



# GOVERNMENT GAZETTE

## OF THE

# REPUBLIC OF NAMIBIA

N\$7.20

WINDHOEK - 22 May 2018

No. 6599

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#### GENERAL NOTICE

No. 190 Rules relating to fees for service rendered by Namibian Standards Institutions: Standards Act, 2005 1

## General Notice

### NAMIBIAN STANDARDS INSTITUTION

No. 190

2018

#### RULES RELATING TO FEES FOR SERVICES RENDERED BY NAMIBIAN STANDARDS INSTITUTION: STANDARDS ACT, 2005

Under section 33(1)(e) read with section 5(2)(j) of the Standards Act, 2005 (Act No. 18 of 2005), in consultation with the Minister of Trade and Industry, the Namibian Standards Institution -

- (a) makes the rules, relating to fees for services rendered by Namibian Standards Institution, as set out in the Schedule; and
- (b) repeals General Notice No. 95 of 24 March 2017.

**M. KANDAWA-SCHULZ**  
**CHAIRPERSON**  
**NAMIBIAN STANDARDS INSTITUTION**

### SCHEDULE

#### Definitions

1. In these Rules, a word or an expression to which a meaning has been assigned in the Standards Act, 2005 (Act No. 18 of 2005) has that meaning.

**Fees payable for management systems, product certification and documents**

2. The fees payable in respect of management systems, products certification and documents are as set out in Annexure 1.

**Fees payable for testing services**

3. The fees payable in respect of testing services are as set out in Annexure 2.

**Fees payable for inspection services**

4. The fees payable in respect of inspection services are as set out in Annexure 3.

**Fees payable for monitoring and compliance to requirements of applicable standards**

5. The fees payable in respect of monitoring and compliance to the requirements of applicable standards are as set out in Annexure 4.

**Fees payable for calibration services**

6. The fees payable in respect of calibration services are as set out in Annexure 5.

**Fees payable for legal metrology services**

7. The fees payable in respect of legal metrology services are as set out in Annexure 6.

## ANNEXURE 1

## FEES PAYABLE FOR MANAGEMENT SYSTEMS, PRODUCT CERTIFICATION AND DOCUMENTS

TABLE A

## Management System certification fees

Types of Certification Activities	Fee (N\$) (Plus 15% VAT)
<b>1. Application fees for certification (administrative cost-charged once)</b>	2000.00
<b>2. <u>Assessment and certification fees</u></b>	
(a) Document review (per auditor day)	5000.00
(b) Man-day rate for initial certification, surveillance, recertification and any other special audits [excludes travelling and daily subsistence allowance (DSA)]	5000.00
(c) Travelling fees (km, flight, etc)	Charge at cost or mileage at N\$4.50/km
(d) DSA (includes accommodation and meals) according to NSI rates	Charge at cost
<b>3. Annual certification fee</b>	5000.00
<b>4. Copy of certification</b>	300.00

TABLE B

## Product certification fees

Types of Certification Activities	Fee (N\$)(Plus 15% VAT)
<b>1. Application fees for certification (administrative cost-charged once)</b>	2000.00
<b>2. <u>Assessment and certification fees</u></b>	
(a) Inspection fee/hour (initial/surveillance/follow-up)	500.00
(b) Batch Certification/product/brand (inspection, sampling & certification)	3000.00
(c) Standard Mark Certification (covers inspection of both the production facility and product, sampling & printing certificate)	5000.00
(d) Test/analysis	The direct cost/charges of the delegate/subcontractor plus an administrative fee of 5% of the total aforementioned cost/charges
(e) Travelling fees (km, flight, etc.)	Charge at cost or mileage at N\$4.50/km
(f) DSA (includes accommodation and meals) according to NSI rates	Charge at cost
<b>3. Annual Certification fee/product (based on production figures)</b>	5000.00
<b>4. Copy of certification</b>	300.00

