



GOVERNMENT GAZETTE

OF THE

REPUBLIC OF NAMIBIA

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WINDHOEK - 16 October 2020

No. 7363

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General Notice

NAMIBIAN STANDARDS INSTITUTION

No. 440

2020

RULES RELATING TO FEES FOR SERVICES RENDERED BY NAMIBIAN STANDARDS INSTITUTION: STANDARDS ACT, 2005

Under section 33(1)(e) read with section 5(2)(j) of the Standards Act, 2005 (Act No. 18 of 2005), in consultation with the Minister of Industrialisation and Trade, the Namibian Standards Institution has -

- (a) made the rules relating to fees for services rendered by the Namibian Standards Institution as set out in the Schedule; and
- (b) repealed General Notice No. 190 of 22 May 2018.

M. KANDAWA-SCHULZ
CHAIRPERSON
NAMIBIAN STANDARDS INSTITUTION

Windhoek, 16 October 2020

SCHEDULE

Definitions

1. In these Rules a word or an expression to which a meaning has been assigned in the Standards Act, 2005 (Act No. 18 of 2005) has that meaning.

Fees payable for management systems, product certification and documents

2. The fees payable in respect of management systems, products certification and documents are as set out in Annexure 1.

Fees payable for testing services

3. The fees payable in respect of testing services are as set out in Annexure 2.

Fees payable for inspection services

4. The fees payable in respect of inspection services are as set out in Annexure 3.

Fees payable for monitoring and compliance to requirements of applicable standards

5. The fees payable in respect of monitoring and compliance to the requirements of applicable standards are as set out in Annexure 4.

Fees payable for calibration services

6. The fees payable in respect of calibration services are as set out in Annexure 5.

Fees payable for legal metrology services

7. The fees payable in respect of legal metrology services are as set out in Annexure 6.

ANNEXURE 1

(Regulation 2)

MANAGEMENT SYSTEMS, PRODUCT CERTIFICATION AND DOCUMENTS FEES		
Management System Certification		2020/2021 Fee (N\$) including all overheads and inclusive of 15% VAT
Application fee for certification (administrative cost-charged once)		2 645.00
Assessment and certification fees	(a) Document review (per auditor day)	6 555.00
	(b) Man-day rate for initial certification, surveillance, recertification and any other special audits	6 555.00
	(c) Man-day rate for initial certification, surveillance, recertification and any other special audits plus the resource of a technical expert	9 085.00
	(d) Travelling fees (km, flight, etc.)	4.50/km
	(e) DSA (includes accommodation and meals) according to NSI rates	
Post audit activities - Report writing		3 450.00
Annual certification fee / management system / site		6 555.00
Copy of certificate		460.00
Product Certification		

Application fee for certification (administrative cost-charged once)		2 645.00
Assessment and certification fees	(a) Sampling fee annual audit samples (per auditor day)	3 738.00
	(b) Batch sampling fee (flat fee)	1 150.00
	(c) Standard mark certification (covers inspection of product sampling)	6 555.00
	(d) Standard Mark Certification (Covers inspection of product, sampling) plus the resource of a technical expert	9 085.00
	(e) Test / analysis	
	(f) Travelling fees (km, flight, etc.) Test / analysis	4.50/km
	(g) DSA (includes accommodation and meals) according to NSI rates	
Post audit activities - Report writing		3 450.00
Annual certification fee / management system / site		6 555.00
Copy of certificate		460.00
Import Verification Fee Schedule		
Application fee for certification (administrative cost-charged once)		667.00
Assessment and certification fees	(a) Assessment fees, documentary verification & issuance of attestation of conformity	3 738.00
	(b) Test / analysis	
	(c) Sampling fee / consignment inspection	3 738.00
Copy of certificate		270.00
Good Manufacturing Practices (GMP) Inspection Fee		
Application fee for certification (administrative cost-charged once)		667.00
Assessment and certification fees	(a) On-site inspection (per auditor day)	3 738.00
	(b) Follow-up inspection (per auditor day)	2 300.00
	(c) Post inspection activities and issuance of attestation of conformity	575.00
Copy of certificate		270.00

ANNEXURE 2
(Regulation 3)

TESTING FEES	
Microbiology Testing Services	2020/2021 Fee (N\$) including all overheads and inclusive of 15% VAT
Total Viable Count (Swab)	251.63
Total Viable Count (Water)	286.41
Total Viable Count (Food)	307.75
Enterobacteriaceae (Food)	386.83
Enterobacteriaceae (Swab)	386.83
Feecal Streptococci Membrane Filtration (Water)	277.31
Feecal Coliforms (Swab)	245.64
Feecal Coliforms Membrane Filtration (Water)	283.64
Feecal Coliforms (MPN) Food	300.36
Escherichia coli (Food)	397.11
Escherichia coli (MPN) Food	300.36
Escherichia coli (Swab)	245.64
Escherichia coli Membrane Filtration (Water)	308.63

