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NOTICE OF PUBLICATION OF OFFICIAL BULLETINS

LOCAL GOVERNMENT NO. 15

is published today, price 6Np.

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COMMERCIAL AND INDUSTRIAL NO. 26

is published today, price 60Np.

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THE NATIONAL WEEKLY LOTTO RESULTS

It is hereby certified that a National Weekly Lotto Draw was held on Saturday, 17th April, 1971 in accordance with the provisions of the National Weekly Lotto Act, 1961 and the Regulations published thereunder and that the following numbers were drawn in successive order:

34 - 37 - 69 - 51 - 36

V. O. HUTCHISON
Director of National Lotteries

PUBLIC PLACES OF WORSHIP LICENCES FOR CELEBRATION OF MARRIAGES

Under the provision of section 8 (1) of the Marriage Ordinance (Cap. 127), the Ashanti Regional Administration, do hereby license the following places for the celebration of marriages:—

1. Methodist Women's Training Centre, Kwadaso
2. Evangelical Presbyterian Church, Amakom.

2. Given under my hand at the office of the said Ashanti Regional Administration, Kumasi, this 14th day of April, 1971.

P. E. PENTSIL
Regional Administrative Officer

MINISTRY OF HEALTH REVOCATION OF CHEMICAL SELLERS LICENCES

It is notified for general information that the Pharmacy Board has, with immediate effect revoked the Chemical Seller Licences of the persons described in the schedule below.

These persons forfeit every privilege and cease forthwith to operate as Licensed Chemical Sellers.

All institutions, agents, and distributors of drugs are warned that they will run a great risk and will be liable to prosecution if they continue to deal with the persons described in the schedule.

SCHEDULE

Lawrence Kwabena Sarpong	Registered 1968, Kumasi
Daniel Lawrence Boampong	Registered 1968, Kumasi

R. C. A. NETTEY
Registrar, Pharmacy Board

OPEN COMPETITIVE EXAMINATION FOR APPOINTMENT TO THE GRADE OF EXECUTIVE OFFICER AND TO CERTAIN ANALOGOUS GRADES IN THE CIVIL SERVICE, SEPTEMBER, 1971

It is hereby notified for general information that the Open Competitive Examination for appointment to the grade of Executive Officer and certain analogous grades in the Civil Service will be held on Thursday 23rd September, 1971. Candidates will, at the time of the application, be required to express their option for appointment to either the grade of Executive Officer or to any of the following analogous grades in the Civil Service:—

Audit Examiner	Auditor-General's Department
Branch B6 Foreign Service Officer	Ministry of External Affairs
Executive Officer (Railway)	Railway and Ports Administration
Junior Accounting Officer Grade II	Controller and Accountant-General's Department
Labour Inspector	Labour Department
Officer of Customs and Excise	Customs and Excise Department
Immigration Officer Grade II	Immigration Division (Ministry of Internal Affairs).

The subsequent careers of candidates appointed to any one of the above-mentioned grades will be confined to the Department concerned and will lie outside the Executive Class. Once a candidate has expressed preference for a particular grade, his option cannot be changed. The grades mentioned are all pensionable and are on the salary scale N¢660 x N¢24-N¢756 x N¢36-N¢936 per annum. Opportunities for promotion exist for officers with ability and merit in these grades.

2. *Qualifications.*—Candidates must:

- (a) possess the minimum educational qualification of the West African School Certificate or its equivalent. (For purposes of this entry the General Certificate of Education without English Language to which English Language has been added at a subsequent examination, will be accepted as a qualification equivalent to the required standard of the West African School Certificate. Holders of all grades of West African School Certificate are permitted to enter for the examination);
- (b) be between the ages of 18 and 31 years by 1st September, 1971;
- (c) not have attempted this open competition on more than five previous occasions;
- (d) not be in training for or occupying a pensionable post other than Clerical Officer or a post declared to be analogous to that of Clerical Officer in the Public Service.