TABLE C

## Examination, observation and assessment fees

Scope and Grade	Type of fees	Certification Cycle		
		Initial	Surveillance	Recertification
Auditors	Application fee	N\$1000.00	-	N\$1000.00
	Examination fee	N\$625.00	-	N\$625.00
	Observation & Interview fee	N\$1000.00	-	N\$1000.00
	<b>Other Fees</b>			
	Annual fee	N\$1200.00		
	Special assessment fee	N\$1000.00		
	Associate fees (initial application)	N\$915.00		
	Rate per km	N\$4.50/km as per NSI Rates		
	DSA	DSA includes accommodation and meals as per NSI Rates		

TABLE D

## Product verification fees

Types of Certification Fees	Fee (N\$)(Plus 15% VAT)
<b>1. Application fee for certification (administrative cost-charged once)</b>	500.00
<b><u>2. Assessment and certification fees</u></b>	
(a) Certification fee (once-off/application, certificate valid for 21 days)	2500.00
(b) Test/analysis	The direct cost/charges of the delegate/subcontractor plus an administrative fee of 5% of the total aforementioned cost/charges
(c) Inspection fee/hour (where applicable) – includes inspection of consignment and sampling	500.00
<b>3. Copy of certificate</b>	200.00

## ANNEXURE 2

## FEES FOR TESTING SERVICES

TABLE A

## Microbiology testing fees

Microbiology Testing Services	Fee (N\$) (Incl. % VAT)
Total Viable Count (Swab)	235,17
Total Viable Count (Water)	267,67
Total Viable Count (Food)	287,62
Enterobacteriaceae (Food)	361,52
Feecal Streptococci Membrane Filtration (Water)	259,17
Feecal Coliforms (Swab)	229,57
Feecal Coliforms Membrane Filtration (Water)	265,08
<i>Escherichia coli</i> (Food)	371,13
<i>Escherichia coli</i> Membrane Filtration (Water)	288,44
Coliforms (Food)	312,58
Coliforms Membrane Filtration (Water)	263,69
<i>Vibrio</i> spp. excluding <i>Vibrio cholera</i> and <i>Vibrio paraheamolyticus</i>	375,98
<i>Vibrio cholera</i> and <i>Vibrio paraheamolyticus</i>	375,98
<i>Vibrio</i> spp including <i>V. cholera</i> and <i>V. paraheamolyticus</i>	574,46
<i>Vibrio</i> Confirmation (pre Vitek / API)	138,02
<i>Salmonella</i> spp.	388,59
* <i>Salmonella</i> spp. Confirmation (pre Vitek / API)	166,64
<i>Staphylococcus aureus</i>	226,64
<i>Staphylococcus aureus</i> Confirmation (Kit)	326,30
<i>Listeria monocytogenes</i>	446,68
<i>Listeria monocytogenes</i> Confirmation (pre Vitek / API)	208,10
<i>Clostridium perfringens</i> (Food)	405,93
<i>Clostridium perfringens</i> (Water)	261,57
<i>Escherichia coli</i> (Shellfish)	459,79
Air Quality plates TVC	158,83
Air Quality plates Yeast and Mould	158,50
Colilert Total coliforms & <i>E. coli</i>	187,89
Colilert Feecal coliforms	187,89
Total Coliforms MPN (Water)	280,71
Feecal coliforms MPN (Water)	280,71
<i>E. coli</i> MPN (Water)	280,71
<b>Call Out Fee for Sampling</b>	503,00
API 20 E Confirmation	400,00
API 10 S Confirmation	400,00
API <i>Listeria</i>	400,00
Vitek MS confirmation	245,57
Original Report Re-print Fee	80,00
Sample handling (referral) – note does not include courier fees which will be added on based on actual cost.	114,00
Un-returned sample bottle	100,00
Un-returned swab	50,00

\**Salmonella* serotyping will be subject to additional charges.

