



# GOVERNMENT GAZETTE

## OF THE

# REPUBLIC OF NAMIBIA

N\$ 4.20

WINDHOEK - 5 October 2007

No. 3914

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## Government Notice

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### MINISTRY OF EDUCATION

No. 182

2007

#### REGULATIONS RELATING TO EVALUATION OF QUALIFICATIONS: NAMIBIA QUALIFICATIONS AUTHORITY ACT, 1996

The Minister of Education has, under section 14 of the Namibia Qualifications Authority Act, 1996 (Act No. 29 of 1996), read with section 3 of that Act, on the recommendation of the Council of the Namibia Qualifications Authority, made the regulations set out in the Schedule.

#### Definitions

1. In these regulations a word or expression defined in the Act has that meaning and, unless the context otherwise indicates -

“academic record” means a listing of all courses or modules studied in a year and the grades or marks attained for each;

“applicant” means a person, institution or organisation who wishes to receive a determination of the value of any qualification awarded to themselves or another person;

“certified copies” means copies of documents verified by the issuing authority or a commissioner of oaths in Namibia or, if outside of Namibia, an official at a Namibian Diplomatic office-;

“issuing authority” means the person, institution or organisation with authority to award or issue a particular qualification;

“NQF” means the National Qualifications Framework established by the Regulations, Setting up the National Qualifications Framework, published in Government Notice No. 125 of 28 August 2006;

“qualification” means, when submitted for an evaluation, any legally issued qualification held by an individual;

“recognised quality assurance body” means any body with functions similar to the NQA and that applies quality criteria similar to those applied by the NQA and which is recognised under law as able to accredit courses or institutions or to give approval to the associated qualifications;

“the Act” means the Namibia Qualifications Authority Act, 1996 (Act No. 29 of 1996).

#### Application and scope of regulations

2. These regulations apply to persons, institutions or organisations seeking a determination of the value of a qualification comparable to the NQF qualification.

**Application for evaluation**

3. (1) A person, institution or organisation applying for an evaluation of a qualification shall complete an application form similar to Annexure A and shall deliver the completed form, together with the documentation referred to in subregulation (2), to the Director.

- (2) The application referred to in subregulation (1), shall be -
  - (a) completed fully, correctly and legibly in black or blue ink;
  - (b) accompanied by certified copies of the following documents:
    - (i) each degree, diploma or certificate for which the applicant seeks an evaluation;
    - (ii) a complete and official academic record of each qualification issued by the issuing authority;
    - (iii) completion of apprenticeships, if relevant;
    - (iv) translation of all non-English language documents prepared by a sworn translator;
    - (v) proof of change of name, if applicable, and
    - (vi) identity document or passport with photograph.
  - (c) accompanied by certified copies of the following, if available:
    - (i) statements of course hours or credits; and
    - (ii) a syllabus or course prescription for each qualification, trade or technical course studied;
  - (d) accompanied by payment or proof of payment of a non-refundable application fee specified in Annexure B.

(3) The NQA shall retain, for record purposes, any document submitted to it in terms of subregulation (2).

(4) The NQA may conduct an evaluation of a qualification in the absence of documentary proof contemplated in subregulation (2), if there is alternative valid evidence that the applicant was awarded a specific qualification.

(5) The following shall not be accepted as documents for the purposes of an application made under subregulation (1):

- (a) original documents unless specifically requested by the NQA;
- (b) Testimonials or attestations of any qualification holding;
- (c) facsimiles or copies of facsimiles;
- (d) copies of certified copies; and

(e) forged, altered or falsified documents.

(6) From time to time the NQA may specify country-specific documentation requirements in relation to applications made in terms of these regulations.

#### **Assessment of an application**

4. (1) On receipt of a complete application made under regulation 3, the Director shall refer the application to the relevant staff of the NQA for evaluation.

