursuant to regulation 8(2)(b).

(2) In case of emergency, or when due to the limited required installed capacity for generation of electricity, the requirement for a tender is unreasonable or unfeasible, the procuring entity may, with the prior approval of the Commission, negotiate the terms, conditions and prices for the installation of new generation capacity.

(3) A generation licence may be also granted without complying with the procurement requirements established in subregulation (1) if —

- (a) the deregulation of the total or partial electricity sector were decided in accordance with the Act; and
- (b) such generator does not have a power purchase agreement.

(4) Generation authorisations shall be granted without requiring any prior procurement.

(5) Persons interested in applying for and obtaining a licence to distribute and supply electricity to consumers, and who at the commencement of these Regulations are not performing those activities, shall comply with the procurement requirements prescribed by specific regulations if the deregulation of the total or partial electricity sector were decided in accordance with the Electricity Act.

### **Scope of licences**

8.(1) A Licensee is allowed to engage in the licenced activity from the effective date of the licence and during the term there indicated.

(2) A generation licence shall allow its holder to generate electricity and sell the electricity produced in accordance with the terms of —

- (a) the applicable net metering, net billing or other kind of distribution generation regime; or
- (b) a power purchase agreement, or
- (c) other contract with any transmission, distribution or supply licensee establishing the conditions for the production and sale of the electricity produced by the generator.

(3) A generation licensee may connect to the transmission and distribution systems of a licensee provided that such licensee —

- (a) has already signed a connection agreement for that purpose with the network licensee, and
- (b) has complied with all the requirements, standards and testing procedures as established in the connection agreement, the grid code, and other technical regulations and codes as well as any applicable regulation.

(4) A transmission, distribution or supply licence shall allow its holder to —

- (a) transmit, distribute and supply electricity; or

- (b) distribute and supply electricity within the area and for the term and under the conditions specified in the licence, and in the applicable codes and regulations.

(5) A supply or a generation licence may allow its holder to sell electricity to a consumer provided that a certain deregulation of the electricity sector has been adopted by a decision of the Minister in accordance with the rules and requirements established in section 7 of the Act.

### **Generation authorisation**

9.(1) A person authorised to generate electricity is allowed to engage in generation activity from the effective date of the authorisation and during the term there indicated.

(2) A person authorised under subregulation (1) may generate electricity for its own consumption and may sell the electricity produced to a distribution or supply licensee provided that the prices, terms and conditions of such sale have been previously agreed under —

- (a) a net metering, a net billing or other distributed generation regime; or
- (b) a contract agreement with the distribution and supply licensee establishing the conditions for the production and sale of the electricity produced by the generator.

(3) A licensee authorised under subregulation (1) shall be allowed to connect to the transmission and distribution systems of a licensee provided that —

- (a) the connection agreement for that purpose with the licensee has been signed, and
- (b) the authorisation holder has complied with all the requirements, standards and testing procedures as established in the connection agreement, technical regulations and codes as well as any applicable regulations.

**Processing of applications**

**10.(1)** The Commission may require an applicant prior to the submission of his or her application to conduct, comply or obtain as may be necessary any —

- (a) environmental impact studies; or
- (b) permits or authorisations necessary in relation to any development of the land, including infrastructure project.

(2) The grant of a new licence or authorisation, or the modification or renewal of an existing licence does not relieve the licensee of complying with any legal obligations.

**Accuracy of information and confidentiality**

**11.(1)** An Applicant shall be responsible for the accuracy of the information and documents included in the application, and shall immediately inform the Commission of any change that might affect such information during the period of assessment of the application.

(2) An applicant may request the Commission not to circulate commercially sensitive information contained in the application, provided that such request is duly justified by the applicant and it is not widely available in the public domain.

(3) The Commission may accept or dismiss a request under subregulation 2, and in case of dismissal, the Commission shall give reasons for such decision.

**License obligations**

**12.(1)** Once a licence is issued, the licensee shall —

- (a) maintain throughout the term of the licence, the declared capacity, as determined in accordance with the relevant technical and financial principles and criteria with which the licence was granted;
- (b) provide the Commission all the information that it may request

in order to comply with its functions, and be responsible for the accuracy of such information; and

- (c) inform any change in any condition that could affect its technical and financial operations.

(2) Once an authorisation for generation above 100kW is issued, the authorisation holder shall —

- (a) provide the Commission all the information that it may request in order to comply with its functions, and be responsible for the accuracy of such information: and
- (b) inform of any change in conditions that could affect its technical and financial qualifications.

(3) Every licensee and authorisation holder shall keep all records and documents necessary in order to meet any legal reporting obligation and as required under its licence or authorisation.

### **Suspension or revocation of licences**

**13.(1)** The Commission may, on a complaint by an interested person or on its own initiative suspend, or revoke a licence or authorisation on the ground that the licensee —

- (a) failed to commence construction of the generation plant relating to the licence at the expiry of (12) months from the date on which the licence was granted, or at the expiry of any extended period;
- (b) failed to commence operation of the generation plant relating to the licence at the expiry of 24 months from the date on which the licence was granted, or at the expiry of any extended period;
- (c) is wilfully or negligently not operating in accordance with the terms and conditions of the licence;

- (d) is using its electric facilities or units related to the performance of transmission, distribution or generation in a manner not authorised by the terms and conditions of the issued licence;
- (e) is adjudicated bankrupt; or
- (f) after commencement of the licence makes representation to the Commission that the operation cannot be carried on with profit, and ought to be abandoned.

(2) Notwithstanding subregulation (1), the Commission may suspend a licence or authorisation, where —

- (a) it is in the public interest to do so; or
- (b) the urgency of the matters requires.

(3) Where a license or authorisation issued by the Commission has been suspended or revoked in accordance with the terms of the license or subject to these regulations, such action shall not indemnify the licensee from any penalties, claims, or obligations for which the licensee may be liable.

(4) Where the Commission suspends or revokes a licence or authorisation under this regulation, it shall duly notify and give reasons for such decision.

(5) A licensee or authorisation holder aggrieved by the decision of the Commission may appeal the decision pursuant to section 24(1) of the Act.

(6) Where a licence or authorisation is suspended or revoked by the Commission, the Commission shall, in consultation with the Minister, take such action as deemed necessary to ensure that the supply of electricity to consumers is not unduly interrupted as a result of the suspension or revocation.