TABLE B

## Chemistry testing fees

<b>Chemistry Testing Services</b>	<b>Fee (N\$) (Inc. of 15% VAT)</b>
PSP bioassay	1200.00
DSP bioassay	1400.00
ASP HPLC	1931.00
PSP HPLC	2372.00
Lead	895.00
Cadmium	895.00
Mercury	895.00

## ANNEXURE 3

## PRODUCT AND VESSEL INSPECTION FEES

TABLE A

Product inspection services fees

PRODUCT	SPONSOR	SERVICE	Fee (N\$) (Incl.15% VAT)
Frozen Fish, Molluscs, Lobster, Prawns, Salted Fish.	Levy Payers	Inspection	297.00
		Special request – Monday inspections when sample prepared on weekend or public holiday	450.00
		Export Documentation	193.00
	Agents	Inspection	1166.00
		Export Documentation	193.00
		Re-Inspection – Normal hours	1254.00
		Re-inspection after hours	1404.00
Live Lobster, Live Abalone	Levy Payers	Export Documentation	193.00
	Agents	Export Documentation	583.00
Frozen Abalone	Levy Payers	Inspection	297.00
		Export Documentation	193.00
	Agents	Inspection	1166.00
		Export Documentation	193.00
Chilled Fish		Inspection per hour (normal hours)	627.00
		Inspection per hour (after hours)	702.00
		Export Documentation	193.00
		Re-Inspection – Normal hours	1254.00
		Re-inspection after hours	1404.00
Canned Fish Canned meat/meat products		Inspection per sub-code	297.00
		Export Documentation	193.00
Pre-Importation Samples	Agents	Inspection <u>plus</u>	462.00
		per Code	36.00
		Report	463.00

EU related Chemical Analysis Fees		Registration Fee	9715.00
		A yearly fee for land based Factories (excluding Factories packing Squid and Lobster only) and Factory Freezer Vessels	
		Registration Fee	5830.00
		Yearly for land based Squid Factories and Rock Lobster Factories	
	Freezer Vessels	Registration Fee	1943.00
	Squid Vessels	Registration Fee	1073.00

TABLE B

## Vessel inspection service fees

VESSEL INSPECTION (Only for Vessels listed on NSI approved lists)		
DESCRIPTION OF VESSEL	NOTES	Fee (N\$) (Incl. 15% VAT)
Ski Boats (One day Vessel)	Per Inspection	583.00
Ice Vessels (RSW & CSW)	Per Inspection	1266.00
Re-Inspections (If necessary)	Per hour	627.00
All Vessel Inspections after hours	Fixed rate charged on top of relevant Inspection Rate	791.00
Mileage charge		N\$4.50/km
AUDIT (For all type of establishments and vessels)		N\$500/man hour



## ANNEXURE 4

## FEES PAYABLE IN RESPECT OF MONITORING AND COMPLIANCE TO REQUIREMENTS OF APPLICABLE STANDARDS

Product	Levy Unit	Sliding Scales	Fee (N\$) (Inclusive of 15% VAT)
Canned abalone	1 000 kg		899.00
Canned crustaceans	1 000 kg		636.00
Canned fish and canned fish products (other than fish paste)	1 000 kg	for 1st two units	911.00
		for 3rd to 12th unit	764.00
		for 13th to 62nd unit	304.00
		for 63rd to 562nd unit	81.00
		for 563rd to 5 562nd unit	55.00
		for 5 563rd to 20 562nd unit	49.00
		for each subsequent unit	27.00
Canned marine molluscs (other than abalone)	1 000 kg		641.00
Canned meat and canned meat products	1 000 kg	for 1st two units	911.00
		for 3rd to 12th unit	772.00
		for 13th to 62nd unit	212.00
		for 63rd to 1 000th unit	190.00
		for 1 001st to 3 000th unit	104.00
		for each subsequent unit	61.00
Fish paste	1 000 kg		136.00
Frozen cephalopods	1 000 kg	for 1st two units	911.00
		for 3rd to 12th unit	720.00
		for 13th to 62nd unit	134.00
		for each subsequent unit	77.00
Frozen crabs	1 000 kg		128.00
Frozen fish and frozen fish products	1 000 kg	for 1st two units	911.00
		for 3rd to 12th unit	720.00
		for 13th to 62nd unit	151.00
		for 63rd to 562nd unit	38.00
		for 563rd to 2 562nd unit	24.00
		for 2 563rd to 7 562nd unit	17.00
		for each subsequent unit	8.00
Frozen unpackaged (loose) fish	1 000 kg	for 1st two units	546.00
		for 3rd to 12th unit	276.00
		for 13th to 62nd unit	91.00
		for 63rd to 562nd unit	23.00
		for 563rd to 2 562nd unit	14.00
		for 2 563rd to 7 562nd unit	10.00
		for each subsequent unit	5.00
Frozen marine molluscs and frozen marine mollusc products (other than mussels)	1 000 kg		655.00