Note.—As an interim measure, the examination is open to all candidates with requisite academic and age qualifications regardless of whether or not they hold established posts in the Civil Service. Serving Clerical Officers who have not been confirmed in their appointment and who pass this examination will be required to serve a trial period of three years with effect from the date of their appointment as Executive Officer. However, serving officers who are eligible to enter for the Limited Competitive Examination will not be admitted to the Open Competition. Successful candidates who are serving pensionable officers in the Railway and Ports Administration will be appointed to the grade of Executive Officer (Railway).

3. *Nature of Competition.*—The Competition will consist of a written examination conducted by the West African Examinations Council in conjunction with the Public Services Commission and will be followed by an interview. The available vacancies in the grades concerned allotted to be filled by the Open Competition will be filled according to the final order of merit in the competition; candidates below the required standard will not be included in the order of merit.

4. *Syllabus.*—Candidates will be required to take the following examination papers:—

- (i) English Paper I (1½ hours) An essay paper testing narrative, descriptive and expository writing.
English Paper II (1½ hours) A paper testing powers of comprehension, summarising, sentence construction, syntax and vocabulary.
- (ii) Arithmetic (1½ hours) Questions will be based on common office calculations including percentages, averages and the preparation of pay sheets.
- (iii) General Paper I (1½ hours) These papers will test both a knowledge of world and local affairs and powers of judgement. Paper I will consist of a large number of such questions and Paper II of a few questions to be answered at length.
General Paper II (1 hour)

5. *Time and Place of Examination.*—The written examination will be held on *Thursday, 23rd September, 1971*. Subject to there being sufficient candidates in each case to justify the special arrangements required, examination centres will be located in:—

Accra
Cape Coast
Takoradi
Kumasi
Sunyani
Tamale
Ho.

6. *Interview.*—Candidates who attain the required standard in the examination will be invited to attend interview on a day to be notified later.

7. *Method of Application, etc.*—Candidates are requested to paste a copy of their recent photograph (passport size) in the space opposite the applicant's signature and the date at paragraph 17 of the application form.

(i) Candidates not already in Government Employment:—

(a) Such candidates should apply for application forms (P.S.C. Form 14) from the Secretary, Public Services Commission, P.O. Box 1618, Accra. These forms must be completed and returned in time to reach the Secretary, Public Services Commission not later than the 20th May, 1971. Candidates who are admitted to the examination will be given orders of admission.

(b) If for any unavoidable reason it is necessary for such a candidate to change the examination centre originally named by him, he must inform the Secretary, Public Services Commission, Accra, as soon as possible and in any case not later than the 19th June, 1971. No change of centre can be effected after this date, and no candidate will be admitted to the examination except at the centre for which his/her admission notice is issued.

(c) A candidate who after returning his/her form of application and prior to the date of examination joins the service of Government must notify immediately the Secretary, Public Services Commission, through his/her Head of Department, stating the capacity in which he/she is serving.

(ii) Candidates already in Government Employment:—

- (a) should obtain their application forms (P.S.C. Form 14) from their Heads of Department. P.S.C. Form 14 can be obtained from the General Manager, Printing Division, Ghana Publishing Corporation, Accra on request. Applications on any other form will not be accepted. A candidate's completed application form must reach the Secretary, Public Services Commission not later than the 20th May, 1971 after Part II has been completed by the Head of Department;
- (b) should it be necessary by reason of posting or the incidence of leave, etc., for the centre at which it was proposed that the candidate should sit the examination to be changed, it is the responsibility of the officer concerned to inform his/her Head of Department, who, if he is satisfied that the proposed change of centre is in order, will report to the Secretary, Public Services Commission as soon as possible and in any case not later than the 19th June, 1971. No change of centre can be effected after this date and no candidate will be admitted to the examination except at the centre for which his/her admission notice is issued.