### **PART III - EVALUATION AND DETERMINATION OF APPLICATION**

#### **Evaluation criteria and procedure**

**14.(1)** In its evaluation and determination of an application under these regulations the Commission shall take into consideration the following matters —

- (a) the application was complete and correctly lodged;
- (b) all prerequisite obligations or requirements necessary prior to the application was adhered to and obtained;
- (c) the applicant complies with any corporate and financial requirements;
- (d) the applicant complies with the technical requirements to carry out the activity;
- (e) the applicant has the legal and financial capacity to be granted the requested license;
- (f) the applicant submits official permits, approvals of studies or any kind of authorisation that may be required by the laws of Seychelles and which are applicable to the licensed or authorised activity, or related to the type of facilities to be constructed or operated, or to the location where the facilities will be constructed;
- (g) the procurement requirements applicable to the activity for which the licence was applied for had been complied with and if the power purchase agreement or and any other contract establishing the conditions for the production and sale of the electricity produced by the generator had been signed and submitted by the applicant as prescribed.

(2) Within 10 working days from the date of receipt of an application for a license or authorisation the Commission shall cause a notice of such application to be published on its website, in the *Gazette* and published twice in two newspaper of national circulation.

(3) The publications under subregulation (2) shall indicate —

- (a) the period during which representations or objections with respect to the application may be submitted; and

- (b) the manner for submitting objections or representations related to the application.

(4) Where a map forms part of the documents and particulars provided in accordance with these regulations and the forms, the publications mentioned in subregulation (2) shall include a notice stating that a copy of that map and other particulars shall be available for inspection by the public at the principal office of the Commission during working days.

(5) A copy of the *Gazette* and of each newspaper in which the application was published shall be delivered to the Commission.

(6) The Commission shall evaluate and take a decision with regard to an application for the grant, extension or modification of a licence within six months counted from the date on which a complete application is duly submitted.

(7) The Commission shall evaluate and take a decision with regards to an application for an authorisation within three months counted from the date on which a complete application is duly submitted.

(8) The requirements of subregulation (2) (4) and (5) shall apply to the application for modification or extension of an existing License

### **Grounds for refusal**

**15.(1)** The grounds for which the Commission may refuse an application includes, but not limited to —

- (a) the applicant has any legal impediment to be granted the requested licence or authorisation;
- (b) the applicant is insolvent or bankrupt;
- (c) the applicant does not comply with the financial and technical capacities required under any relevant legislations;
- (d) the application or the studies or documents submitted by the applicant contain misleading, incorrect or falsified information, misinterpretation of facts or include false documents;

- (e) the procurement requirements applicable to the activity for which a licence is applied for have not been complied with; or
- (f) if the power purchase agreement or and any other contract establishing the conditions for the production and sale of the electricity produced by the generator has not been signed and submitted by the applicant.

(2) If an application is refused pursuant to subregulation (1), the Commission shall notify the applicant stating the reasons of the refusal and the procedure for appeal.

### **Application for modification or extension of the term of a licence or an authorisation**

**16.(1)** The applications of these regulations shall also apply mutatis mutandis to an application in relation to a modification or extension of an existing License.

(2) Where an application for the modification or extension of an existing license is deemed to be of significant public interest, the Commission may convene a public hearing to receive input from interested parties and shall publish the relevant information for the public hearing.

## **PART IV - MISCELANEOUS**

### **Licence and authorisation fees**

**17.** If the Commission approves an application for the grant, modification or extension of a licence or authorisation, such licence or authorisation shall be issued once the applicant pays the applicable fees.

### **Repeal of S.I 7 of 2016**

**18.** The Energy (Licence) Regulations, 2016 is repealed.

SCHEDULE 1

APPLICATION FORMS

FORM 1 - GENERATION LICENCE

Licence Application Form For Generation Of Electricity

Section I

PART 1: GENERAL INFORMATION ABOUT LICENCE

PART 1: GENERAL INFORMATION ABOUT LICENCE

1.1 Type of Application

☐ New Licence

☐ Modification of Licence

☐ Extension of Licence

☐ Renewal of Licence

1.2 Requested Duration of The Licence

Duration: ..... years

1.3 Date of Licence

Please indicate the expected date that the licence is to take effect.

Date: Click or tap to enter a date.

1.4 Details of Licences Previously Applied for, Held, or Revoke.

(Fill the box after including the applicable information with this application)

1. Other Licences

Please provide information with this application regarding any licenses hed or applied for or in the process of applying for by the applicant in respect to the generation, transmission, distribution or supply of electricity.

☐

2. Previous Licenses

Please provide information about any licence issued for any activities within the electricity sector in Seychelles.

☐

3. Revoked Licenses

Please provide details about any licence within the electricity sector that was revoke, including the date and reasons for the revocation.

PART 2: APPLICANT’S GENERAL INFORMATION

2.1. Applicant’s Information

- 1. Full Name: .....
- 2. Residential Address: .....
- 3. Business Address: .....
- 4. Telephone ..... number:  
.....  
*Include both the national (and international phone number)*

- 5. Email ..... Address:  
.....

2.2. Representative  
*(Person to whom correspondence or enquiries concerning the application should be directed)*

- 1. Full Name: .....
- 2. Nationality: .....
- 3. National Identification Number: .....
- 4. Residential Address: .....
- 5. Business Address: .....
- 6. Telephone number: .....  
*Include both the national (and international phone number)*
- 7. Email Address: .....

2.3. Company Details  
*(Fill the box after including the applicable information with this application form)*

- 1. Please provide the following information and supporting documents:
  - Place of incorporation or registration; ☐
  - Name of the registry which registered the company;
  - Year of incorporation or registration;
  - The Company incorporation or registration number.
- 2. Please state the legal status of the company. Whether it is private limited company, a public limited company, overseas company, other body corporate, partnership, association or other entity. ☐



**2.4. Directors, Partnership or Other Joint Ventures***(Fill the box after including the applicable information with this application)*

1. Please provide the full names of all current Directors and the Chairperson, along with the respective date of appointments and the duration of their appointments. ☐
2. Please provide the names, residential address, and business address of the partners, along with a copy of their passport or any other government-issued official document that confirms their identity. ☐

**2.5. Additional Documents**

Please attached with this application form the certified copies of the following documents;

*(Fill the box after including the information below with this application form)*

1. Copy of incorporation ☐
2. Company's By-laws ☐
3. Copy of legal power of attorney that certifies the applicant's signatory in this application form. ☐

**2.3. Affiliation**

Please attached the following document with this application form if the applicant is part of a group of affiliate companies, or party to a partnership or both; joint venture or in alliance agreement with another company.

