



GOVERNMENT GAZETTE

OF THE

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Government Notice

NATIONAL PLANNING COMMISSION

No. 162 2009

DETERMINATION OF COLLECTION OF STATISTICS IN RELATION TO HOUSEHOLD INCOME AND EXPENDITURE AND REGULATIONS RELATING TO COLLECTION: STATISTICS ACT, 1976

In terms of the Statistics Act, 1976 (Act No. 66 of 1976), I have-

- (a) under section 3(1)(a) of that Act determined that statistics relating to household income and expenditure must be collected from 15 August 2009 to 31 October 2010; and
- (b) under section 17(1) of that Act, made the regulations relating to the collection of statistics referred to in paragraph (a), set out in the Schedule.

P.H. KATJAVIVI
DIRECTOR-GENERAL OF PLANNING

SCHEDULE

Definitions

1. In these regulations any word or expression defined in the Act, has that meaning and unless the context otherwise indicates -

“consumer price index” means the system used to measure changes over time in the general level of prices of goods and services that a target household population uses, acquires or purchase for consumption and is used for derivation of the rate of inflation;

“household” means a one or more persons, related or unrelated, who live together in the same homestead or compound, but not necessarily in the same dwelling unit, who has a community of life with common catering arrangements, is answerable to the same head of the household and occupy dwelling units, which may be a building or a part of a building or a group of buildings regardless of their physical condition;

“household consumption expenditure” means all monetary expenditure by the household and individual members on goods intended for consumption and expenditure on services plus value of goods and services received as income in kind and consumed by the household and individual members and includes the value of goods and services produced by the household and utilized for its own consumption, the net rental value of owner-occupied house, the gross rental value of free housing occupied by the household and VAT on goods and services;

“household expenditure”, includes consumption expenditure as well as non-consumption expenditure;

“household income” means the sum of monetary income and income in kind and consists of all receipts, which, as a rule, are of a recurring nature and accrue to the household or any of its members regularly at an annual or more frequent interval;

“household non-consumption expenditure” means income tax and other direct tax, pension and other social security contributions, remittances, gifts and similar transfers made by the household or its individual members;

“interviewee” means a person from whom information is sought for the purposes of a statistics collection and who is employed by, or exercises authority, control or management over a respondent;

“National Accounts” means the national framework for accounting of revenues, expenditures and financial data concerning all the economic sectors that together constitute the national economy from which major aggregates of the national economy, such as gross domestic product, private consumption, savings and capital formation are derived;

“respondent” means a selected household in respect of whom or which any information or record is sought or document is provided for the purposes of the Household and Income and Expenditure statistics collection; and

“the Act” means the Statistics Act, 1976 (Act No. 66 of 1976).

Objectives of Household Income and Expenditure statistical collection

2. The objectives of the Household Income and Expenditure statistical collection are to -
 - (a) obtain household income and household expenditure patterns and other data for the construction of the national consumer price index;
 - (b) collect data for the analysing and monitoring of the national macroeconomic performance;
 - (c) collect data for estimation of benchmark indicators for monitoring of national development initiatives;

- (d) provide economic data on the household sector, required for the National Accounts;
- (e) provide data for the computation of poverty lines, indicators and profiles;
- (f) provide data on income distribution and their differentials; and
- (g) identify economic and social welfare indicators to be monitored over time.

Furnishing and collection of Statistics

3. (1) After having been furnished with a questionnaire, a respondent must furnish the Secretary with the information requested in such questionnaire within 30 days of receipt thereof.

(2) Questionnaires must be delivered to the respondents by hand or registered mail.

(3) An officer may at all reasonable times, on production of his or her appointment certificate enter any household for the purposes of -

- (a) delivering a questionnaire;
- (b) delivering documents or collecting documents, records or other information required for a statistics collection;
- (c) making any enquiry as he or she is required to make for the purposes of the statistics collection.