8. *Fees.*—All candidates for the examination, both serving officers in the Civil Service and those not already in Government employment, will be required to pay an examination fee of N¢9.75. The fee can be paid at any District Treasury or Post Office with Savings Bank facilities. A candidate in the service may pay the fee on production of a certificate from his/her Head of Department to the effect that he/she is eligible to enter the competition. Heads of Departments are to ensure that eligible candidates have paid the prescribed fees; they are also advised to make endorsements to that effect on the application forms when submitting them to the Secretary, Public Services Commission, Accra. Application forms without the endorsement of the payment of fees will not be accepted. Candidates not already in the Civil Service may, on completion of the application form, use it as authority for paying the fee before it is forwarded to the Public Services Commission. The particulars of the receipt issued to such candidates should be stated in any blank space on the application form. They are however to keep the receipts; candidates who are unable to produce both their admission notice and the receipt for the fee on the morning of the examination will not be admitted.

**LOSS OF TRIPLICATE AND QUADRUPPLICATE COPIES OF L.P.O. NO. 183949
AND THE ENTIRE COPIES OF L.P.O. NO. 183950**

The above-described documents were found missing by the Engineer, Posts and Telecommunications Department, Tamale.

2. Any person coming into possession of these or having information regarding these should kindly report to the Chief Accountant, General Post Office, Accra, or the nearest Police Station.

**MINISTRY OF FOREIGN AFFAIRS, PASSPORT DIVISION
LOSS OF GHANA PASSPORTS**

The undermentioned Ghana Passports are reported missing. Any person coming into possession of, or having information regarding them should kindly report to the Chief Passport Officer, Ministry of Foreign Affairs, Passport Division, P.O. Box M.53, Accra or to the nearest Police Station or Immigration Officer.

<i>Passport No.</i>	<i>Holder's Name</i>
88700	Mr. Azure Braimah Imoru
63620	Mr. Godfrey Agyeman Prempeh
101106	Mr. John Kwabena Adjei
80412	Miss Anna L. Tetteh
44814	Miss Clarice Ella Dove
66382	Mr. Michael Gamel Lutterodt
51243	Mr. Fredrick Baldwin Kwami.

K. GHARTEY-SAM
Chief Passport Officer

**MINISTRY OF AGRICULTURE
VACANCY FOR ASSISTANT VISUAL AID OFFICER**

Applications are invited from suitably qualified Ghanaians for the following post:

Artist—Assistant Visual Aid Officer.

Qualifications.—Applicants must possess either:—

- (a) Teachers' Certificate "A" or School Certificate or its equivalent with a credit in Art and Fine lettering and must have at least five years' experience in Art work; or
- (b) Diploma in Art and Craft or equivalent qualification in Art and Craft with two years' post-qualification experience in Art work; or
- (c) Candidates without the above qualification but have considerable experience in Art work are also eligible.

Duties.—To be responsible for Art and Graphic work of the Ministry of Agriculture involving:—

- (a) Illustration of Agricultural Publications;
- (b) Designing of agricultural extension bulletins, leaflets, etc;
- (c) Arrangement of exhibits at agricultural shows;
- (d) Lettering and designing of agricultural posters.

Age.—Between 25 and 40 years.

Salary.—Range 35, 40—N¢1,008—N¢1,428

Method of Application.—Applications giving a brief curriculum vitae with copies—Not Originals—of Certificates and Testimonials should be sent to:—

The Officer-in-Charge,
Information Public Relations and Campaigns Service,
Ministry of Agriculture,
P.O. Box 299,
Accra.

Closing Date.—15th May, 1971.

ELECTORAL COMMISSION

VACANCIES FOR WORKSHOP FOREMAN AND STATION FOREMAN

Applications are invited from suitably qualified persons for the posts of Workshop Foreman and Station Foreman.

Qualifications:

WORKSHOP FOREMAN

- (i) B.Sc. (Mechanical Engineering) degree or "Diploma Ingenieur" of the German Association of Engineers or Higher National Certificate in Mechanical Engineering, with at least 3 years' post-qualification practical experience in the management of a motor repair workshop; or
- (ii) Recognised Technological Certificate, including an apprenticeship of 5 years or more in the management of a motor repair workshop.