*(Fill the box after including the information with this application form)*

1. Name and detailed information about the parent companies and affiliate companies. ☐
2. Information on the ownership structure of the group including proportions of equity or shares held. ☐
3. Information regarding payment obligations, shared resources, guarantees, and any other obligations or responsibilities that the applicant has with the group, as defined in a contractual agreements or other arrangements. ☐

**2.4. Significant shareholders**

Please attach the details of the significant shareholders of the applicant, who are holding a minimum of twenty percent (20%) of voting rights, along with their respective ownership percentages. Include the following information with your submission:

*(Fill the box after including the information with this application form)*

- Name of the shareholders
- Shareholders' nationality
- Shareholders' residential address ☐
- Shareholders' business address
- Shareholders' email
- Number and class of shares held by the shareholder; and
- Provide the percentage aggregate of the class of share it

**PART 3: TECHNICAL QUALIFICATIONS**

**3.1. Technical Experience**

*(Fill the box after including the information with this application form)*

1. Please provide a list of the technical tasks and functions that will be undertaken by the applicant or those that will be subcontracted. ☐

Include the names of the contractor(s) and their respective companies.

2. Please provide details regarding the applicant's and contractor's previous relevant experience, supported by the appropriate documents. ☐

**PART 4: FINANCIAL INFORMATION****4.1. Financial**

*(Fill the box after including the information with this application form)*

1. Please provide copies of the account statements maintained by the applicant for the last three years in respect of any undertaking carried by the applicant. Those statements should accurately reflect the applicant's financial status, including its profit and loss. ☐
  - (a) Kindly include a copy of the latest audited annual financial reports of the account. ☐
2. Where the company is a subsidiary undertaking please also attached:
  - (a) The recent audited annual accounts in respect of the group of which the subsidiary company forms part.
  - (b) The audited annual accounts related to the group for the two financial years preceding those mentioned in paragraph (a), accompanied by the respective auditor's report.
3. If the documents specified above do not include the consolidated audited annual accounts for any holding group or subsidiary undertaking of the applicant established outside of Seychelles, please submit copies of the accounts and the auditors' report indicating the financial status of the group at the time of the application and at the end of each one of the three preceding financial years.

**4.2. Bankruptcy**

*(If applicable, fill the box after including the information with this application form)*

1. The reasons and dates that the applicant filed for bankruptcy within the past twenty-four (24) months. ☐
2. **Partnership or Joint Venture**  
The reasons and dates that a partner filed for bankruptcy within the past twenty-four (24) months. ☐

**4.3. Proposed Business**

*(Fill the box after including the information with this application form)*

1.

Please provide an outline statement of the business to which the application relates, for the next five years which includes annual forecasts of expenses, sales, and revenues, as well as project financing.

☐
- Detail the assumptions that underlie the provided figures.
2.

Please provide information concerning anticipated capital expenditures which are significant including substantial office-related costs.

☐
3.

Please provide the projections of net annual cash flows for the subsequent years that is necessary to demonstrate the financial feasibility of the project to which this application pertains.

☐

**PART 5: ENVIRONMENTAL REQUIREMENTS & OTHER AUTHORISATIONS**

**5.1. Environmental studies**

*(Fill the box after including the information with this application form)*

1.

Please provide the official legal document issued by the environmental authority approving any environment impact assessment study required by environmental legislation for the activity or for the construction of electricity facilities.

☐
2.

Any other documents or authorisations required by the environmental legislation or environmental authorities.

☐
3.

Any other kind of environmental agreements that may have been concluded with the Seychelles environmental authority.

☐

**5.2. Other Authorisations**

*(Fill the box after including the information with this application form)*

Please provide information about any authorisations, permits, approved studies related to this application, including their names and descriptions.

The application shall include certified copies of any kind of authorisations or permits which may be required by the Laws of Seychelles and which are relevant to the licensed activity.

This includes but not limited to permits related to:

- The type of facilities to be constructed; or
  - The location where those facilities will be constructed; or
  - Any authorisation necessary for the use of land; or
  - Any authorisation necessary for the location of facilities in a

☐

PART 6: INSURANCE

6.1. Description of Insurance

(Fill the box after including the information with this application form)

Please provide an outline description of the insurance policies currently in effect or in the process of acquiring by the Applicant in connection with the activities related to this application. The provided information shall include:

- The names of the current or potential insurers;
- The risks that is being or will cover; and
- The coverage amounts.

Please attach a copy of the insurance policy that contain the relevant details.

SECTION II

PART 1: GENERAL INFORMATION

1.1. Information

1. Power Station name:

.....  
.....

2. Address of the generation facility:

.....  
.....

(Fill the box after including the information with this application form)

3. Please attached a map or chart showing the location of the power station ☐

4. Initial Generation Capacity AC or DC:

.....

Application For New Licence

If the applicant is requesting for a new licence, please specify

☐

the expected production (MWh) for the initial twelve months from the start of commercial operation. This should include details of the expected production categorized by time of day and by month.

Modification or Extension of Licence

If the applicant is requesting for a modification or extension of licence, please indicate: ☐

- The proposed generation capacity at the moment of renewal or modification of such licence; and
- The total production of electricity for the last twelve months.

PART 2: TECHNICAL DATA

Unit identification code or Number: .....	
Commission Date      Click to enter a date	
Expected Commercial Operation Date	
Technology	
Nominal Gross Capacity (MW/MVA)	
Energy Source (fuel or renewable energy source)	
Average Maintenance outages rate (%)	
Expected Forced Outage rate (%)	
Expected efficiency – Kcal/MWh	
Expected Decommission Date	
Unit identification code or Number: .....	
Commission Date      Click to enter a date	
Expected Commercial Operation Date	
Technology	
Nominal Gross Capacity (MW/MVA)	
Energy Source (fuel or renewable energy source)	
Average Maintenance outages rate (%)	
Expected Forced Outage rate (%)	
Expected efficiency – Kcal/MWh	
Expected Decommission Date	

2.1.      **Generation Units Data**  
Please provide the following information for each separate generating unit in the power plant:

*(If necessary, please extent the list and attached it to this application form)*

PART 3: PROCUREMENT AND AGREEMENT

3.1. Agreements

If a tender for the procurement of new generation capacities has been launched, or if a Power Purchase Agreement has been negotiated and signed, the applicant pursuant to section 9(1)(a) of the Electricity Act (2023) shall include in the application a certified copy of the procurement contracts, duly signed and approved as prescribed.