(4) An interviewee must -

- (a) fill in questionnaires in a truthful and timely manner, and may not make false entries, conceal data, refuse to submit data or submit such data belatedly; and
- (b) if required in the process of the statistics collection, provide records, data or documentation without delay.

(5) An interviewee must furnish -

- (a) address of household including town, suburb, street name, erf No. and postal address, where applicable;
- (b) contact details including telephone, fax number and email address, where applicable;
- (c) name of language mainly spoken by household;
- (d) household composition and particulars of each person in the household;
- (e) household composition control;
- (f) educational standard of each member of the household;
- (g) employment details of description of the major business activities of the enterprise;
- (h) housing characteristics and amenities, including description of dwelling, energy and water sources and toilet facilities;

- (i) description and ownership of household and other items;
- (j) description of household income and household expenditure;
- (k) description of business ownership by each member of household;
- (l) housing cost of household, including rent and payment on mortgage bond for all dwelling occupied by household, repair and maintenance, security services, structures and systems;
- (m) cost of services rendered to household;
- (n) annual holiday expenditure;
- (o) particulars and cost of domestic workers' services;
- (p) cost of clothing and footwear, including specially made clothes (not for re-sale) and clothing repairs;
- (q) furniture, fixtures, floor coverings and equipment purchases and payments;
- (r) cost of household textiles, equipment and appliances;
- (s) cost of health services and medical expenditures;
- (t) subscriptions to a medical aid fund, insurance or similar scheme;
- (u) cost of private transport, including vehicle purchases and their running costs and public and hired transport;
- (v) cost of computer and telecommunication equipment;
- (w) cost of communication for household purposes.

(6) An officer must at all times when conducting an interview affix to his or her clothing an identification tag, which is clearly visible and must on request produce his or her a certificate of appointment as an officer.

Prohibition of disclosure of information

4. (1) Unless as permitted by the Act, no document, information or record provided to an officer in the course of a statistics collection or obtained from administrative records and that relates to a household may be -

- (a) disclosed to a third party;
- (b) admitted as evidence in legal proceedings, except for purposes of criminal proceedings in terms of these regulations; or
- (c) disclosed to a government body for non-statistical purposes.

(2) Documents, information or records obtained in the course of a statistics collection may not be published or disseminated in a manner which permits the identification of a specific individual or household, unless that individual or household has consented in writing to the publication or dissemination in that manner.

(3) The provisions of subregulations (1) and (2) do not apply to documents, information or records about a specific individual or household already published or available on a database accessible to the public or to documents, information or records for whose publication the individual or household has given written permission.

(4) A person employed in carrying out any of the provisions of these regulations must take the Oath of Office and Secrecy before the Secretary or his or her delegate as prescribed in the Annexure.

Offences and penalties

5. A person who contravenes or fails to comply with any of these regulations commits an offence and is liable to a fine not exceeding N\$200 or, in the case of a continuing contravention or failure to comply with the regulation, to a fine not exceeding N\$10 for every day during which the contravention or failure continues.

ANNEXURE

OATH OF OFFICE AND SECRECY

STATISTICS ACT, 1976 (Act No. 66 of 1976):
REGULATIONS RELATING TO COLLECTION OF STATISTICS IN
RELATION TO HOUSEHOLD INCOME AND EXPENDITURE
(Regulation 4(4))

I, do swear that I will faithfully and honestly fulfil my duty as in conformity with the requirements of the Regulations Relating to Collection of Statistics in Relation to Household Income and Expenditure and that I will not otherwise than in the ordinary course of my employment as such, without the authority in writing of the Secretary ever disclose or make known any matter or thing which comes to my knowledge in the course of my employment.

“SO HELP ME GOD/I AFFIRM”

THUS SWORN TO AND SIGNED AT THIS

..... DAY OF 20.....

.....
Signature of Deponent

.....
Signature of Witness

.....
Signature of Secretary or Delegate

.....
Signature of Witness
