



# GOVERNMENT GAZETTE

## OF THE

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## Government Notice

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### MINISTRY OF WORKS, TRANSPORT AND COMMUNICATION

No. 158 1998

#### MERCHANT SHIPPING ACT, 1951: CERTIFICATES OF QUALIFICATIONS REGULATIONS

The Minister of Works, Transport and Communication has under section 356 of the Merchant Shipping Act, 1951 (Act No. 57 of 1951) -

- (a) made the regulations set out in the Schedule; and
- (b) repealed the Certificates of Qualifications Regulations promulgated by Government Notice No. R. 2654 of 29 November 1985.

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## CHAPTER 1 GENERAL

### Definitions

1. In these Regulations any word or expression to which a meaning has been assigned in the Merchant Shipping Act, 1951 (Act No. 57 of 1951) shall bear that meaning and, unless the context otherwise indicates -

“approved” means approved by the Permanent Secretary;

“certificate” means a certificate of qualification, and includes a certificate of proficiency in survival craft, a certificate of proficiency in survival craft - local, a certificate of qualification as efficient deck rating, a certificate of qualification as efficient deck rating - local, a certificate of qualification as efficient engine-room rating or a certificate of qualification as efficient cook;

“certificate in proficiency in survival craft” means a certificate indicating that the holder is proficient in the use of survival craft on board a Namibian ship;

“certificate of proficiency in survival craft - local” means a certificate of qualification indicating that the holder is proficient in the use of survival craft on board a Namibian ship to which the requirements of the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, do not apply;

“certificate as efficient deck rating” means a certificate of qualification entitling the holder to act as a deck rating in a Namibian ship;

“certificate as efficient deck rating - local” means a certificate of qualification entitling the holder to act as a deck rating on board a Namibian ship to which the requirements of the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, do not apply;

“certificate as efficient engine-room rating” means a certificate of qualification entitling the holder to act as an engine-room rating in a Namibian ship;

“certificate as efficient cook” means a certificate of qualification entitling the holder to act as a cook in a Namibian ship;

“endorsement of additional qualification” means an endorsement effected to a certificate as efficient deck rating or as efficient engine-room rating entitling the holder to sail in the capacity of his or her certificate on a Namibian ship which is a vessel of the type mentioned in regulation 21(1);

“examination” means an examination to qualify in terms of these regulations for the granting of a certificate;

“examiner” means a person appointed as examiner in terms of section 112(5) of the Act;

“medical practitioner” means a medical practitioner as defined in section 1 of the Medical and Dental Professions Act, 1993 (Act No. 21 of 1993);

“Ministry” means Ministry of Works, Transport and Communication;

“Permanent Secretary” means the Permanent Secretary: Works, Transport and Communication;

“rating” means a seaman other than a ship’s officer;

“sight test certificate” means a certificate issued in terms of the requirements set out in Annexure C of the Examination Regulations for Certificates of Competency for Deck Officers, 1985; and

“the Act” means the Merchant Shipping Act, 1951 (Act No. 57 of 1951).

### **Permanent Secretary to determine eligibility**

2. If any doubt arises as to the eligibility of any person to be granted any certificate or to such person’s admission to any examination in connection with any certificate, the matter shall, notwithstanding the provisions of these regulations, be referred to the Permanent Secretary whose decision shall be final.

### **Place of examination**

3. Examinations shall be held at any port with an examination centre at times and on days to be determined by the examiner at that port.

### **Form of application**

4. (1) A candidate for an examination shall apply therefor on the form approved by the Permanent Secretary.

(2) The completed form, together with the fee prescribed in the Merchant Shipping Fee Regulations promulgated by Government Notice 80 of 3 April 1998, if any, accompanied by -

- (a) the candidate’s identity document or a certified copy thereof;
- (b) the candidate’s record book or other documentary proof of sea service; and
- (c) the testimonials prescribed by regulation 6,

shall be handed in at the office of, or posted to, the proper officer at the port at which the candidate wishes to be examined.

### **Doubtful cases and enquiries**

5. (1) A candidate who has any doubt as to whether he or she is eligible to undergo the examination for a certificate or whether he or she is eligible for the granting to him or her of a certificate or an endorsement of additional qualification, may forward the appropriate documents referred to in regulation 4(2), duly completed, to the examiner or the proper officer.

(2) Any other enquiry pertaining to an examination, a certificate or an endorsement of additional qualification shall be addressed to the examiner and the proper officer accompanied by any documents relevant to the enquiry or shall clearly set forth the point on which information is sought.

### **Testimonials required**

6. (1) A candidate for a certificate or endorsement of additional qualification shall produce a testimonial as to character, including sobriety, experience, ability and general conduct on board ship.

(2) The testimonial referred to in subregulation (1) shall cover the last 12 months of qualifying service immediately preceding the date of application.

(3) If a testimonial required by subsection (1) is given by a person other than by the owner or master of the vessel on which the service referred to in subregulation (2) was performed, such testimonial shall be also signed by such owner or master.