Frozen mussels	1 000 kg	for 1st twenty units	617.00
		for 21st to 50th unit	241.00
		for each subsequent unit	100.00
Frozen prawns, shrimps and Langoustines	1 000 kg	for 1st two units	1065.00
		for 3rd to 12th unit	907.00
		for each subsequent unit	230.00
Frozen rock lobster:			307.00
Frozen whole rock lobster, cooked and uncooked	30 kg	for 1st ten units	
		for each subsequent unit	13.00
Frozen rock lobster tails, leg and breast meat	10 kg	for 1st ten units	306.00
		for each subsequent unit	13.00
Smoked snoek	1 000 kg		193.00

## ANNEXURE 5

## FEES FOR CALIBRATION SERVICES

Field	Equipment	Fee (N\$) (Incl 15% VAT)
Temperature	Temperature Calibrations/point (Thermometers)	217.00
	Temperature Calibrations (Installations)	1085.00
Volume	Volume Calibrations/point(pipettes)	385.00
	Pipette per point	1157.00
	Volume Calibrations/point–(Volumetric Flask)	569.00
Mass/Balance	Balance Calibration (Analytical)	696.00
	Balance Calibration (up to 1.5 ton)	1500.00
	1 mass piece OIML Class M	84.00
	1 mass piece OIML Class F	84.00
	1 Mass Piece OIML Class E Calibration	150.00

\*Key: L denotes Litres, kg denotes Kilogram

\*Prices exclude spares or repairs of the equipment is found to be defective.

## ANNEXURE 6

## FEES FOR LEGAL METROLOGY

Legal Metrology	Measurement Range		Fee (N\$) (Incl. 15% VAT)
Verification - Mass Meter	15 tons and above including weighbridges (price per deck)		2843.00
	3 - 15 tons	2558.00	
	1-3 tons	2175.00	
	50kg – 1 ton	1848.00	
	Under 50 kg	444.00	
Verification - Mass Pieces	50 kg and above /piece		750.00
	below 50 Kg /piece	100.00	
Verification - Volume Measures	Above 500 L (price per 500 L)		696.00
	Above 5 L – 500 L	696.00	
	Below 5 L	404.00	
Liquid Fuel Dispenser	High flow rate (Price per nozzle)		521.00
	Low flow rate (Price per nozzle)	383.00	
Mass pieces cleaned			46.00
Mass pieces painted			46.00
emark document review/ per man-day	N/A		2244.00
emark audit/ per man-day	N/A		2244.00
Type Approval Evaluation and Certification - weighing instrument	N/A		3500.00
Type Approval Evaluation and Certification - Traffic law enforcement device	N/A		5500.00
Cast Iron weights hiring /day	1 ton		1500.00
Volume measure hiring /day	100 L		1000.00
Registered Mechanic Application and theory test	N/A		2500.00
Registered Mechanic practical test & certificate	N/A		2500.00
*Key: L denotes Litres, kg denotes Kilogram			