(2) An evaluation referred to in subregulation (1) involves the following:

- (a) a check of the authenticity and legitimacy of submitted documents;
- (b) verification that the qualification has been approved by a recognised quality assurance body in the country of origin;
- (c) verification that the issuing authority has a credible and verifiable status conferred by a recognised quality assurance body in the country of origin;
- (d) an appraisal of all submitted documentation, other available and relevant documentation or information sources and decisions by other recognised qualification evaluation bodies; and
- (e) consultation with relevant professional associations, regulatory bodies or employer bodies, if qualifications are specifically defined for career entry, registration or licensing purposes.

(3) In processing any application for an evaluation, the NQA may request additional information from the applicant, particularly if a qualification being evaluated specifies prerequisite qualifications or other requirements.

(4) If the requirements of subregulations (2) and (3) are complied with, an evaluation decision shall be made stating -

- (a) that the qualification submitted is comparable to a type of NQF qualification at a specified NQF level in a specified subject area;
- (b) that the qualification submitted is comparable to a specified volume of NQF credits at a specified NQF level in a specified subject area; or
- (c) the relevant information found in the course of the evaluation process.

(5) The decision made in terms of subregulation (4)(a) and (b) shall be recorded on a publicly accessible register maintained by the NQA and that is aligned alongside the register of qualifications making up the NQF for Namibia.

#### **Issue of an evaluation report**

5. (1) The evaluator contemplated in regulation 4(1) shall if he has completed the evaluation submit a recommendation to the Director who shall, if satisfied that the requirements of regulation 4 have been complied with, issue an evaluation report to the applicant in the form similar to Annexure C.

(2) An evaluation report shall only be issued to the applicant and in the manner notified by the applicant in the application for evaluation.

(3) A certified copy of an evaluation report shall only be issued to a third party when nominated by the applicant and for which a payment has been made as specified in Annexure B.

(4) A duplicate evaluation report may be issued by the NQA on receipt from the applicant of a sworn affidavit attesting to the loss or damage of an original version of the report and the payment of a fee specified in Annexure B.

#### **Refusal to issue an evaluation report**

6. (1) The Director shall not issue an evaluation report if regulation 4(2) (a), (b) or (c) is not complied with.

(2) If for any reason an application is refused under subregulation (1), the applicant shall be provided with reasons for the refusal.

#### **Status of an evaluation**

7. The recommendations made on evaluation reports are advisory in nature and is not binding on other institutions such as employers, professional councils, educational or training institutions or other similar institutions.

#### **Appeal**

8. (1) An applicant aggrieved by the decision of the NQA made in terms of these regulations may appeal against that decision on any of the following grounds:

- (a) the applicant has been denied the right to be informed of the evaluation processes and requirements;
- (b) the evaluation outcome appears to be inconsistent with evaluation reports provided for the same qualification;
- (c) evaluation procedures appear to have not been applied or have been applied inconsistently.

(2) A appeal contemplated in subregulation (1) shall be lodged with the Director in the form similar to Annexure D within -

- (a) two weeks of receipt of the evaluation report if uplifted from the offices of the NQA; or
- (b) six weeks of issue of the evaluation report if mailed or couriered.

(3) The application for appeal contemplated in subregulation (1) shall be accompanied by a fee specified in Annexure B.

#### **Consideration of an appeal**

9. (1) On receipt of an application in terms of regulation 8 the Director shall refer it to the Council, who may authorise the Director or a staff of the NQA to determine if the application complies with the grounds for an appeal specified in that regulation.

(2) If the grounds for an appeal are complied with a re-evaluation shall be undertaken by an evaluator who did not undertake the first evaluation who shall recommend to the Council that the evaluation report be sustained or re-issued in a revised form.

(3) If a revised evaluation report is issued, the fee paid on the lodging of the application for appeal shall be refunded to the applicant.