### **Calculation of service at sea**

7. Service at sea shall be served on ships of 25 gross tons or more and shall be calculated from the commencement of a voyage to its termination, provided that in the case of service under an agreement with the crew the whole period covered by the agreement shall be accepted, on condition that four fifths of that period shall have been spent at sea.

### **Insufficient service at sea**

8. If, after a candidate has passed the examination, it is discovered that his or her service at sea is insufficient to entitle him or her to be granted a certificate of the grade for which the examination has been passed, a certificate of that grade shall not be granted to him or her until he or she has made up the deficiency in service at sea.

### **Copies of lost certificates**

9. (1) An application for a certified copy of a lost certificate shall be made in such form as the Permanent Secretary may approve and shall be submitted, together with the fee prescribed in the Merchant Shipping Fee Regulations promulgated by Government Notice No. 80 of 3 April 1998, if any, to the proper officer.

(2) An applicant referred to in subregulation (1) shall declare in writing before the proper officer the circumstances under which his or her certificate was lost.

(3) The proper officer shall forward the documents referred to in subregulations (1) and (2) to the Permanent Secretary, who may issue the copy in question or cause such copy to be issued.

(4) An applicant who shows that his or her certificate was lost through shipwreck or fire on board ship shall not be charged any fee for the re-issue of such certificate.

### **Bribery**

10. A candidate who -

- (a) is suspected of having offered a bribe as contemplated in section 314 of the Act to any staff member in the Ministry or any examiner shall be suspended by the Permanent Secretary in writing from taking any examination until such time as such allegation has been investigated by him or her or such staff member in the Ministry as he or she may have so authorized;
- (b) is found guilty in a court of law of having bribed or attempted to bribe a staff member in the Ministry or any examiner shall not be admitted to the examination for which he or she is a candidate, provided that such candidate may take such examination after the lapse of a period of six months from the date of his or her offence.

## **CHAPTER II**

### **CERTIFICATES, SYLLABUSES AND EXAMINATION REQUIREMENTS**

#### **CERTIFICATE OF PROFICIENCY IN SURVIVAL CRAFT**

##### **Qualifying service**

11. A seaman who wishes to be examined for a certificate of proficiency in survival craft shall produce to the examiner acceptable proof of -

- (a) at least 12 months service at sea in any capacity; or
- (b) at least 9 months service at sea and attendance of an approved training course.

##### **Examination requirements for proficiency in survival craft**

12. Any seaman who -

- (a) has attained the age of 18 years;
- (b) complies with regulation 11; and
- (c) is in possession of a medical certificate issued by a medical practitioner which certificate states that he or she is free from any physical or other defect which would render him or her unfit to perform the duties of a person in charge of a survival craft,

may be examined for a certificate of proficiency in survival craft.

**Syllabus for the examination for proficiency in survival craft**

**13.** (1) A candidate for the examination for proficiency in survival craft shall, by practical demonstration or theoretical explanation, satisfy the examiner as to his or her ability to -

- (a) (i) don a life-jacket correctly;
  - (ii) safely jump from a height into the water;
  - (iii) board a survival craft from the water while wearing a life-jacket; and
  - (iv) right an inverted life-raft while wearing a life-jacket;
  - (b) interpret the markings on a survival craft with respect to the number of persons the craft is permitted to carry;
  - (c) give the correct commands required for -
    - (i) launching and boarding a survival craft;
    - (ii) clearing the ship; and
    - (iii) handling and disembarking from the survival craft;
  - (d) prepare and launch survival craft safely into the water and clear the ship's side quickly;
  - (e) deal with injured persons both during and after abandonment of ship;
  - (f) row and steer;
  - (g) erect a mast;
  - (h) set the sails;
  - (i) manage a boat under sail and steer a boat by compass;
  - (j) read and understand the compass graduated in point notation and three-figure notation;
  - (k) use signalling equipment, including pyrotechnics;
  - (l) use portable radio equipment for survival craft; and
  - (m) use and fire rocket lines.
- (2) The candidate shall further be examined in his or her knowledge of -



- (a) types of emergency situations which may occur, such as collision, fire, and foundering;
- (b) principles of survival, including -
  - (i) value of training and drills;
  - (ii) need to be ready for an emergency;
  - (iii) actions to be taken when called to survival craft stations;
  - (iv) actions to be taken when required to abandon ship;
  - (v) actions to be taken when in the water;
  - (vi) actions to be taken when aboard a survival craft; and
  - (vii) main dangers to survivors;
- (c) special duties assigned to each crew member as indicated in the muster list, including the difference between the signals calling all crew to survival craft or to fire stations;
- (d) types of life-saving appliances normally carried on board ships;
- (e) construction and outfit of survival craft and the use of all individual items of equipment;
- (f) particular characteristics and facilities of survival craft;
- (g) various types of devices used for launching survival craft;
- (h) methods of launching survival craft into a rough sea;
- (i) action to be taken after leaving the ship;
- (j) handling survival craft in rough weather;
- (k) apportionment of food and water in survival craft;
- (l) methods of helicopter rescue;
- (m) use of the first aid kit and resuscitation techniques;
- (n) radio devices carried in survival craft, including emergency position-indicating radio beacons;
- (o) effects of hypothermia and its prevention, and the use of protective covers and protective garments;
- (p) methods of starting and operating a survival craft engine and its accessories, together with the use of fire extinguishers provided;

- (q) use of emergency boats and motor life-boats for marshalling life-rafts and rescue of survivors and persons in the sea;
- (r) beaching a survival craft;
- (s) knots, bends and hitches required in boatwork; and
- (t) any other matter which the examiner may deem necessary relating to this examination.