Duties.—Responsible for the maintenance and overhauling of the Commission's vehicles and equipment and for the discipline of the workshop staff.

Age.—Not less than 30 years.

Salary.—N¢2,208—N¢2,580; N¢2,676—N¢3,108; N¢3,228—N¢3,720 per annum.

STATION FOREMAN

Qualifications.—City and Guilds Intermediate Certificate with at least 5 years' practical experience in the building and civil engineering trade or Middle School Leaving Certificate with 10 years' experience and knowledge of the principles of reinforced concrete and ability to prepare estimates and write reports.

Duties.—Maintenance jobs on the Commission's buildings and other constructional works.

Age.—Not less than 25 years.

Salary.—N¢1,140 x N¢48–N¢1,428 per annum.

Applications in applicants' own handwriting, stating age, details of qualification and experience and two referees should reach the Secretary, Electoral Commission, P.O. Box M.214, Accra not later than *Friday, 7th May, 1971*. Applicants in the Public Services or Corporation should pass their application through their Heads of Department or Corporation.

**ASAMANKESE SECONDARY SCHOOL, ASAMANKESE
VACANCY FOR ASSISTANT HEADMASTER**

Applications are invited from suitably qualified Ghanaians for appointment as Assistant Headmaster, Asamankese Secondary School, Asamankese.

Qualifications.—Graduates of recognised Universities with, at least, 5 years' postgraduation teaching experience or graduate certificated teachers with over 20 years' pre-graduation teaching experience plus 2 years' post-qualification teaching experience; those with, at least, 5 years' pre-graduation teaching experience must have, at least, 3 years' postgraduation teaching experience and those with between 3 and 5 years' pre-graduation teaching experience must have at least 4 years' postgraduation teaching experience.

Salary Scale.—N¢3,228–N¢3,720.

Application forms may be obtained from the Secretary, Public Services Commission, P.O. Box 1618, Accra to whom they should be returned not later than *14th May, 1971*. Candidates in the Public Service should send their completed application forms through their Heads of Departments/Institutions/Organisations.

**THE WEST AFRICAN EXAMINATIONS COUNCIL
VACANCY FOR CHIEF PERSONNEL OFFICER**

Applications are invited from experienced Personnel Managers. The minimum requirements for this post are:—

1. A degree or professional qualification in personnel administration or management studies.
2. A present basic salary of N¢3,600 per annum.
3. At least 5 years' experience in personnel work. (Experience of staff recruitment, training administration, personnel records and statistics and trades union negotiation is necessary.)
4. *Age:* Between 35 and 45.

In addition a knowledge of job evaluation and salary structures is desirable. The position is located in the Headquarters Office in Accra but frequent travel to the other offices in West Africa will be necessary.

The West African Examinations Council, employing several hundred staff, administers a large number of the examinations held in West Africa. The Chief Personnel Officer will report to the executive head of the Council.

The salary will be competitive and the appointment will be on pensionable or contract terms.

Applications, showing that all the minimum requirements are satisfied and which must be received by *5th May, 1971*, should be sent to:—

The Registrar,
West African Examinations Council,
Headquarters Office,
Private Post Bag,
Accra.

THE WEST AFRICAN EXAMINATIONS COUNCIL
VACANCIES FOR RESEARCH OFFICERS

Applications are invited from experienced West African graduates for appointment as Research Officers. Preference will be given to applicants with good honours degrees in—

1. Psychology
 - Special areas
 - (a) Industrial
 - (b) Measurement
 - (c) Psychometrics
 - (d) other psychology areas.

2. Sociology

3. Statistics.

The salary scale is N¢2,717 x N¢215–N¢4,004; N¢4,290 x N¢215–N¢5,720.

Incremental credit will be allowed for experience, subject to certain conditions.

Appointments will normally be on pensionable terms, but contract terms can be arranged if necessary.

Forms of application and further particulars may be obtained from:

The Senior Deputy Registrar,
West African Examinations Council,
P.O. Box 917,
Accra.

The last date for the receipt of applications is *5th May*, 1971.