## ANNEXURE A

For Official Use Only

	N\$		
Date Received	Fee Paid	Receipt No	Complete



## APPLICATION FOR EVALUATION OF QUALIFICATIONS

Print clearly in black or blue ink (or type)

Attach additional sheets of paper with the same headings if you need more space

1. Title

Mr/Mrs/Ms/Dr

Surname

First Names

Previous Surname  
(if used on any  
documents)ID or Passport  
number


2. Date of Birth

 /  / 

DD MM YYYY

3. Female/Male

**4. Mailing Address**

--

**Country**

<b>Contact Phone</b>	<b>Country Code</b> ( ) ( )	<b>Area Code</b>	<b>Number:</b>
<b>Contact Fax</b>	<b>Country Code</b> ( ) ( )	<b>Area Code</b>	<b>Number:</b>
<b>Contact Email</b>			

**5.****QUALIFICATION/AWARD TO BE EVALUATED****NOTE: If the space below is not enough, please add additional pages**

Name of Qualification or Award	Name of Issuing Authority/Institution	Country
1.		
2.		
3.		

**Motivation for obtaining this/these qualification/s in country of origin:**

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**NOTE:**

1. You shall provide: a) a certified copy of each degree, diploma or certificate awarded; and  
b) the complete, official academic record of each award (Progress reports, provisional results and examination results are not acceptable).





A certified copy of the Evaluation report may be issued to another party if specifically requested and paid for by the applicant.

Please issue certified copy to:

Name:	Fee included	N\$
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Address:
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9.

**DECLARATION**

**I certify that the information provided in this application is true and accurate. I understand that the evaluation outcome is not binding on any institution or registration body and that it is based on the best information available to the Namibia Qualifications Authority at the time of the evaluation.**

--

Signature of Applicant (Person holding qualifications)

/ /
-----

DD MM YYYY

**IMPORTANT NOTES**

- Have you completed all the relevant sections of the form?
- Have you enclosed **CERTIFIED COPIES** of all relevant supporting documents?
  - Each degree, diploma or certificate awarded
  - Complete, official academic record of each award
  - Statements of course hours and credits
  - A syllabus or course prescription for each qualification, trade or technical course studied
  - Apprenticeship documents where relevant
  - Translations of all non-English language documents prepared by a sworn translator
  - Proof of name change
  - ID or Passport showing photograph of applicant

A **certified** copy is a copy which is verified by the issuing authority or a commissioner of oaths, such as a solicitor or police officer, as a **true copy of the original**. A signature

is required on each page, with the name and title of the official printed legibly below the signature. The telephone number of the official should also be given. Please note that copies should be certified inside Namibia or at a Namibian Embassy.

- NOTE:**
- Do not send original documents unless specifically requested by the NQA.
  - Facsimiles or photocopies of copies are not acceptable.
  - Certified documents are retained by the NQA for record and reference purposes

#### **FEES FOR EVALUATION**

**Normal application** **N\$360 per qualification**  
(Evaluation normally takes 30 working days to complete)

**Urgent or priority application** **N\$720 per qualification**  
(Evaluation may be possible within 15 working days)

Note: **working days** are days on which the NQA is open for business and exclude Saturdays, Sundays, public holidays and the annual recess in December/January

#### **NQA CONTACT DETAILS**

**Private Bag 13247**  
**Windhoek**  
**Republic of Namibia**

**44 Bismarck Street**  
**Windhoek**

**Tel.: + 264 61 384100**  
**Fax.:+264 61 384114**

## ANNEXURE B

## Schedule of Fees for Evaluations of Qualifications

All payments shall be made in Namibia Dollars.

Product	Normal Application <sup>1</sup>	Urgent Application <sup>2</sup>
Evaluation report ( <i>first application</i> )	N\$360-00 per Qualification	N\$720-00 per Qualification
Appeal of an Evaluation report ( <i>Refunded if a Report is revised as a result of an oversight by the NQA</i> )	N\$210-00 per Qualification	N\$570-00 per Qualification
Certified copy of Evaluation report	N\$24-00 per report	
Duplicate Report (original) ( <i>only in case of loss or damage - affidavit required</i> )	N\$210-00 per report	

## Accepted payment options


The following payment options will be accepted:

- Cash when paid directly to an NQA accounting officer at an NQA office and when a receipt is issued immediately into the possession of the applicant.
- Crossed postal orders in favour of the Namibia Qualifications Authority.
- Crossed bank guaranteed cheque in favour of the Namibia Qualifications Authority.
- Cash deposit or electronic transfer in favour of the Namibia Qualifications Authority to First National Bank Account Number <insert number>.