## **CERTIFICATE AS EFFICIENT DECK RATING**

### **Steering certificate**

**14.** (1) A seaman who wishes to be examined for a certificate as efficient deck rating shall prove to the examiner by means of steering certificates that he or she has, apart from periods of instruction, spent periods amounting to a total of at least 10 hours steering a ship of 100 gross tons or more, of which at least 5 hours shall have been spent during periods when the ship was under pilotage entering or leaving harbour, or during canal or river transits.

(2) The master of each ship in which turns at the wheel are taken shall, upon request by the seaman concerned, issue to him or her a steering certificate substantially in the form set out in Annexure A, indicating the time spent on duty by that seaman.

### **Qualifying service**

**15.** (1) A seaman who wishes to be examined for a certificate as efficient deck rating shall produce to the examiner acceptable proof of at least 18 months service in any capacity in the deck department.

(2) The period of service prescribed by subregulation (1) may be reduced in accordance with the provisions of regulation 35, provided that at least half of the period so reduced has been served on ships of 100 gross tons or more.

### **Examination requirements for efficient deck rating**

**16.** Any seaman who -

- (a) has attained the age of 18 years;
- (b) complies with regulations 14 and 15;
- (c) is in possession of a certificate of proficiency in survival craft;
- (d) is in possession of a medical certificate issued by a medical practitioner which certificate states that he or she does not suffer from any physical or other defect including deafness; and

- (e) is in possession of a sight test certificate showing that he or she has passed the test within six months of the date of examination,

may be examined for a certificate as efficient deck rating.

### **Syllabus for examination as efficient deck rating**

17. (1) The examination as efficient deck rating shall be oral and practical and no candidate for such examination shall be required to give written answers to questions.

- (2) A candidate referred to in subregulation (1) shall be examined in -

- (a) nautical knowledge, including -

- (i) the meaning of common nautical terms;
- (ii) the names and functions of various parts of the ship;
- (iii) knowledge of the magnetic and gyro compass and ability to report the approximate bearing of an object in terms of points in the bow by sight as well as by hearing;
- (iv) (aa) understanding helm orders;  
(bb) handing over the watch;  
(cc) familiarity with the change-over from automatic pilot to hand steering and vice versa;
- (v) (aa) markings on a hand lead line;  
(bb) taking a cast of the hand lead and correctly reporting the soundings obtained;
- (vi) (aa) the use, care and maintenance of life-saving and fire-fighting equipment;  
(bb) basic principles of the causes, prevention and extinguishing of shipboard fires and damage control (spontaneous combustion);
- (vii) ship cleanliness and personal hygiene;
- (viii) (aa) preparation of surfaces for painting, priming coats, undercoats and final coats of paint;  
(bb) care of equipment;
- (ix) (aa) cleaning and preparation of holds and tanks for receipt of cargo;

- (bb) securing, lashing and tomming down of cargo;
  - (x) general safety precautions to be observed at sea and in harbour;
  - (xi) basic first aid;
  - (xii) the use of the appropriate internal communication and alarm systems;
  - (xiii) the use of pyrotechnic distress signals;
  - (xiv) emergency duties;
  - (xv) the precautions to be taken to prevent pollution of the marine environment;
  - (xvi) the precautions to be taken when using portable power tools;
  - (xvii) the duties of a look-out;
  - (xviii) stowage, care and stock records of stores;
  - (xix) any other matter which the examiner may deem necessary relating to this examination; and
- (b) the following practical work, namely -
- (i) (aa) knots and other hitches and bends in common use;
  - (bb) whipping a rope's end;
  - (cc) finishing off the end of a heaving line by a wall and crown knot or other simple method;
  - (dd) the putting on of chain or rope stoppers;
  - (ee) putting on a seizing;
  - (ff) construction of a pilot ladder;
  - (ii) (aa) splicing plaited and multi-strand manilla and synthetic fibre rope by means of eye splice, short splice and back splice;
  - (bb) splicing wire rope by means of eye splicing using a locking tuck;
  - (cc) care in handling rope and wire;
  - (iii) reeving a boat's fall and luff tackle;
  - (iv) (aa) slinging a stage;
  - (bb) rigging a boatswain's chair and pilot ladder;

