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MINISTRY OF YOUTH AFFAIRS AND SPORTS

APPOINTMENT OF THE LOCAL ORGANIZING COMMITTEE FOR THE 2010 INTERNATIONAL ASSOCIATION OF ATHLETICS (IAAF) SENIOR AFRICAN ATHLETICS CHAMPIONSHIPS

1. It is notified for general information that following the successful bid by Kenya to host the 2010 Confederations Athletics Championships (CAA) the Senior African Athletics Championships ("the Championships") in Nairobi, the Minister for Youth Affairs and Sports has appointed Committees to be known as the Steering Committee and Local Organizing Committee for the Championships consisting:

(a) Steering Committee—

Permanent Secretary, Ministry of Youth Affairs and Sports,
Chairman, Athletics Kenya,
Chairman, National Olympics Committee of Kenya,
Chairman, Kenya National Sports Council,
Secretary for Sports,
Commissioner for Sports,
Chief Executive Officer, Sports Stadia Management Board,
The Chief Executive Officer of the Local Organizing Committee,

(b) Local Organizing Committee

Isaiah Kiplagat	Chairman
Prof. Wilson Lang'at	Vice-Chairman
David S. Okeyo	C.E.O
John Velzian	Director Technical
Rep.	Director Procurement
Dr. Alef K. Wanjama	Director Medical
Joseph I. Kinyua	Director Finance
Peter M. Angwenyi	Director Media
Mwanaulu Issa	Director Comms.
Col. Michael Ranginya	Director Protocol
Police Hq. Rep.	Director Security
Patrick Kiage	Director Legal
Benjamin K. Sogomo	Director Commerce
Fatma Awale	Director Volunteers
Sue Omanga	Director Marketing

2. The Chairman of each Committee shall chair the meetings of the committee and in their absence, the Vice Chairman shall chair and

in the absence of both, the members present shall elect a member of the Committee to chair the meeting.

3. The functions of the Steering Committee shall be to offer the best possible organizational framework meeting international standards for hosting the Championships in Africa and Nairobi in particular.

4. In the performance of its functions the committee shall—

- (a) With the approval of the Minister open and operate a banking account at National Bank of Kenya, Harambee Avenue.

The signatories shall be—

- Chief Executive Officer of the Event.
- Secretary of Sports.
- Financial Director – Ministry of Youth Affairs and Sports.

- (b) Administer the accounts in accordance with its financial regulations;

- (c) Administer the assets and funds availed to it in such a manner and for such purposes as shall promote the task for which it has been appointed.

- (d) Receive gifts, donations, grants or other moneys and equipment and make legitimate disbursement there from.

- (e) Have all the powers necessary for expedient and proper execution of its mandate, including the power to regulate proceedings.

5. The term of Office for the Committees and Secretariat:

The Committees and the Secretariat shall be in office with effect from 1st July, 2009 until ninety (90) from the end of the championships.

6. Winding up of the event:

Upon the completion of its work in accordance with governing regulations, the Committees shall—

- (1) Organize an event to express appreciation to the Government and supporters, and well wishers and show appreciation to local participants.

- (2) Compile a report of the event and audited accounts to be submitted to the Minister responsible for Sports within three months.

- (3) Surrender all outstanding assets, including credit balances in bank and moveable assets to the Minister for Youth Affairs and Sports.
7. The spokesman of the Committee shall be Peter M. Angwenyi who shall undertake the task in liaison with the Steering, Local Organizing Committees and CEO of the event.
8. The Secretariat:
- (a) The Secretariat of the Committee shall be based at Nyayo National Stadium, Nairobi, Swimming Complex 115, P.O. Box 3405, 00506 Nyayo Stadium, Nairobi, Kenya and shall consist of—
- A Chief Executive Officer appointed by the Minister responsible for Sports, who shall be responsible for carrying out the functions set out in paragraph (3), and
 - Such number of staff as shall be deemed appropriate by the Committee, who shall be provided by the Ministry.
- (b) The Secretariat of the Committee under the general direction of the Chief Executive Officer shall be responsible for—
- (i) Providing appropriate background briefing to the committee and the sub-committees;
 - (ii) Supervising and controlling the day to day operation of the committee and sub-committees;
 - (iii) Preparing the Committee's report and disseminating information deemed relevant by the Committee.
 - (iv) Recommending the hiring of technical staff or any other such staff which may be deemed appropriate for the purpose of the committee;
 - (v) Preparing the budgets and accounts of the Committee and the Sub- Committees;
 - (vi) Ensuring, in consultation with the Chairman of the Committee and the Chairman of the Finance and

Fundraising Sub- Committees prudent management of all funds of the Committee;

- (vii) Overall co-ordination of all activities of the Sub-Committees;
 - (viii) Co-ordinating the activities of the Committee and in particular ensuring liaison with the Chairman of the Committee and Directors of the various Sub Committees;
 - (ix) Matters relating to protocol, public relations and procuring consultancy services for the Committee and the Sub- Committees;
 - (x) Organizing and co-ordinating travel and accommodation for members of the Committee and Sub- Committees;
 - (xi) Setting up the games administration centre;
 - (xii) Communicating with CAA and other partners in consultation with the Chairman and Athletics Kenya,
 - (xiii) Performing such other assignments as may be assigned from time to time by the Committee in the exercise of its mandate.
9. Funding:
- (1) The activities of the Committee shall be funded through the regular Government budget on grant basis.
 - (2) The Committee may also receive grants from well-wishers and sponsors to finance any of its planned activities.
 - (3) The Chief Executive Officer shall forward to the Minister at least once every month a report on the expenditure of the Committee.

Dated the 1st September, 2009.

HELLEN SAMBILI,
Minister for Youth Affairs and Sports.