<sup>1</sup>Normally within 30 working days.

<sup>2</sup>Normally within 15 working days.

**Annexure C****Sample Certification of an Evaluation report**

	<b>Namibia Qualifications Authority</b>	Sample
Issues this		
<b>Qualification Evaluation Report</b> in respect of the qualification(s) submitted by		
Head: Evaluation of Qualifications	20...../...../.....	Director Namibia Qualifications Authority
<small>For description of NQF Qualification types, please refer to <a href="http://www.namqa.org">www.namqa.org</a></small>		

**IMPORTANT**

This evaluation is done in good faith  
by the Namibia Qualifications Authority (NQA)  
taking into account all the relevant facts  
available to the NQA at the time of this evaluation

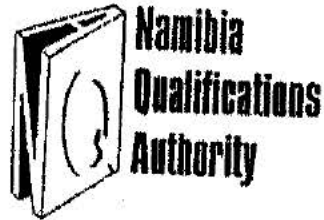
The recommendations made in this Report  
are advisory only  
and should not be regarded as binding  
on any other institution.

The NQA (or its officials)  
does not accept any responsibility  
nor can they be held liable  
for any damages or loss  
resulting from this evaluation.

This Report,  
issued in writing,  
may not be altered in any manner whatsoever.

If this Report is reproduced  
or distributed, it shall be done in full,  
Without omittance.

## ANNEXURE D



## A QUALIFICATION EVALUATION

*Applicant Details*

<b>Full Name</b>			
<b>Id or Passport No.</b>			
<b>Mailing Address</b>			
<b>Country</b>			
<b>Contact Phone</b>	<b>Country Code</b> ( )	<b>Area Code</b> ( )	<b>Number:</b>
<b>Contact Fax</b>	<b>Country Code</b> ( )	<b>Area Code</b> ( )	<b>Number:</b>
<b>Contact Email</b>			

*Detail of Evaluation being disputed*

<b>Full Name of Qualification Evaluated</b>			
<b>Date Evaluation report issued</b>	/ / dd / mm / year	<b>Issue number of Report</b>	
<b>Reason for Appeal (Tick ONE box)</b>			
Not informed of process	<input type="checkbox"/>	Decision inconsistent with other decisions	<input type="checkbox"/>
Process not followed	<input type="checkbox"/>	Other	<input type="checkbox"/>
<b>Details (Use additional pages if necessary)</b>			

**Preferred Contact Process**

I would like to be informed of the outcome of this appeal by (indicate by ticking ONE box):

Post

Facsimile

E-mail

**Declaration**

I declare that the information contained in this Appeal Application is a true representation of the facts as known to me.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**NQA CONTACT DETAILS**

Private Bag 13247  
Windhoek  
Republic of Namibia

44 Bismarck Street  
Windhoek

Tel.: + 264 61 384100  
Fax.: +264 61 384114

**Office Use Only**

<b>Date Received</b>							
<b>Appeal Payment</b>			<b>Postal</b>		<b>Bank</b>		<b>Direct</b>
<b>Received as</b>	<b>Cash</b>	<input type="checkbox"/>	<b>Order</b>	<input type="checkbox"/>	<b>Cheque</b>	<input type="checkbox"/>	<b>Deposit</b>
							<input type="checkbox"/>
<b>Receipt Number</b>							

	<b>Officer's Signature</b>	<b>Name</b>
<b>Date Appeal Checked for Grounds</b>		
<b>Date Re-Evaluation Completed</b>		
<b>Outcome of Appeal</b>		
<b>Date Appellant notified</b>		

**GENERAL NOTICE****NAMIBIA QUALIFICATIONS AUTHORITY**

No. 296

2007

**REGISTRATION OF UNIT STANDARDS IN HIV AND AIDS AWARENESS ON THE NATIONAL QUALIFICATIONS FRAMEWORK: REGULATIONS SETTING UP NATIONAL QUALIFICATIONS FRAMEWORK, 2006**

Under regulation 9(2) of the Regulations Setting Up the National Qualifications Framework for Namibia, published under Government Notice No. 125 of 28 August 2006, the Council of the Namibia Qualifications Authority (NQA) hereby publishes its approval of unit standards for HIV and AIDS Awareness and the registration thereof onto the National Qualifications Framework made on 19 July 2007 as set out in the Schedule.