If the application was submitted before the initiation of the procurement process, such application shall be suspended until the conclusion of the corresponding procurement process.

(Fill the box after including the information with this application form)

1. The signed procurement contract and related documents ☐
2. The power purchasing agreement ☐

3.2. Feed-in-Tariff

(Fill the box after including the information with this application)

1. If a Feed-in-Tariff has been approved, please include the details of the decision and provide legal document approving such feed-in-tariff with this application. ☐

3.3. Distributed Generation

(Fill the box after including the information with this application)

1. If a net metering, net billing or other distributed generation scheme has been approved, please indicate details of the decision or legal document approving it. ☐

3.4. Interconnection Agreement

1. Name of the Transmission or Distribution Licensee, which generation plant will be connected to.  
.....

(Fill the box after including the information with this application form)

2. Please provide a certified copy of the interconnection agreement, and any other agreements and certifications necessary to connect the generation plant to the transmission or distribution system. ☐
- Including the details of the connection point.

PART 5: PLEDGE BY THE APPLICANT

Pledge by .....  
(please add applicant name)

I, the undersigned declare that:

- i. I have due authority to make this application;
- ii. I have read and understood this Application Form;
- iii. I have knowledge and understanding of the Electricity Act (2023), the Utilities Regulatory Commission Act (2023), and the Licensing Regulations, including other applicable Acts and Regulations in Seychelles and that I shall comply with all those Acts, Regulations and Policies and all other Laws of Seychelles.
- iv. I understand that making a false, incomplete, or misleading statement in support of this application, whether knowingly or recklessly, may result in the refusal or revocation of the licence.

I certify that, to the best of my knowledge, all the information provided above is accurate, complete, and not misleading:

Applicant Full name:

.....  
*In Capital Letters*

Click to enter date

.....  
.....

Capacity of Signatory

Date

Applicant’s Official Stamp



Application Identification Number	
Date complete application was submitted	Click to enter date
(Authorised Signature) ..... Utilities Regulatory Commission	

2.1. TECHNICAL DATA

List of High Voltage (HV) Lines

Complete the following information regarding transmission system of the applicant or the transmission system that will be built after the grant, modification or extension of licence.

From	To	Type <sup>1</sup>	Voltage	Length	Dates	
			(kV)	(km)	Commission	Decommission

Name	Voltages (kV)	Installed Capacity	Dates	
			Commission	Decommission

*(If necessary, please extend the list and attached*

<sup>1</sup> Overhead Line or Underground Cable

FORM 2 TRANSMISSION LICENCE

Transmission Circuits

Please specify the following information regarding each HV circuit owned or to be built and operated by the Applicant

No.	Circuit Code	Type (OH/UG)	Voltage	Length (km)	Number of consumers connected to the line
1.					
2.					
3.					
4.					
5.					

No.	Circuit Code	Type (OH/UG)	Voltage	Length (km)	Number of consumers connected to the line
1.					
2.					
3.					
4.					
5.					

**2.2. Control Centres and Other Equipment**

*(Fill the box after including the information with this application form)*

1.

Please provide a brief description of the control centres, owned by the Applicant or to be built after the grant, modification or extension of licence.

☐
2.

Please provide a description of other type of equipment for Transmission purposes owned by the Applicant.

☐

2.3. Additional Technical Information

(Fill the box after including the information with this application form)

3.1. Financial

1. Please provide a detailed description of the applicant's technical experience in the construction and operation of transmission systems. This should include but not limited to information of the location where the system is operated, as follows:  
Total Debt (USD \_\_\_\_\_ M)  
Applicant's Debt (USD \_\_\_\_\_ M)
2. Please detail the facilities, in regards to generation, distribution, and supply. Detailing the location of the facilities, details of systems or power plants operated by the applicant, electricity generated, distributed, or supplied, and the duration of licenses, among other relevant details.

2.4. Organisation, Experience

(Fill the box after including the information with this application form)

1. Please provide a detailed description of the personnel and a summary of their qualifications. (Name, Position & Summary of Experience).
2. Description of the key qualifications and the experience of the operational staff. (Name, Position & Summary of Experience).
3. Please attached the:  
(a) Organisational structure.  
(b) Where applicable, provide a copy of all the agreements of activities being subcontracted, including agreements under negotiation.
- 2.4 Please provide a description of any other activity currently carried out by the applicant in other sectors.

PART 3: FINANCIAL INFORMATION

PART 4: PROCUREMENT AND AGREEMENTS

4.1. Procurement

1. The applicant shall include with this application a certified copy of all procurement contracts, duly signed and approved as prescribed. ☐
- If the application was submitted before the initiation of the procurement process, such application shall be considered as an unsolicited proposal and shall be subject to the initiation and conclusion of the corresponding procurement process, as prescribed by regulations.*
- If the application was submitted before the conclusion of the procurement process, such application shall not be assessed until the procurement process is concluded and all corresponding procurement contracts are duly signed and submitted by the applicant.*

4.2. Agreements

1. Please, indicate if the transmission system operated by the applicant, or to be built by the applicant after the grant, modification or extension of licence will be interconnected to the transmission or distribution system of another network licensee. 

Yes ☐

No ☐
2. In the affirmative, name the licensee who operates the system which the transmission system of the applicant will be connected:  

.....

.....
3. Details and a certified copy of the interconnection agreement and other agreements and certifications necessary to connect the transmission system of the applicant to the transmission or distribution system of another network licensee shall be included with this application.  
  
If the interconnection agreement or if any other agreements and certifications necessary to connect transmission system of the applicant have not been signed, please specify reasons and provide a copy of the agreement under negotiation.