- (cc) rigging of ship to shore gangway;
- (dd) safety practices in respect of the matters referred to in this subregulation;
- (v) (aa) rigging a derrick;
- (bb) driving a winch and the engaging and disengaging of gears and their use;
- (cc) general precautions to be taken before and during the operation of a winch, whether used for the working of cargo or for warping;
- (vi) (aa) the use and operation of a windlass in anchor work and in warping;
- (bb) safe handling of moorings with particular reference to synthetic fibre ropes and self-tensioning winches;
- (cc) stowage of chain cables in the chain locker and securing the anchor for sea;
- (vii) (aa) a knowledge of the gear used in cargo work and an understanding of its uses;
- (bb) the use of chain blocks;
- (cc) general maintenance, with special reference to the overhauling of gin blocks and guy blocks and to the rigging of simple purchases;
- (viii) (aa) the safe handling of hatch covers;
- (bb) battening down and securing of hatchway and tank lids;
- (ix) ability to understand orders and make himself or herself understood by the officer of the watch in matters relevant to his or her duties; and
- (x) any other matter which the examiner may deem necessary relating to this examination.

## **CERTIFICATE AS EFFICIENT ENGINE-ROOM RATING**

### **Qualifying service**

**18.** (1) A seaman who wishes to be examined for a certificate as efficient engine-room rating shall produce to the examiner acceptable proof of 18 months service at sea in any capacity in the engine-room department.

(2) The period of service prescribed by subregulation (1) may be reduced in accordance with the provisions of regulation 35, provided that at least half of the period so reduced has been served on vessels of 100 gross tons or more.

**Examination requirements for efficient engine-room rating**

- 19.** Any seaman who -
- (a) has attained the age of 18 years;
  - (b) complies with regulation 18; and
  - (c) is in possession of a medical certificate issued by a medical practitioner which certificate states that he or she does not suffer from any physical or other defect including deafness,

may be examined for a certificate as engine-room rating.

**Syllabus for examination as efficient engine-room rating**

**20.** (1) The examination as efficient engine-room rating shall be oral and practical and no candidate for such examination shall be required to give written answers to questions.

- (2) A candidate referred to in subregulation (1) shall be examined in -
- (a) nautical knowledge, including-
    - (i) the meaning of common nautical terms as applicable to the engine-room and deck;
    - (ii) the names and functions of the various parts of the ship;
    - (iii) the use, care and maintenance of life-saving and fire-fighting equipment as applicable to the engine-room;
    - (iv) general safety precautions to be observed at sea and in harbour;
    - (v) (aa) the procedures and use of all the pumping arrangements found in a conventional type engine-room;
    - (bb) different types of valves;
    - (vi) basic first aid;
    - (vii) the precautions to be taken to prevent pollution of the marine environment;
    - (viii) the various escape routes from an engine-room;
    - (ix) the use of the appropriate internal communication and alarm systems;
    - (x) emergency duties;

- (xi) (aa) preparation of surfaces for painting, priming coats, undercoats and final coats of paint;
  - (bb) care of equipment;
  - (xii) ship cleanliness and hygiene;
  - (xiii) basic principles of causes, prevention and extinguishing of shipboard fires and damage control (spontaneous combustion);
  - (xiv) stowage, care and stock records of stores;
  - (xv) bunkering - preparation, precautions, use of ullage tapes, tank capacities, care and maintenance of sounding pipes, vents and drip trays;
  - (xvi) lashing, securing and safe stowing of engine-room spares;
  - (xvii) the precautions to be taken when using portable power tools; and
- (b) the following work -
- (i) (aa) slinging a stage;
  - (bb) rigging a boatswain's chair;
  - (cc) safety practices in respect of the matters referred to in this subregulation;
  - (ii) (aa) knots and other hitches and bends in common use;
  - (bb) the rigging of simple purchases;
  - (iii) the use of chain blocks and overhead gantries;
  - (iv) the ability to understand orders and make himself or herself understood by the officer of the watch in matters relevant to his or her duties; and
  - (v) any other matter which the examiner may deem necessary relating to this examination.

## **ENDORSEMENT OF ADDITIONAL QUALIFICATION**

### **Endorsement**

**21.** (1) A person holding a certificate as efficient deck rating or a certificate as efficient engine-room rating shall not serve on board -

- (a) an oil tanker;

(b) a chemical tanker; or

(c) a liquefied gas tanker,

unless such certificate has been endorsed with an endorsement of additional qualification.

(2) An endorsement of additional qualifications shall not be granted by the examiner concerned, unless the person applying therefor has -

(a) in respect of the relevant class of vessel referred to in subregulation (1) successfully completed at an approved training establishment a course covering the following subjects, namely -

(i) health hazards and precautions to be taken in conjunction with the type of cargo carried;

(ii) a knowledge of the ship's rules and regulations governing safety;

(iii) fire-fighting and fire prevention;

(iv) pollution prevention and steps to be taken in the event of spillage;

(v) the proper use of safety equipment, rescue equipment and escape equipment;

(vi) emergency procedures; and

(vii) general operational procedures; and

(b) submitted to such examiner, in addition to the documents prescribed by regulation 4(2), his or her certificate as efficient deck rating or as efficient engine-room rating, as the case may be, and a certificate of pass referred to regulation 22, granted to him or her under that regulation.