**E.D.G. MUELLER**  
**CHAIRPERSON**  
**COUNCIL OF THE NAMIBIA**  
**QUALIFICATIONS AUTHORITY**

Windhoek, 19 July 2007

**SCHEDULE**

- a) The Council of the Namibia Qualifications Authority (NQA) has registered the following unit standards submitted by the Programme Management Unit for the Establishment of the Namibia Training Authority onto the National Qualifications Framework:

**HEALTH SCIENCES AND SOCIAL SCIENCES**

Core Health

HIV and AIDS Awareness

<b>ID</b>	<b>Title</b>	<b>Level</b>	<b>Credit</b>
330	Demonstrate knowledge of HIV and AIDS	1	2
331	Demonstrate knowledge of HIV and AIDS in the workplace	2	4

- b) The unit standards in HIV and AIDS Awareness now registered onto the NQF represent the occupational standard for Namibia relevant to the specific competences reflected as Titles for each unit standard. The Council expects all training courses related to any of the knowledge and skills covered in the unit standards listed for HIV and AIDS Awareness at the NQF Levels shown and for which accreditation from the NQA is sought, to be now directed towards the attainment requirements of the relevant unit standards.
- c) The Council anticipates that the unit standards listed above shall be reviewed during 2011 prior to them being re-registered on or withdrawn from the National Qualifications Framework.
- d) Copies of the unit standards for HIV and AIDS Awareness and supporting quality assurance documents are available from the Programme Management Unit for the Establishment of the Namibia Training Authority or from the NQA.



**NAMIBIA QUALIFICATIONS AUTHORITY****ACCREDITATION OF THE NAMIBIAN INSTITUTE OF MINING AND TECHNOLOGY: NAMIBIA QUALIFICATIONS AUTHORITY ACT, 1996**

No. 297

2007

In terms of regulation 7(3) of the Regulations for the Accreditation of Persons, Institutions or Organisations, published under Government Notice No. 124 of 28 August 2006, the Council of the Namibia Qualifications Authority (NQA) hereby publish the accreditation granted to the Namibian Institute of Mining and Technology and the registration thereof on 19 July 2007 as set out in the Schedule.

**E.D.G. MUELLER**  
**CHAIRPERSON**  
**OF THE NAMIBIA**  
**QUALIFICATIONS AUTHORITY**

Windhoek, 19 July 2007

**SCHEDULE**

- a) The Council of the Namibia Qualifications Authority (NQA) accredits the courses offered in face-to-face mode by the Namibian Institute of Mining and Technology for Artisan Training and leading to National Training Certificate qualifications for the following trade areas:
- (i) Boiler Maker;
  - (ii) Diesel Mechanic;
  - (iii) Electrician;
  - (iv) Fitter & Turner;
  - (v) Instrument Mechanic;
  - (vi) Millright (Electrical);
  - (vii) Refrigeration and Air Conditioning;
  - (viii) Bricklaying/Plastering;
  - (ix) Plumbing/Sheet Metalwork;
  - (x) Carpentry/Joinery and Cabinetmaking; and
  - (xi) Clothing Production.
- b) The Council of the NQA accredits the Namibian Institute of Mining and Technology to offer its courses for the trade areas set out under paragraph (a) from its Arandis sites.
- c) The period of accreditation extends until 19 July 2010.

- d) The Namibian Institute of Mining and Technology must apply for re-accreditation in terms of regulation 12(1) of the Regulations for the Accreditation of Persons, Institutions or Organisations promulgated under Government Notice No. 124 of 28 August 2006 in such time as to enable Council to make a decision prior to the 2010.
- e) Copies of the report of the NQA's findings arising from the consideration of the application for accreditation by the Namibian Institute of Mining and Technology are available from the Namibian Institute of Mining and Technology or from the NQA.