(Fill the box after including the information with this application form)

☐

PART 5: PLEDGE BY THE APPLICANT

FO

R OFFICE USE

Application Identification Number	
Date complete application was submitted	Click to enter date
(Authorised Signature)	
.....	
Utilities Regulatory Commission	

Pledge by .....  
(please add applicant name)

I, the undersigned declare that:

- i. I have due authority to make this application;
- ii. I have read and understood this Application Form; ‘
- iii. I have knowledge and understanding of the Electricity Act (2023), the Utilities Regulatory Commission Act (2023), and the Licensing Regulations, including other applicable Acts and Regulations in Seychelles and that I shall comply with all those Acts, Regulations and Policies and all other Laws of Seychelles.
- iv. I understand that making a false, incomplete, or misleading statement in support of this application, whether knowingly or recklessly, may result in the refusal or revocation of the license.

I certify that, to the best of my knowledge, all the information provided above is accurate, complete, and not misleading:

Applicant Full name:

.....  
In Capital Letters

Click to enter date

.....  
.....

Capacity of Signatory

Date

Applicant’s Official Stamp



FORM 3 - DISTRIBUTION LICENCE

Licence Application Form For Distribution And Supply Of Electricity

Section I

PART 1: GENERAL INFORMATION ABOUT LICENCE

1.1. Type of Application

- ☐ New Licence
- ☐ Modification of Licence
- ☐ Extension of Licence
- ☐ Renewal of Licence

1.2. Requested Duration of The Licence

Duration: ..... years

1.3. Date of Licence

Please indicate the expected date that the licence is to take effect.

Date: Click or tap to enter a date.

1.4. Details of Licences Previously Applied for, Held, or Revoke.  
(Fill the box after including the applicable information with this application)

1. Other Licences

Please provide information with this application regarding any licenses held or applied for or in the process of applying for by the applicant in respect to the generation, transmission, distribution or supply of electricity.

☐

2. Previous Licenses

Please provide information about any licence issued for any activities within the electricity sector in Seychelles.

☐

3. Revoked Licenses

Please provide details about any licence within the electricity sector that was revoke, including the date and reasons for the revocation.

PART 2: APPLICANT’S GENERAL INFORMATION

2.5. Applicant’s Information

6. Full Name: .....

7. Residential Address: .....

8. Business Address: .....

9. Telephone number: .....  
Include both the national (and international phone number)

10. Email Address: .....

2.6. Representative

(Person to whom correspondence or enquiries concerning the application should be directed)

8. Full Name: .....

9. Nationality: .....

10. National Identification Number: .....

11. Residential Address: .....

12. Business Address: .....

13. Telephone number: .....  
Include both the national (and international phone number)

14. Email Address: .....

2.3. Company Details

(Fill the box after including the applicable information with this application form)

4. Please provide the following information and supporting documents:

Place of incorporation or registration;

Name of the registry which registered the company;

Year of incorporation or registration;

The Company incorporation or registration number.

☐

5. Please state the legal status of the company. Whether it is private limited company, a public limited company, overseas company, other body corporate, partnership, association or other entity.

☐

**2.4. Directors, Partnership or Other Joint Ventures**

*(Fill the box after including the applicable information with this application form)*

3. Please provide the full names of all current Directors and the Chairperson, along with the respective date of appointments and the duration of their appointments. ☐
4. Please provide the names, residential address, and business address of the partners, along with a copy of their passport or any other government-issued official document that confirms their identity. ☐

**2.5. Additional Documents**

Please attached with this application form the certified copies of the following documents;

*(Fill the box after including the information below with this application form)*

4. Copy of incorporation ☐
5. Company's By-laws ☐
6. Copy of legal power of attorney that certifies the applicant's signatory in this application form. ☐

**2.7. Affiliation**

Please attached the following document with this application form if the applicant is part of a group of affiliate companies, or party to a partnership or both; joint venture or in alliance agreement with another company.

*(Fill the box after including the information with this application form)*

4. Name and detailed information about the parent companies and affiliate companies. ☐
5. Information on the ownership structure of the group including proportions of equity or shares held. ☐
6. Information regarding payment obligations, shared resources, guarantees, and any other obligations or responsibilities that the applicant has with the group, as defined in a contractual agreements or other arrangements. ☐

**2.8. Significant shareholders**

Please attach the details of the significant shareholders of the applicant, who are holding a minimum of twenty percent (20%) of voting rights, along with their respective ownership percentages. Include the following information with your submission:

*(Fill the box after including the information with this application form)*

- Name of the shareholders
- Shareholders' nationality
- Shareholders' residential address
- Shareholders' business address
- Shareholders' email
- Number and class of shares held by the shareholder; and
- Provide the percentage aggregate of the class of share it represents.



**PART 3: TECHNICAL QUALIFICATIONS**

**3.2. Technical Experience**

*(Fill the box after including the information with this application form)*

3. Please provide a list of the technical tasks and functions that will be undertaken by the applicant or those that will be subcontracted.



Include the names of the contractor(s) and their respective companies.

Please provide details regarding the applicant's and contractor's previous relevant experience, supported by the appropriate documents.



**PART 4: FINANCIAL INFORMATION****4.1. Financial**

*(Fill the box after including the information with this application form)*

1. Please provide copies of the account statements maintained by the applicant for the last three years in respect of any undertaking carried by the applicant. Those statements should accurately reflect the applicant's financial status, including its profit and loss. ☐  
  
(a) Kindly include a copy of the latest audited annual financial reports of the account. ☐
2. Where the company is a subsidiary undertaking please also attached:
  - (a) The recent audited annual accounts in respect of the group of which the subsidiary company forms part.
  - (b) The audited annual accounts related to the group for the two financial years preceding those mentioned in paragraph (a), accompanied by the respective auditor's report.
3. If the documents specified above do not include the consolidated audited annual accounts for any holding group or subsidiary undertaking of the applicant established outside of Seychelles, please submit copies of the accounts and the auditors' report indicating the financial status of the group at the time of the application and at the end of each one of the three preceding financial years.

**4.2 Bankruptcy**

*(If applicable, fill the box after including the information with this application form)*

1. The reasons and dates that the applicant filed for bankruptcy within the past twenty-four (24) months. ☐
2. **Partnership or Joint Venture**  
The reasons and dates that a partner filed for bankruptcy within the past twenty-four (24) months. ☐

**4.3 Proposed Business**

*(Fill the box after including the information with this application form)*

1.