Coliforms (Food)	334.46
Coliforms (Swab)	334.46
Coliforms Membrane Filtration (Water)	282.15
Vibrio spp. excluding Vibrio cholera and Vibrio paraheamolyticus	402.30
Vibrio cholera and Vibrio paraheamolyticus	402.30
Vibrio spp including V. cholera, V. paraheamolyticus, V. vulnificus	614.67
Vibrio Confirmation (preAPI)	147.68
Salmonella spp.	436.58
*Salmonella spp. Confirmation (pre Vitek / API)	178.30
Staphylococcus aureus	242.50
Staphylococcus aureus Confirmation (Kit)	349.14
Shigella spp	415.79
* Shigella spp. Confirmation (pre Vitek / API)	178.30
Listeria monocytogenes	477.95
Listeria monocytogenes Confirmation (pre Vitek / API)	222.67
Clostridium perfringens (Food)	434.35
Clostridium perfringens (Water)	279.88
Escherichia coli (Shellfish)	491.98
Air Quality plates TVC	169.95
Air Quality plates Yeast and Mould	169.60
Colilert Total coliforms and E. coli	201.04
Colilert Faecal coliforms	201.04
Total Coliforms MPN (Water)	300.36
Faecal coliforms MPN (Water)	300.36
E. coli MPN (Water)	300.36
API 20 E Confirmation	428.00
API 10 S Confirmation	428.00
API Listeria	428.00
Vitek MS confirmation	262.76
Chemistry Testing Services	
PSP bioassay	1 373.88
ASP HPLC	2 210.80
Lead	1 024.69
Cadmium	1 024.69
Mercury	1 024.69
Histamine (Single test)	1 753.99
Histamine (9 Tests + Average)	3 520.57
Lipophilic Toxins (Single test - Ad hoc)	3 058.03
Lipophilic Toxins (Monitoring program batch testing)	1 616.60
Turbidity	111.00
Total Dissolved Solids	82.89
pH	74.48
Conductivity	82.89
Salinity (water)	102.12
General Testing Services	
Call Out Fee for Sampling	575.88
Mileage charge	4.50/km
Original Report Re-print Fee	91.59

Sample handling (referral) – note does not include courier fees which will be added on based on actual cost.	130.52
Un-returned sample bottle	114.49
Un-returned swab	57.25

ANNEXURE 3
(Regulation 4)

FEES FOR INSPECTION SERVICES			2020/2021 Fee (N\$) including all overheads and inclusive of 15% VAT
Frozen Fish, Molluscs, Lobster, Prawns, Salted Fish.	Production monitoring and inspection fee Payers	Inspection	340.04
		Special request –When sample prepared on weekend or public holiday. Fixed rate charged on top of relevant Inspection Rate	515.21
		Export Documentation	220.97
	Agents	Inspection	1 334.95
		Export Documentation	220.97
		Re-Inspection – Normal hours	1 435.70
		Re-inspection after hours	1 607.44
Live Lobster, Live Abalone	Production monitoring and inspection fee Payers	Inspection per product	340.04
		Export Documentation	220.97
	Agents	Inspection per product	340.04
		Export Documentation	667.48
Frozen Abalone	Production monitoring and inspection fee Payers	Inspection	340.04
in gazette moved to Frozen fish		Export Documentation	220.97
	Agents	Inspection	1 334.95
		Export Documentation	220.97
Chilled Fish		Inspection per hour (normal hours)	717.85
		Inspection per hour (after hours)	803.72
		Export Documentation	220.97
		Re-Inspection – Normal hours	1 435.70
		Re-inspection after hours	1 607.44
Canned Fish		Inspection per sub-code	340.04
		Export Documentation	220.97
		Re-inspection - Normal hours	1 437.70
		Re-inspection - After hours	1 607.44
Canned meat/meat products		Export Documentation	220.97
		Re-Inspection – Normal hours	1 435.70

		Re-inspection after hours	1 607.44
Pre-Importation Samples	Agents	Inspection plus	528.94
		per Code	41.22
		Report	530.09
		Export Documentation	220.97
HACCP and EU related Chemical Analysis	Once off	Registration Fee	11 122.70
VESSEL INSPECTION			
(Only for Vessels listed on NSI approved lists)			
DESCRIPTION OF VESSEL	NOTES		
Ski Boats (One day Vessel)	Per Inspection		667.48
Ice Vessels (RSW and CSW)	Per Inspection		1 449.44
Re-Inspections (If necessary)	Per hour		717.85
All Vessel Inspections after hours	Fixed rate charged on top of relevant Inspection Rate		905.62
Mileage charge		per km	4.50/km
AUDIT	Audit at factory premises or at boats	per hour	572.45
(For all types of establishments including factory and freezer vessels)			11 122.70
Call out Fee	Call out fee for all inspection services		400.72
Approval of Labels	All new labels as per Regulation R146 of the Food Stuffs Cosmetic and Disinfectant Act		572.45
Sampling	Microbiological / Chemical re-tests samples and sampling on behalf of the client		575.88

ANNEXURE 4
(Regulation 5)