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## NAMIBIA QUALIFICATIONS AUTHORITY

### ACCREDITATION OF THE HEADSTART MERCY MONTESSORI TEACHER TRAINING COLLEGE: NAMIBIA QUALIFICATIONS AUTHORITY ACT, 1996

No. 298

2007

In terms of regulation 7(3) of the Regulations for the Accreditation of Persons, Institutions or Organisations, published under Government Notice No. 124 of 28 August 2006, the Council of the Namibia Qualifications Authority (NQA) hereby publish the accreditation granted to the Headstart Mercy Montessori Teacher Training College and the registration thereof on 19 July 2007 as set out in the Schedule.

**E.D. G. MUELLER**  
**CHAIRPERSON**  
**OF THE NAMIBIA**  
**QUALIFICATIONS AUTHORITY**

Windhoek, 19 July 2007

### SCHEDULE

- a) The Council of the Namibia Qualifications Authority (NQA) accredits the courses offered in distance mode leading to the following qualifications offered by the Headstart Mercy Montessori Teacher Training College:
  - (i) Early Childhood Development (ECD) Montessori Pre-Primary Teaching Diploma;
  - (ii) Montessori Primary Teaching Diploma.
- b) The Council of the NQA accredits the Headstart Mercy Montessori Teacher Training College to offer its courses from its Walvis Bay site leading to the qualifications set out under paragraph (a).
- c) The period of accreditation extends until 19 July 2010.
- d) The Headstart Mercy Montessori Teacher Training College must apply for re-accreditation in terms of regulation 12(1) of the Regulations for the Accreditation of Persons, Institutions or Organisations promulgated under Government Notice No. 124 of 28 August 2006 in such time as to enable Council to make a decision prior to the 19 July 2010.

- e) Copies of the report of the NQA's findings arising from the consideration of the application for accreditation by the Headstart Mercy Montessori Teacher Training College are available from the Headstart Mercy Montessori Teacher Training College or from the NQA.

### NAMIBIA QUALIFICATIONS AUTHORITY

No. 299

2007

#### REGISTRATION OF UNIT STANDARDS IN FOUNDATIONAL SKILLS ON THE NATIONAL QUALIFICATIONS FRAMEWORK: REGULATIONS SETTING UP NATIONAL QUALIFICATIONS FRAMEWORK, 2006

Under regulation 9(2) of the Regulations Setting Up the National Qualifications Framework for Namibia, published under Government Notice No. 125 of 28 August 2006, the Council of the Namibia Qualifications Authority (NQA) hereby publishes its approval of unit standards for Foundational Skills and the registration thereof onto the National Qualifications Framework made on 19 July 2007 as set out in the Schedule.

**E.D.G. MUELLER**  
**CHAIRPERSON**  
**COUNCIL OF THE NAMIBIA**  
**QUALIFICATIONS AUTHORITY**

Windhoek, 19 July 2007

#### SCHEDULE

- a) The Council of the Namibia Qualifications Authority (NQA) has registered the following unit standards submitted by the Programme Management Unit for the Establishment of the Namibia Training Authority onto the National Qualifications Framework:

**COMMUNICATION STUDIES AND LANGUAGES**  
Communication Skills  
Foundational Communication Skills

ID	Title	Level	Credit
333	Apply basic reading skills in English in different contexts	1	6
334	Apply basic writing skills in English in different contexts	1	6
335	Apply basic speaking skills in English in different contexts	1	6

**PHYSICAL, MATHEMATICAL AND COMPUTER SCIENCES**  
Numeracy  
Foundational Numeracy Skills

ID	Title	Level	Credit
332	Apply basic numeracy skills in different contexts	1	8

- b) The unit standards in Foundational Skills now registered onto the NQF represent the occupational standard for Namibia relevant to the specific competences reflected as Titles for each unit standard. The Council expects all training courses related to any of the knowledge and skills covered in the unit standards listed for Foundational

Numeracy Skills and Foundational Communication Skills at the NQF Levels shown and for which accreditation from the NQA is sought, to be now directed towards the attainment requirements of the relevant unit standards.