Please provide an outline statement of the business to which the application relates, for the next five years which includes annual forecasts of expenses, sales, and revenues, as well as project financing.

☐
- Detail the assumptions that underlie the provided figures.
2.

Please provide the projections of net annual cash flows for the subsequent years that is necessary to demonstrate the financial feasibility of the project to which this application pertains.

☐
3.

Please provide information concerning anticipated capital expenditures which are significant including substantial office-related costs.

☐

**PART 5: ENVIRONMENTAL REQUIREMENTS & OTHER AUTHORISATIONS**

**5.1 Environmental studies**

*(Fill the box after including the information with this application form)*

1.

Please provide the official legal document issued by the environmental authority approving any environment impact assessment study required by environmental legislation for the activity or for the construction of electricity facilities.

☐
2.

Any other documents or authorisations required by the environmental legislation or environmental authorities.

☐
3.

Any other kind of environmental agreements that may have been concluded with the Seychelles environmental authority.

☐

**5.3. Other Authorisations**

*(Fill the box after including the information with this application form)*

Please provide information about any authorisations, permits, approved studies related to this application, including their names and descriptions.

The application shall include certified copies of any kind of authorisations or permits which may be required by the Laws of Seychelles and which are relevant to the licensed activity.

This includes but not limited to permits related to:



- The type of facilities to be constructed; or
- The location where those facilities will be constructed; or
- Any authorisation necessary for the use of land; or
- Any authorisation necessary for the location of facilities in a tourist, protected, or urban areas, among others.

**PART 6: INSURANCE****6.2. Description of Insurance**

*(Fill the box after including the information with this application form)*

Please provide an outline description of the insurance policies currently in effect or in the process of acquiring by the Applicant in connection with the activities related to this application. The provided information shall include:



- The names of the current or potential insurers;
- The risks that is being or will cover; and
- The coverage amounts.

Please attach a copy of the insurance policy that contain the relevant details.

SECTION II

PART 1: GENERAL INFORMATION

1.1. Description of Distribution Area

(Fill the box after including the information with this application form)

1.

Provide a description of the premises, location or area for the distribution and supply of electricity.

☐
2.

Please attach with this application form a map showing the geographical region for the distribution and supply of electricity.

☐

1.2. Financial Information

1.

Debt

Total Debt (USD\_\_\_\_\_M)

Applicant's Debt (USD\_\_\_\_\_M)
2.

(Fill the box after including the information with this application form)

Loans ☐

Details of the existing or proposed loans:

- Name of the Lender
- Original loan amount
- Actual loan amount
- Loan Term
- Currency
- Interest rates

1.3. Organisation, Experience and Non-Core Activities

(Fill the box after included the information with this application)

1.

Provide a list of the proposed managers or key personnel and a summary of their experience. (Name, position and summary of experience)

☐
2.

Description of the key qualifications and the experience of the operational staff. (Name, position and summary of experience)

☐
3.

Please attach the following information with the application form;

(a)

Organisational structure.

☐

(b)

If applicable, provide a copy or proof of all the required agreements for each function or activity to be subcontracted, including agreements under negotiation.

☐
4.

Please provide a description of any other activity currently carried out by the applicant in other sectors.

☐

**1.4. Technical Information and Asset**

*(Fill the box after included the information with this application)*

1. Please provide a detailed description of the applicant's technical experience in the construction and operation of distribution systems. This should include specific information regarding the countries and areas where these systems are operated, details about the distribution lines that are constructed and/or operated, as well as the duration of any licenses held. ☐
  
2. Please provide a detailed description of the applicant's technical experience in other area of the electricity sector: generation, and transmission. Include information about the location of facilities, details of systems or power plants operated by the applicant, electricity generated or transmitted, as well as the duration of licenses, among other relevant details. ☐
  
3. Please provide descriptions of any other relevant asset (or group of assets) owned or to be built or set by the applicant after the grant, modification or extension of licence, which are necessary to provide distribution and supply services pertaining to this application. *(Such as control centres, maintenance centres, consumer services offices, etc)* ☐

PART 2: TECHNICAL DATA

Please, complete the following information regarding the current distribution system or to be built after the grant, modification or extension of licence.

**Distribution Circuits**

Please specify the following information regarding each MV circuit owned or to be built and operated by the Applicant

No.	Circuit Code	Type (OH/UG)	Voltage	Length (km)	Number of consumers connected to the line
1.					
2.					
3.					
4.					
5.					

**Transformers**

- (a) Please provide the following information for each HV transformers (if any) owned or to be built and operated by the Applicant after the grant, modification or extension of licence.

No.	Transformer Code	Voltage (HV side)	Rated Capacity
1.			
2.			
3.			
4.			
5.			

(b) Please provide the following information regarding each MV transformers (if any) owned or to be built and operated by the Applicant after the grant, modification or extension of licence.

No.	Transformer Code	Voltage (MV side)	Rated Capacity
1.			
2.			
3.			
4.			
5.			

(c) Please provide the following information regarding LV transformers owned and operated by the Applicant after the grant, modification or extension of licence.

No.	Transformer Code	Voltage (LV side)	Rated Capacity
1.			
2.			
3.			
4.			
5.			

(d) Provide the following information regarding HV/ MV/ LV circuits owned or to be built and operated by the Applicant after the grant, modification or extension of licence.

Type of circuit (HV)	Total km
Overhead	
Underground	

Type of circuit (MV)	Total km
Overhead	
Underground	

Type of circuit (LV)	Total km
Overhead	
Underground	

PART 3: PLEDGE BY THE APPLICANT

Pledge by .....  
(please add applicant name)

I, the undersigned declare that:

- i. I have due authority to make this application;
- ii. I have read and understood this Application Form;
- iii. I have knowledge and understanding of the Electricity Act (2023), the Utilities Regulatory Commission Act (2023), and the Licensing Regulations, including other applicable Acts and Regulations in Seychelles and that I shall comply with all those Acts, Regulations and Policies and all other Laws of Seychelles.
- iv. I understand that making a false, incomplete, or misleading statement in support of this application, whether knowingly or recklessly, may result in the refusal or revocation of the licence.