### **Documentary proof**

**22.** The training establishment referred to in regulation 21(2) shall, upon the candidate's successful completion of the course referred to in that regulation, grant him or her a certificate of pass.

### **CERTIFICATE AS EFFICIENT COOK**

#### **Conditions of granting a certificate as efficient cook**

**23.** A certificate as efficient cook shall be granted to a catering rating who -

(a) has attained the age of 18 years;



- (b) has performed 18 months of service as a catering rating or assistant cook in ships of 100 gross tons or more;
- (c) has performed 6 months of the 18 months service referred to in paragraph (b) as an assistant cook while holding -
  - (i) a certificate of attendance at an approved training establishment, issued by such establishment; or
  - (ii) a certificate as cook, issued by an approved training establishment; and
- (d) is in possession of a medical certificate issued by a medical practitioner which certificate states that he or she does not suffer from any physical or other defect, including deafness.

#### **Additional documents required for the granting of a certificate as efficient cook**

24. A person applying for a certificate as efficient cook shall submit, in addition to the documents referred to in paragraphs (a), (b) and (c) of regulation 4(2), the certificate of attendance or a certificate as cook referred to in regulation 23(c).

### **CERTIFICATE OF PROFICIENCY IN SURVIVAL CRAFT- LOCAL**

#### **Qualifying service**

25. A seaman who wishes to be examined for a certificate of proficiency in survival craft - local shall produce to the examiner acceptable proof of at least 6 months service at sea in any capacity.

#### **Examination requirements for certificate of proficiency in survival craft - local**

26. Any seaman who -
- (a) has attained the age of 18 years;
  - (b) complies with regulation 25; and
  - (c) is in possession of a medical certificate issued by a medical practitioner which certificate states that he or she is free from any physical or other defect which would render him or her unfit to perform the duties of a person in charge of a survival craft,

may be examined for a certificate of proficiency in survival craft - local.

#### **Syllabus for the examination for certificate of proficiency in survival craft - local**

27. (1) The candidate shall, by practical demonstration or theoretical explanation, satisfy the examiner as to his or her ability to -

- (a) (i) don a life-jacket correctly;
- (ii) safely jump from a height into the water;
- (iii) board a survival craft or rescue boat from the water while wearing a life-jacket;
- (iv) right an inverted life-raft while wearing a life-jacket;
- (b) interpret the markings on survival craft with respect to the number of persons they are permitted to carry;
- (c) give the correct commands required for -
  - (i) launching and boarding survival craft and rescue boats;
  - (ii) clearing the ship;
  - (iii) landing of and disembarking from survival craft and rescue boats;
- (d) prepare and launch survival craft and rescue boats safely into the water and clear the ship's side quickly;
- (e) deal with injured persons during and after abandonment of ship; and
- (f) use signalling equipment, including pyrotechnics.
- (2) The candidate shall further be examined on his or her knowledge of -
  - (a) types of emergency situations which may occur, such as collision, fire and foundering;
  - (b) principles of survival, including -
    - (i) value of training and drills;
    - (ii) need to be ready for an emergency;
    - (iii) action to be taken when called to survival craft stations;
    - (iv) action to be taken when required to abandon ship;
    - (v) action to be taken when in the water;
    - (vi) action to be taken when aboard a survival craft or rescue craft;
    - (vii) main dangers to survivors;
  - (c) special duties assigned to each crew member as indicated in the muster list, including the difference between the signals calling all crew to survival craft or to fire stations;

- (d) types of life-saving appliances normally carried on board Namibian ships issued with a local general safety certificate;
- (e) practical use of all individual items of equipment;
- (f) various types of devices used for launching survival craft and rescue boats;
- (g) methods of launching survival craft and rescue boats into a rough sea;
- (h) handling survival craft and rescue boats in rough weather;
- (i) apportionment of food and water in survival craft;
- (j) methods of helicopter rescue;
- (k) use of the first aid kit and resuscitation techniques;
- (l) use of emergency position-indicating radio beacons;
- (m) methods of starting and operating a rescue boat engine and its accessories, together with the use of fire extinguishers provided;
- (n) use of rescue boats for marshalling life-rafts and rescue of survivors and persons in the sea;
- (o) beaching a survival craft;
- (p) basic knots, bends and hitches required in boatwork; and
- (q) any other matter which the examiner may deem necessary relating to this examination.