FEES LEVIED FOR MONITORING COMPLIANCE TO REQUIREMENTS OF APPLICABLE STANDARDS			2020/2021 Fee (N\$) including all overheads and inclusive of 15% VAT
Product	Production monitoring and inspection fee Unit	Sliding Scal	
Canned abalone	1 000 kg		1 029.27
Canned crustaceans	1 000 kg		728.16
Canned fish and canned fish products (other than fish paste)	1 000 kg	for 1st two units	1 043.00
		for 3rd to 12th unit	874.70
		for 13th to 62nd unit	348.05
		for 63rd to 562nd unit	92.74

		for 563rd to 5 562nd unit	62.97
		for 5 563rd to 20 562nd unit	56.10
		for each subsequent unit	30.91
Canned marine molluscs (other than abalone)	1 000 kg		733.88
Canned meat and canned meat products	1 000 kg	for 1st two units	1 043.00
		for 3rd to 12th unit	883.86
		for 13th to 62nd unit	242.72
		for 63rd to 1 000th unit	217.53
		for 1 001st to 3 000th unit	119.07
		for each subsequent unit	69.84
Fish paste	1 000 kg		155.71
Frozen cephalopods	1 000 kg	for 1st two units	1 043.00
		for 3rd to 12th unit	824.33
		for 13th to 62nd unit	153.42
		for each subsequent unit	88.16
Frozen crabs	1 000 kg		146.55
Frozen fish and frozen fish products	1 000 kg	for 1st two units	1 043.00
		for 3rd to 12th unit	824.33
		for 13th to 62nd unit	172.88
		for 63rd to 562nd unit	43.51
		for 563rd to 2 562nd unit	27.48
		for 2 563rd to 7 562nd unit	19.46
		for each subsequent unit	9.16
Frozen unpackaged (loose) fish	1 000 kg	for 1st two units	625.12
		for 3rd to 12th unit	315.99
		for 13th to 62nd unit	104.19
		for 63rd to 562nd unit	26.33
		for 563rd to 2 562nd unit	16.03
		for 2 563rd to 7 562nd unit	11.45
		for each subsequent unit	5.72
Frozen marine molluscs and frozen marine mollusc products (other than mussels)	1 000 kg		749.91
Frozen mussels	1 000 kg	for 1st twenty units	706.40
		for 21st to 50th unit	275.92
		for each subsequent unit	1 14.49
Frozen prawns, shrimps and langoustines	1 000 kg	for 1st two units	1 219.32
		for 3rd to 12th unit	1 038.42
		for each subsequent unit	263.33
Frozen rock lobster:			
Frozen whole rock lobster, cooked and uncooked	30 kg	for 1st ten units	351.48
	30 kg	for each subsequent unit	14.88
Frozen rock lobster tails, leg and breast meat	10 kg	for 1st ten units	350.34
	10 kg	for each subsequent unit	14.88
Smoked snoek	1 000 kg		220.97

ANNEXURE 5
(Regulation 6)

CALIBRATION SERVICES		2020/2021 Fee (N\$) including all overheads and inclusive of 15% VAT
Temperature	Temperature calibrations/points (Thermometers)	2 908.58
	Temperature calibrations/points (Installations)	3 531.70
Volume	Volume calibrations/points (pipettes)	2 976.57
	Pipette per point	3 587.25
	Volume calibrations/points (volume flasks)	3 100.67
Mass / Balance	Balance calibration (Analytical)	3 210.47
	Balance calibration (up to 1 ton)	4 035.17
	Balance calibration (2 ton)	4 035.17
	1 Mass piece OIML Lass M	2 870.57
	1 Mass piece OIML Lass F	2 870.57
	1 Mass piece OIML Lass E Calibration	2 892.14

ANNEXURE 6
(Regulation 7)

LEGAL METROLOGY SERVICES		2020/2021 Fee (N\$) including all overheads and inclusive of 15% VAT
Verification - Mass Meter	15 tons and above including weighbridges (price per deck)	5 655.67
	3 - 15 tons	5 198.97
	1 - 3 tons	4 777.67
	50kg - 1 ton	4 417.97
	Under 50 kg	3 050.45
Verification - Mass Pieces	50kg and above per piece	3 707.99
	below 50 kg per piece	2 921.41
Verification - Volume Measures	Above 500L (price per 500L)	5 270.57
	Above 5L - 500L	4 700.91
	Below 5L	3 371.70
Liquid Fuel Dispenser	High Flow Rate (Price Per Nozzle)	3 115.82
	Low Flow Rate (Price Per Nozzle)	3 044.68
Meters		5 343.47
E-mark document review per man day		51 520.00
Type Approval Evaluation and Certification		17 928.98
Verification Breath Analyzers		4 417.97
Verification Speed Cameras		4 417.97
Registered mechanic application and theory test		7 748.03
Registered mechanic practical test and certificate		5 294.87
Mass pieces cleaning		2 435.77
Mass pieces painting		2 435.77
Cast iron weights hiring per ton		4 385.17
Volume measure hiring per day		4 385.17