- c) The Council anticipates that the unit standards listed above shall be reviewed during 2011 prior to them being re-registered on or withdrawn from the National Qualifications Framework.
- d) Copies of the unit standards for Foundational Skills and supporting quality assurance documents are available from the Programme Management Unit for the Establishment of the Namibia Training Authority or from the NQA.

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## NAMIBIA QUALIFICATIONS AUTHORITY

### ACCREDITATION OF THE INTERNATIONAL UNIVERSITY OF MANAGEMENT: NAMIBIA QUALIFICATIONS AUTHORITY ACT, 1996

No. 300

2007

In terms of regulation 7(3) of the Regulations for the Accreditation of Persons, Institutions or Organisations, published under Government Notice No. 124 of 28 August 2006, the Council of the Namibia Qualifications Authority (NQA) hereby publish the accreditation granted to the International University of Management and the registration thereof on 19 July 2007, as set out in the Schedule.

**E.D. MUELLER**  
**CHAIRPERSON**  
**OF THE NAMIBIA**  
**QUALIFICATIONS AUTHORITY**

Windhoek, 19 July 2007

### SCHEDULE

- a) The Council of the Namibia Qualifications Authority (NQA) accredits the courses offered in face-to-face mode leading to the following qualifications offered by the International University of Management:
  - i. Certificate of Administration in Human Resource Development and Management
  - ii. Certificate of Administration in HIV/AIDS Management
  - iii. Certificate of Administration in Travel, Tourism and Hospitality
  - iv. Certificate of Administration in Business Administration
  - v. Certificate of Administration in Finance Management
  - vi. Certificate of Administration in Business Information Systems
  - vii. Certificate of Administration in Marketing Management
  - viii. Certificate of Administration in Small Business Management
  
  - ix. Higher Certificate in Human Resource Development and Management
  - x. Higher Certificate in HIV/AIDS Management
  - xi. Higher Certificate in Travel, Tourism and Hospitality
  - xii. Higher Certificate in Business Administration
  - xiii. Higher Certificate in Finance Management
  - xiv. Higher Certificate in Business Information Systems

- xv. Higher Certificate in Marketing Management
  - xvi. Higher Certificate in Small Business Management
  
  - xvii. Higher Diploma in Human Resource Development and Management
  - xviii. Higher Diploma in Business Information Systems
  - xix. Higher Diploma in Business Administration
  - xx. Higher Diploma in Small Business Management
  - xxi. Higher Diploma in Marketing Management
  - xxii. Higher Diploma in Travel, Tourism and Hospitality
  - xxiii. Higher Diploma in Finance Management
  - xxiv. Higher Diploma in HIV/AIDS Management
  
  - xxv. Bachelor Degree in Business Administration
  - xxvi. Bachelor Degree in Travel, Tourism and Hospitality
  - xxvii. Bachelor Degree in Business Information Systems
  - xxviii. Bachelor Degree in Finance Management
  - xxix. Bachelor Degree in Marketing Management
  - xxx. Bachelor Degree in Small Business Management
  - xxxi. Bachelor Degree in Human Resource Development and Management
  - xxxii. Bachelor Degree in HIV/AIDS Management
- b) The Council of the NQA accredits the International University of Management to offer its courses from its Windhoek, Ongwediva, Swakopmund and Walvis Bay sites leading to the qualifications set out under paragraph (a).
- c) The period of accreditation extends until 19 July 2008.
- d) The International University of Management must apply for re-accreditation in terms of regulation 12(1) of the Regulations for the Accreditation of Persons, Institutions or Organisations promulgated under Government Notice No. 124 of 28 August 2006 in such time as to enable Council to make a decision prior to the 19 July 2008.
- e) Copies of the report of the NQA's findings arising from the consideration of the application for accreditation by the International University of Management are available from the International University of Management or from the NQA.
-