## **CERTIFICATE AS EFFICIENT DECK RATING - LOCAL**

### **Steering certificate**

**28.** (1) A seaman who wishes to be examined for a certificate as efficient deck rating - local shall prove to the examiner by means of steering certificates that he or she has, apart from periods of instruction, spent periods amounting to a total of at least 10 hours steering a ship of 100 gross tons or more, of which at least 5 hours shall have been spent during periods when the ship was under pilotage entering or leaving harbour, or during canal or river transits: Provided that a local steering simulator certificate issued by an approved training institution may be accepted by the examiner in lieu of the above mentioned steering certificate.

(2) The master or owner of each ship in which turns at the wheel are taken shall, upon request by the seaman concerned, issue to him or her a steering certificate substantially in the form set out in Annexure A, indicating the time spent on duty by the seaman.

**Qualifying service**

29. (1) A seaman who wishes to be examined for a certificate as efficient deck rating - local shall produce to the examiner acceptable proof of at least 15 months service at sea in any capacity in the deck department.

(2) The period of service prescribed by subregulation (1) may be reduced in accordance with the provisions of regulation 35.

**Examination requirements for certificates as efficient deck rating - local**

30. Any seaman who -

- (a) has attained the age of 18 years;
- (b) complies with regulations 28 and 29;
- (c) is in possession of a certificate of proficiency in survival craft or a certificate of proficiency in survival craft - local;
- (d) is in possession of a medical certificate issued by a medical practitioner which states that he or she does not suffer from any physical or other defect including deafness; and
- (e) is in possession of a sight test certificate showing that he or she has passed the test within six months of the date of examination,

may be examined for a certificate as efficient deck rating - local.

**Syllabus for examination for certificate as efficient deck rating - local**

31. (1) The examination for a certificate as efficient deck rating - local shall be oral and practical and no candidate for such examination shall be required to give written answers to questions.

(2) A candidate referred to in subregulation (1) shall be examined in -

- (a) nautical knowledge; including -
  - (i) the meaning of common nautical terms;
  - (ii) the names and functions of various parts of the ship;
  - (iii) the ability to report the approximate bearing of an object in terms of points in the bow by sight as well as by hearing;
  - (iv) understanding the helm orders;
  - (v) handing over the watch;
  - (vi) familiarity with the change-over from automatic pilot to hand steering and vice versa;

- (vii) the use, care and maintenance of life-saving and fire-fighting equipment;
  - (viii) basic principles of the causes, prevention and extinguishing of shipboard fires and damage control (spontaneous combustion);
  - (ix) ship cleanliness and personal hygiene;
  - (x) general safety precautions to be observed at sea and in harbour;
  - (xi) basic first aid;
  - (xii) the use of the appropriate internal communication and alarm systems;
  - (xiii) the use of pyrotechnic distress signals;
  - (xiv) emergency duties;
  - (xv) the precautions to be taken to prevent pollution of the marine environment;
  - (xvi) the duties of a look-out;
  - (xvii) the dangers associated with and the precautions to be taken when entering a closed compartment; and
- (b) the following practical work -
- (i) knots and other bends and hitches in common use;
  - (ii) whippings and seizings in common use;
  - (iii) splicing fibre and wire rope;
  - (iv) the putting on of chain and rope stoppers;
  - (v) care in handling fibre and wire rope;
  - (vi) slinging a stage;
  - (vii) rigging a boatswain's chair and pilot ladder;
  - (viii) rigging of ship to shore gangway;
  - (ix) rigging a derrick;
  - (x) driving a winch and the engaging and disengaging of gears and their use;
  - (xi) general precautions to be taken before and during operation of a winch;

- (xii) the use and operation of a windlass in anchor work and in warping;
- (xiii) safe handling of moorings with particular reference to synthetic fibre ropes;
- (xiv) stowage of chain cables in the chain locker and securing the anchor for sea;
- (xv) the use of chain blocks and tackles;
- (xvi) the general maintenance of gin and guy blocks and the rigging of simple purchases;
- (xvii) the battening down and securing of hatchways;
- (xviii) ability to understand orders and make himself or herself understood by the officer of the watch in matters relevant to his or her duties; and
- (xix) any other matter which the examiner may deem necessary relating to this examination.

(3) A candidate for an examination prescribed by this regulation shall have a thorough knowledge of safety practices and precautions referred to in the syllabus prescribed by this regulation.

### **CHAPTER III RESULTS OF EXAMINATION**

#### **Failure in examination**

**32.** A candidate who fails in an examination prescribed under these regulations shall be issued with a notification substantially in the form as set out in Annexure B.

#### **Issue of certificates**

**33.** (1) A candidate who passes the examination for a certificate of proficiency in survival craft shall be issued with a certificate substantially in the form as set out in Annexure C.

(2) A candidate who passes the examination for a certificate as efficient deck rating shall be issued with a certificate substantially in the form as set out in Annexure D.

(3) A candidate who passes the examination for a certificate as efficient engine-room rating shall be issued with a certificate substantially in the form as set out in Annexure E.

(4) A candidate who satisfied the requirements for a certificate as efficient cook shall be issued with a certificate in the form as set out in Annexure F.