I certify that, to the best of my knowledge, all the information provided above is accurate, complete, and not misleading:

Applicant Full name:

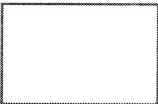
.....  
*In Capital Letters*

Click to enter date

.....  
Capacity of Signatory

.....  
Date

Applicant's Official Stamp



Application Identification Number

Date complete application was submitted

Click to enter date

(Authorised Signature)

.....  
*Utilities Regulatory Commission*

FORM 4 – RENEWABLE ENERGY INSTALLATION UPTO 100kW

UTILITIES REGULATORY COMMISSION

P.O. Box 1488, 3<sup>rd</sup> Floor, Block B, Unity House, Palm Street, Victoria, Mahé,  
Republic of Seychelles, Tel: + (248) 2783867, Email: [info@sec.sc](mailto:info@sec.sc)

APPLICATION FOR AN AUTHORISATION TO CONSTRUCT OR  
UPGRADE A RENEWABLE ENERGY INSTALLATION UPTO 100kW

Part 1 – General Information (To be filled by applicant – use BLOCK letters  
please)

Section A: Application Details

**Note: Please read carefully the information in the box below before filing the  
application**

Name of **applicant / company / Partnership/ organisation** must be the **same as**  
that of the Electricity Bill Account holder. **Authorisation is issued in this name,**  
**Individual, Company, Partnership or Organisation. It is important to provide**  
**an e/mail address in item 2 where the application status and communications**  
**should be addressed to, as this will improve the process.**

1. Applicant Information		
Name of applicant		
National Identity Number Or Passport Number		
Electricity Customer Number (applicable for on Grid system and customers wanting to install their PV system Off grid but who have an existing electricity connection) Not applicable if applicant is installing the system off Grid and have no prior electricity connection with the Licensee		

In the case of a company, Partnership or organisation		
Name of Company Or Name of Organisation		
Company Registration No: Or Value Added Tax (VAT) No:		
Electricity Customer Number (applicable for on Grid system and customers wanting to install their PV system Off grid but who have an existing electricity connection) Not applicable if applicant is installing the system off Grid and have no prior electricity connection with the Licensee		
2. Contact Details		
Mailing Address		
Telephone Number		
Mobile Number		
E-mail Address		

3. Information for Location of Installation		
Name of Property owner <i>(If name is different from applicant attach letter of consent from property owner to install the system)</i>		
Site/Project Address		
Site Parcel Number		
4. Type of premises where the installation is located		
Commercial		
Residential		
Industrial		
Public Building		
Institutional Households		
Other (Specify)		

**Note: Please read the information below carefully**

5. System Descriptions		
PV Mounting Location (Roof, Ground Mounted or other).		
Describe type of roof for Roof Mounted (Sloped or flat and type of materials)		
Is the area free from shading?		
Orientation of PV and Tilt (In Degree)		
Proposed Inverter Location		
Will the PV system be connected to the Grid?		
Electricity Generated by the PV system will be used as	<div>Main Source ( )</div> <div>For stand by Purpose ( )</div> <div>Supplement to Utility usage ( )</div>	

Part 2 - To be filled by Certified Installer (Use BLOCK letters please)

1. Installer Details				
Installer				
N.I.N / Passport Number				
Installers Certification Number or the Electrical Contractor Licence Number				
Postal Address				
Telephone Number				
Email Address				
7.	PV Panel Information			
No.	Panel Model	Manufacturer	Unit Output (W)	No. of Panels
1				
PV Technology	Monocrystal line	Polycrystalline	Thin-Film	
Country of Origin				
Standard of Compliance				
Total Output (in kW)				

8. Inverter Details					
No.	Inverter Model	Manufacturer	Rated Output (kW)	Phase (s)	No. of Unit
1					
Ancillary Service					
Reactive Power Capability (if applicable:	kVAr (lead)		kVAr (lag)		
Frequency Control Capability (if applicable)					
Country of Origin					
Standard of Compliance					

8.1 Maximum AC current generated at 230/400V				
This System				
Phase L1 (Amps)		Phase L2 (Amps)		Phase L3 (Amps)
(if single phase and where the phase number is unknown, use Phase L1 as default)				
Maximum AC Power generated by this System (kW): _____				
Total kVA of System: _____				
Expected Annual Generation (kWh): _____				

9. Storage Information (If Applicable)				
Does the system include storage?				
If yes state the total capacity (Ah)				
Battery Model				
Battery Manufacturer				
Battery Type (FLA, Li-ion etc.)				
Total Voltage of Storage				
Expected Daily kWh usage from storage				
Standard of Compliance				
10. Existing PV System Details				
Consumer Details				
No.	Reference Number	Approved PV Capacity (kW)		Office Use only
1				
Is the proposed PV system to be combined with an existing PV system?				
If yes, please indicate the <b>total</b> power output (kW) of the <b>entire</b> system.				
If yes, please indicate the Total A.C Power Generation Capacity on site in kW. <i>(This includes this system being applied for and any other systems already existing on site connected to same electricity supply)</i>				
If yes, please indicate if the PV systems will be single - or three-phase				
Total kVA of System				
Expected Annual Generation (kWh)				

**Section C – Declaration by Certified Installer/Contractor**

I, the undersigned certified Installer, hereby declare that to the best of my knowledge that all the details contained in Part 2 of this application are correct and complete, that I will supply technical documentation and relevant schematics to the applicant.

I declare that I will ensure compliance with I.E.T. Regulations (BS 7671) as currently applicable and current relevant regulations, the applicable standards and that the system will have earth fault protection and an anti-islanding protection.

I further declare that the whole installation shall be installed in accordance with best practices, and that I shall inform the applicant prior to the construction of the PV system to seek other professional advice from a relevant competent person in case that the structure upon which the installation is intended to be installed may not be able to withstand and retain such installation.

**Name in Full:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date: (DD/MM/YYYY)** \_\_\_\_\_

**Section D: Declarations of Applicant(s)**

Application must be signed by the applicant defined in 1 (i) **OR** in case of a Company or Organisation defined in 1 (ii) signed by **Legal representative(s)**. If legal representation is required by any two directors, two directors must sign the application providing a copy of their ID. In case of a sole trader, a copy of the VAT certificate and copy of ID is required

I / we, the undersigned applicant(s) hereby declare that I/we own the property on which the solar system is to be installed or have the permission of the property owner to install the system on said property. I also declare that the information contained in this application is true and accurate to the best of my knowledge.