(5) A candidate who passes the examination for a certificate of proficiency in survival craft - local shall be issued with a certificate substantially in the form as set out in Annexure G.

(6) A candidate who passes the examination for a certificate as efficient deck rating - local shall be issued with a certificate substantially in the form as set out in Annexure H.

(7) A certificate referred to in this regulation shall be granted by the examiner who conducted the relevant examination or, in the case of a certificate referred to in subregulation (4), has satisfied himself or herself that the prescribed requirements have been met.

(8) Copies of certificates issued and endorsements made in terms of these regulation shall be forwarded to the Permanent Secretary by the examiner concerned.

#### **CHAPTER IV SERVICE IN SHIPS OTHER THAN NAMIBIAN SHIPS AND TRAINING ESTABLISHMENTS**

##### **Evidence as to service at sea in ships other than Namibian ships**

**34.** (1) Where, for the purposes of these regulations, a candidate claims service at sea in ships not registered in Namibia and the Permanent Secretary cannot verify such service, such service shall be confirmed by a competent authority of the country in which the ship is registered.

(2) If the sufficiency of the proof given in accordance with the provisions of subregulation (1) appears to be doubtful, all documents shall be submitted to the Permanent Secretary for his or her decision.

##### **Training establishments**

**35.** (1) Time served, whether ashore or not, at an approved training establishment after the attainment of the age of 16 years may count towards the period of qualifying service required by regulation 15, 18 or 29, respectively, on the condition that the candidate produces a certificate from the principal or other person in charge of the training establishment to the effect that the candidate has completed the course of training provided by that training establishment and testifying to his or her good conduct and proficiency up to the time of his or her leaving such training establishment; and

(2) The Permanent Secretary shall determine, in respect of each training establishment approved by him or her, the proportion of the time spent at that training establishment which shall count as qualifying service under subregulation (1).

**CHAPTER V**  
**CANCELLATION OR SUSPENSION OF CERTIFICATES**  
**AND RE-EXAMINATION OF HOLDERS**

**36.** (1) Notwithstanding anything contained in these regulations, the Permanent Secretary may cancel a certificate issued in terms of these regulations, upon proof that the holder of that certificate obtained the certificate on false or misleading information.

- (2) The Permanent Secretary may -
- (a) if it comes to his or her notice that a holder of a certificate issued under these regulations no longer possesses the necessary qualifications, require such holder in writing to present himself or herself on a date and at a place specified in such notice to be re-examined by an examiner with regard to his or her ability to hold such certificate;
  - (b) cancel or suspend for such period and on such conditions as he or she may determine the certificate referred to in paragraph (a), if the results of the re-examination referred to in that paragraph are not to the satisfaction of the examiner;
  - (c) cancel a certificate, should the holder thereof refuse to present himself or herself for an examination as required under paragraph (a).

(3) A person aggrieved by the decision of the Permanent Secretary in terms of subregulation (2), may appeal to the Minister of Works, Transport and Communication.

**Short title**

**37.** These regulations shall be called the Certificates of Qualifications Regulations.



**ANNEXURE A**

**NAMIBIA**

**MINISTRY OF WORKS, TRANSPORT AND COMMUNICATION**

**DIRECTORATE: MARITIME AFFAIRS**

Merchant Shipping Act, 1951 (Act No. 57 of 1951)

**STEERING CERTIFICATE**

**A. Particulars of seaman:**

**B. Particulars of ship:**

This is to certify that the above-mentioned seaman served as .....from ..... to ..... on the above-mentioned ship and that he or she took turns at the wheel in steering the ship for a total of ..... hours of which ..... hours were under pilotage.

Date .....

.....  
*Master*

**ANNEXURE B**

**NAMIBIA**

**MINISTRY OF WORKS, TRANSPORT AND COMMUNICATION**

**DIRECTORATE: MARITIME AFFAIRS**

Merchant Shipping Act, 1951 (Act No. 57 of 1951)

**NOTIFICATION OF FAILURE IN EXAMINATION UNDER THE  
CERTIFICATES OF QUALIFICATION REGULATIONS**

Surname (in block letters) .....

First names .....

Place of birth ..... Date of birth .....

No. of record book ..... Present rating .....

I have to inform you that you have failed the examination held at .....

on the ..... day ..... 19 .....

- (a) for a certificate of proficiency in survival craft.
- (b) for a certificate of qualification as efficient deck rating.
- (c) for a certificate of qualification as efficient engine-room rating.

The following documents are enclosed .....

.....

Port .....

Date .....

*Signature of Examiner*

\_\_\_\_\_

\* *Note.* - The examiner must strike out (a), (b) or (c) whichever is not applicable.

**ANNEXURE C****NAMIBIA****MINISTRY OF WORKS, TRANSPORT AND COMMUNICATION****DIRECTORATE: MARITIME AFFAIRS**

Merchant Shipping Act, 1951 (Act No. 57 of 1951)

**CERTIFICATE OF PROFICIENCY IN SURVIVAL CRAFT****Particulars of seaman**

Surname (in block letters)	First names (in block letters)	Place of birth	Date of birth

Nationality	Height	Colour of eyes	No. of record book

This is to certify that the above-mentioned seaman was examined at .....

on (date) ..... and has satisfied me that he or she understands the operations connected with the launching of survival craft; that he or she is acquainted with the practical handling of the survival craft under oars, power and sail; that he or she is capable of understanding and answering the orders relative to the handling of the survival craft and that he or she understands the principles of survival in a survival craft at sea.

Dated at ..... this ..... day of ..... 19 .....

.....  
*Examiner*

(Official stamp)

.....  
*Signature of Seaman*

**ANNEXURE D****NAMIBIA****MINISTRY OF WORKS, TRANSPORT AND COMMUNICATION****DIRECTORATE: MARITIME AFFAIRS**

Merchant Shipping Act, 1951 (Act No. 57 of 1951)

**CERTIFICATE OF QUALIFICATION AS EFFICIENT DECK RATING****Particulars of seaman**

Surname (in block letters)	First names (in block letters)	Place of birth	Date of birth

Nationality	Height	Colour of eyes	No. of record book

This is to certify that the above-mentioned seaman was examined at .....

on (date) ..... and has satisfied me that he or she is fully qualified to fulfil the duties of an Efficient Deck Rating in ships of the Merchant Service.

Dated at ..... this ..... day of ..... 19 .....

.....  
*Examiner*

(Official stamp)

.....  
*Signature of Seaman*

**ANNEXURE E**

**NAMIBIA**

**MINISTRY OF WORKS, TRANSPORT AND COMMUNICATION**

**DIRECTORATE: MARITIME AFFAIRS**

Merchant Shipping Act, 1951 (Act No. 57 of 1951)

**CERTIFICATE OF QUALIFICATION AS EFFICIENT ENGINE-ROOM RATING**

**Particulars of seaman**

Surname (in block letters)	First names (in block letters)	Place of birth	Date of birth

Nationality	Height	Colour of eyes	No. of record book

This is to certify that the above-mentioned seaman was examined at .....

on (date) ..... and has satisfied me that he or she is duly qualified to fulfil the duties of an Efficient Engine-room Rating in ships of the Merchant Service.

Dated at ..... this ..... day of ..... 19 .....

.....  
*Examiner*

(Official stamp)

.....  
*Signature of Seaman*

**ANNEXURE F****NAMIBIA****MINISTRY OF WORKS, TRANSPORT AND COMMUNICATION****DIRECTORATE: MARITIME AFFAIRS**

Merchant Shipping Act, 1951 (Act No. 57 of 1951)

**CERTIFICATE OF QUALIFICATION AS EFFICIENT COOK****Particulars of seaman**

Surname (in block letters)	First names (in block letters)	Place of birth	Date of birth

  

Nationality	Height	Colour of eyes	No. of record book

This is to certify that the above-mentioned seaman has satisfied me that he or she has met all the requirements for the granting of a certificate as efficient cook in ships of the Merchant Service.

Dated at ..... this ..... day of ..... 19 .....

(Official stamp)

.....  
*Examiner*

.....  
*Signature of Seaman*

**ANNEXURE G****NAMIBIA****MINISTRY OF WORKS, TRANSPORT AND COMMUNICATION****DIRECTORATE: MARITIME AFFAIRS**

Merchant Shipping Act, 1951 (Act No. 57 of 1951)

**CERTIFICATE OF PROFICIENCY IN SURVIVAL CRAFT - LOCAL****Particulars of seaman**

Surname (in block letters)	First names (in block letters)	Place of birth	Date of birth

Nationality	Height	Colour of eyes	No. of record book

This is to certify that the above-mentioned seaman was examined at .....

on (date) ..... and has satisfied me that he or she understands the operations connected with the launching and handling of survival craft on Namibian ships to which the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, does not apply.

Dated at ..... this ..... day of ..... 19 .....

.....  
*Examiner*

(Official stamp)

.....  
*Signature of Seaman*

**ANNEXURE H****NAMIBIA****MINISTRY OF WORKS, TRANSPORT AND COMMUNICATION****DIRECTORATE: MARITIME AFFAIRS**

Merchant Shipping Act, 1951 (Act No. 57 of 1951)

**CERTIFICATE OF QUALIFICATION AS EFFICIENT DECK RATING -  
LOCAL****Particulars of seaman**

Surname (in block letters)	First names (in block letters)	Place of birth	Date of birth

Nationality	Height	Colour of eyes	No. of record book

This is to certify that the above-mentioned seaman was examined at .....

on (date) ..... and has satisfied me that he or she is fully qualified to fulfil the duties of an Efficient Deck Rating - Local in Namibian ships to which the International Convention on Standards of Training, Certification and Watchkeeping for Seafarers, 1978, does not apply.

Dated at ..... this ..... day of ..... 19 .....

(Official stamp)

.....  
*Examiner*

.....  
*Signature of Seaman*