Applicant Signature: .....

Applicant Name (BLOCK LETTERS): .....

Organisation (if applicable): .....

Position in Organisation (if applicable): .....

**Date: (DD/MM/YYYY):** \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Documents to be submitted together with the application form for the authorisation to construct/ Upgrade a Renewable Energy Installation.**

1	<b>A copy of the ID Card / passport details of applicant Or Legal representative(s) in case of a Company, Partnership or Organisation.</b>	
2a	<b>A copy of the VAT Certificate in case of a sole trader.</b>	
2b	<b>A copy of Company Registration Certificate</b>	
3a	<b>A copy of the Electricity bill in the applicants name where the system will be installed and connected.</b> (For On Grid system and system that will be off grid but that have an electricity connection)	
3b	<b>If applicant is not the owner of the land/Property a letter of Permission from the Property owner</b>	
4	<b>Copy of single line diagram of the installation including the proposed grid connection and associated metering points/supply points. For Bulk customers refer to the table below.</b>	

**THIS SECTION APPLIES TO BULK CUSTOMERS DENOTED BY H AT THE END OF THEIR TARIFF GROUP**

<b>Additional information and documentation for Bulk Customers denoted by H at the end of their tariff group</b>		
<b>Tick appropriately to Confirm stand by Generator status</b>		
Is a stand by Generator in use?	<b>Yes</b>	<b>No</b>
<b>Tick to Confirm submission of Required Document</b>		
Single line diagram for the project, indicating (1) the incoming mains supply connection point; (2) the proposed PV systems connection point; and if present (3) the connection point for standby generator		

Site drawing/layout indicating the location of the PV system components (Panels and inverters), the Distribution and Supply Licensees Sub Station and the Main Low Voltage (LV) Panel where the PV system will connect to	
Details of the AC cables which will be used to connect the PV System, including the number of cores (single or multicore), the conductor material (copper or aluminium), and the cross sectional area of cables.	

Please ensure all rows have been ticked appropriately

For Office Use Only

Received by:	
Date Received:	
Application Reference No:	
Signed:	
Official Stamp:	

FORM 4 RENEWABLE ENERGY INSTALLATION UPTO 100k

APPLICATION FOR AN AUTHORISATION TO INSTALL A  
CONVENTIONAL GENERATOR  
(NON- RENEWABLE GENERATOR)

Part 1 General Information (To be filled by applicant use BLOCK letters please)  
Section A- 1: Applicants Detail

Note:

1. Applicant Information	
Name of applicant  (In case of an Individual)	
National Identity Number Or Passport Number	
In the case of a company, Partnership or organisation	
Name of Company, Partnership Or Name of Organisation	
Company Registration No: Or Value Added Tax (VAT) No:	
2. Contact Details	
Mailing Address	
Telephone Number	
Mobile Number	
E-mail Address	

It is important to provide an e/mail address in item 2 where the application status and communications should be addressed to, as this will improve the process.

1. Type of premises where the installation is located	
Commercial	
Residential	
Industrial	
Public Building	
Institutional Households	
Other (Specify)	

Section A - 2 Detail of the Generation Equipment, Location of Generation facility, Fuel Storage, Emission and Noise Control

1. Is the Generation equipment your own and/or operated /used as your main source of electricity or for stand by purposes only? (tick where appropriate)	
Main source	
Stand by Purposes only	
2. Please provide the following information about your generation equipment	
i. Prime Mover	
ii. Date of Installation	
iii. Manufacturer	
iv. Capacity Rating (kVA)	
v. Single or Three Phase	
vi. Frequency (50 or 60 Hz)	
vii. Output Voltage	
viii. Fuel Type	
ix. Estimated Cost/kWh (Scr)	
x. kWh Generated/Month	
xi. Average Fuel consume/Month (Litres)	
xii. Average operating Hours/Month	

3. Detail about location of Generator, storage of fuel and Lubricant	
Site Address	
Site Parcel Number	
How/where is the Generator housed?	
How/where is fuel stored?	
Volume of Fuel Storage?	
How is the Lubricating oil used in the Generator disposed of?	

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on and noise control devices does the installation have?

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4. Do you have an environmental management plan? (If yes), please provide a copy of the plan. (For commercial entity only)

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5. Is the installation certified by the Distribution/Supply Licensee’s Electrical Inspector?

If yes attach a copy of the certificate.

If no provide a reason for not having the certificate

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6. Will the Generator be connected to the Grid? Yes ( ) No ( )

Declarations of Applicant(s)

For Individual application must be signed by the owner or Legal occupier of the land **OR** in case of a Company, Partnership or Organisation application must be signed by their **Legal representative(s)** and they must provide a copy of their ID and proof of being the legal representative of said Company, Partnership or Organisation. In case of a sole trader, a copy of the VAT certificate and copy of ID is required.

**I hereby confirm that the information contained in this application is true and accurate to the best of my knowledge.**

**Name in Full:** \_\_\_\_\_

**Company (if applicable):** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date: (DD/MM/YYYY)**

**Documents to be submitted together with the application form for the authorisation to Install a Non RE Generator.**

1	A copy of the ID Card / passport details of applicant or Legal Representative in case of a Company, Partnership or Organisation.	
2a	A copy of the VAT Certificate in case of a sole trader.	
2b	A copy of the Certificate of Incorporation in case of company, Partnership or copy of Certificate for Organisation	
3	Copy of Environmental Management plan in case of Businesses	
4	Copy of Certificate from Electrical Inspector of Distribution/ Supply Licensee	

**UTILITIES REGULATORY COMMISSION**  
P.O. Box 1488, 3<sup>rd</sup> Floor, Block B, Unity House, Palm Street, Victoria,  
Mahé, Republic of Seychelles  
Tel: + (248) 2783867, Email:

**For Office Use Only**

<b>Received by:</b>	
<b>Date Received:</b>	
<b>Application Reference No:</b>	
<b>Signed:</b>	
<b>Official Stamp:</b>	

**MADE this 21<sup>st</sup> day of October, 2024.**

**FLAVIEN JOUBERT**  
**MINISTER OF AGRICULTURE,**  
**CLIMATE CHANGE AND ENVIRONMENT**

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